

1 UPDATED: 03/13/2024 – DISCUSSION DRAFT ONLY -- NOT FILED WITH LRC

2 BOARDS AND COMMISSIONS

3 Kentucky Board of Veterinary Examiners

4 (New Administrative Regulation)

5 201 KAR 16: 513 Fees for Allied Animal Health Professional (AAHP) Permits.

6 RELATES TO: KRS 321.175, 321.181(1)-(4), 321.235

7 STATUTORY AUTHORITY: KRS 321.175(2)(c), (5), 321.181(1)-(4), 321.235(1)(a)-(c),
8 (2)(b)2.

9 NECESSITY, FUNCTION, AND CONFORMITY: KRS 321.235(1)(a)-(c) and (2)(b)2. require
10 the Kentucky Board of Veterinary Examiners to promulgate administrative regulations as it may
11 deem necessary and proper to effectively carry out and enforce the provisions of KRS Chapter
12 321, including regulations to establish authorized fees. This administrative regulation establishes
13 fees for allied animal health professional (AAHP) permits.

14 Section 1. Payment and Submission of Fees.

15 (1) Fees to the board shall be paid by check or money order, or, if available, online
16 payment by debit or credit card. Checks and money orders shall be made payable to the
17 Kentucky State Treasurer.

18 (2) All fees shall be nonrefundable.

19 Section 2. Application Fees for Allied Animal Health Professional Permits.

20 (1) The application fee for an AAHP permit shall be ~~\$250~~\$300.

1 (2) The fee shall be attached to the completed Application for Allied Animal Health
2 Professional Permit form as found in 201 KAR 16:543 or online equivalent form, including all
3 required attachments.

4 Section 3. Examination Fees for Allied Animal Health Professionals. The fee for the
5 Kentucky Board of Veterinary Examiners State Jurisprudence Examination for AAHP applicants
6 shall be \$100 paid directly to the board.

7 Section 4. Renewal Fees for Allied Animal Health Professional Permits. The following
8 fees shall be paid to renew an AAHP permit.

9 (1) Except as established in paragraph 2(c) of this section, the annual~~The biennial~~
10 renewal fee for an AAHP permit in active status shall ~~be \$300, if:~~

11 (a) Until June 29, 2026, be \$175;

12 (b) Between June 30, 2026 and June 30, 2028, be \$200; and

13 (c) After June 30, 2028, be \$245.

14 (2) On-time renewal.

15 (a) The fee shall be attached to the complete Renewal for AAHP Allied Animal Health
16 ~~Professional~~ Permits form as found in 201 KAR 16:573 or online equivalent form ~~is complete~~,
17 including all required attachments, continuing education credits, and other documents required
18 by the board~~fee payment~~; and

19 (b) The complete package shall be~~is~~ submitted to the board for review and approval not
20 later than September 30 ~~March 1~~ of each year ~~ending in an odd number~~.

21 (c) For an AHHP permittee who is initially permitted 120 days prior to the end of the
22 renewal period, the permit renewal fee and any continuing education (CE) shall be waived
23 during the first permit cycle.

1 ~~(3)(2)~~ (a) A renewal grace period shall be provided for sixty (60) days following the
2 renewal deadline. During the grace period, an AAHP permittee who failed to meet the
3 ~~September 30~~ ~~March 1~~ renewal deadline may continue to function as though permitted by the
4 board until a late renewal application is submitted to the board.

5 (b) The late fee for biennial renewal shall be ~~\$300~~~~\$200~~ in addition to the renewal fee as
6 described in Section 4(1) of this administrative regulation.

7 (c) The ~~fee shall be attached to the AAHP permittee shall submit the~~ complete Renewal
8 Application for ~~AAHP Allied Animal Health Professional~~ Permits form as found in 201 KAR
9 16:573 or online equivalent form, including all required attachments, an accounting of earned
10 continuing education hours, and ~~other documents required by the board~~~~fee payment~~, to the board
11 between ~~October 1~~ ~~March 1~~ and ~~November 30~~ ~~April 30~~ ~~during the second year of the biennium~~.
12 If audited by the board, the AAHP permittee shall provide proof of CE credits earned in
13 accordance with 201 KAR 16:573.

14 ~~(4)(3)~~ An AAHP's permit shall expire if no renewal application package and all
15 attachments, and late fee if applicable, is paid to the board by ~~November 30~~ ~~April 30~~ of each year
16 ~~ending in an odd number~~.

17 Section 5. Reinstatement Fees for Allied Animal Health Professional Permits.

18 (1) The reinstatement period is limited to five (5) years past date of permit expiration.

19 (a) Except as provided by Section 4(2) of this administrative regulation, if not more than
20 five (5) years have elapsed since the last date of permit expiration, an AAHP may pay a
21 reinstatement fee of \$675 and submit a complete Reinstatement Application for ~~AAHP Allied~~
22 ~~Animal Health Professional~~ Permits form as found in 201 KAR 16:577 or online equivalent
23 form, including all required attachments, to the board for reinstatement of the permit.

1 (b) An AAHP permittee shall not apply for a new permit during this five (5) year
2 window; a reinstatement application shall be required.

3 (2) If more than five (5) years have elapsed since the last date of permit expiration, an
4 AAHP shall apply as a new applicant to obtain a new permit from the Kentucky Board of
5 Veterinary Examiners.

6 Section 6. Inactive Status of Permits.

7 (1)

8 (a) An AAHP permittee shall request inactive licensure status in accordance with 201
9 KAR 16:580.

10 (b) If more than ninety (90) days prior to the renewal deadline or more than 150 days
11 prior to the grace period deadline, the Request for Credential Status Change form incorporated in
12 201 KAR 16:580, or online equivalent form shall be required, and there shall not be a fee.

13 (c) If less than ninety (90) days prior to the renewal deadline or less than 150 days prior
14 to the grace period deadline, the Renewal Application for AAHP Permits incorporate in 201
15 KAR 16:573, or online equivalent form shall be required, and the required fee shall paid as
16 established in subsection (2) of this section.

17 (2) Renewal of an inactive AAHP permit.

18 (a) The annual renewal fee for inactive AAHP permits status shall be \$75 per renewal.

19 (b) The late fee for annual renewal of an inactive AAHP permit shall be \$150 in addition
20 to the renewal fee as described in paragraph (a) of this subsection, and shall apply to a AAHP
21 permit in an inactive status that was not renewed by September 30 of the renewal period.

22 (c) An AAHP permit in an inactive status that is not renewed by November 30 shall be
23 moved to an expired status.

1 (3) Reinstatement of inactive AAHP permit status to active status.

2 (a) A AAHP permittee in inactive status may reinstate their permit to active status in
3 accordance with 201 KAR 16:580.

4 (b) There shall be a reinstatement fee due at the time of application, as provided for in
5 subparagraphs 1.-2. of this paragraph.

6 1 . For an inactive AAHP permit that has been in inactive status less than six (6) months,
7 the licensure reinstatement fee shall be \$600.

8 2. For an inactive AAHP permit that has been in inactive status greater than six (6)
9 months to seven (7) years:

10 a. Until June 29, 2026, the permit reinstatement fee shall be \$425.

11 b. Between June 30, 2026 and June 30, 2028, the permit reinstatement fee shall be \$500.

12 c. After June 30, 2028, the permit reinstatement fee shall be \$550.

13 3. After seven (7) years, the permit shall expire and the permit holder shall be required to
14 apply for a new AAHP permit.

DISCUSSION DRAFT (PRIOR TO LRC FILING)