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To: Shane, Michelle M (KBVE)
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KENTUCKY BOARD OF VETERINARY EXAMINERS



KBVE Newsletter May 2025 Edition

A veterinary facility registration is now required to provide veterinary services in Kentucky. Thank you to those who have submitted questions in response to the KBVE survey regarding registered veterinary facilities. Below in this newsletter, you'll find answers to some of the top queries.

Veterinary facilities must be registered by June 30, 2025. As of today, 238 facilities have submitted a registration application to the KBVE. Based on data from AVMA and the U.S. Bureau of Labor Statistics, the Board anticipates approximately 500 total registered veterinary facilities. So, we only have about half the anticipated registrations in hand. Please don't wait until the deadline -- register your facility today!

If you have any questions about the application process, please reach out to the Board's staff at Vet@ky.gov or call 502-564-5433.



John C. Park, DVM
Equine Veterinarian
KBVE Chair

KBVE Mission

The mission of the KBVE is to regulate and ensure professional competency for veterinarians, veterinary technicians, allied animal health professionals, and animal euthanasia specialists in the Commonwealth of Kentucky for the safety and well-being of animal health as well as the confidence of the public in the services provided by members of these professions.

Facility Registrations - Your Questions, Answered

Do I need to register with the Kentucky Secretary of State too?

According to the Kentucky Secretary of State (SOS) office, individuals may, but are not required to, form a business entity, such as a limited liability company, corporation, limited partnership, etc. by filing charter-type documents such as articles of organization, articles of incorporation, certificate of limited partnership, etc.

- Foreign business entities (business entities formed under the law of another state or country) are required to obtain a certificate of authority from our office.
- Domestic entities and foreign entities are required to file an annual report disclosing their management and update their principal office and registered office information primarily to assist with service of process for a lawsuit.

The only requirement generally applicable to businesses involving the SOS office is to certify the use of any business name other than the owners' individual names (i.e., assumed names or "DBAs") either to the Secretary of State for a general partnership or their respective county clerk for an individual.

- Technically, failure to certify the use of an assumed name may constitute a deceptive trade practice theoretically punishable as a misdemeanor (KRS 365.990(1)).

Veterinary solo-practitioners and partners in a veterinary practice that are not transacting business through a business entity and only using their individual names would not be required to file any document in the SOS office.

For the purpose of registration with KBVE, submit the following documents with the facility registration if you have them, in order of preference:

1. Kentucky Secretary of State Business Registration or Annual Report
2. County Business Registration
3. Locality Business Registration
4. If you are operating a business in your own name and are not registered anywhere, simply indicate such on the KBVE facility application.

Retiree or Locum Veterinarians

Retirees are not required to register a veterinary facility unless they are offering services to the public at a given location and that location is not already registered.

Veterinarians offering locum services are not required to submit a separate veterinary facility registration for the locations where they work. However, locum services providers should ask to see or verify online that the facility they are working at is registered with KBVE.

What exactly is a mobile facility?

The Board meets on May 22 to discuss and better define this category. In general, a vehicle regularly used to transport a licensee and their equipment to provide veterinary services should be registered. This includes vehicles with:

- Permanent equipment installed; or
- Little to no equipment installed, but does have the veterinary business name and logo on the vehicle.

Veterinary Facility Registrations - Register Today!

Veterinary Facility Registration applications are now available online on the [KBVE Applications and Forms page](#).

- Register by 6/30/2025 - \$100 Fee
- Register on or after 7/1/2025 - \$500 fee

Please read the application instructions. A complete application is required for each unique facility. Be certain to print single sided and do not staple the pages.

Registration fees include a fixed facility with up to two mobile units, or up to three mobile units without a fixed facility. Extra units are an additional \$25 per unit.

There is a comprehensive checklist at the back of the application to assist with submissions. Applicants may reach out to Vet@ky.gov with any questions.

Still Have Questions?

Let the KBVE know your questions or concerns regarding Kentucky Veterinary Facility Registration.

[Send us your questions and feedback!](#)

Responses accepted through May 31.

Did You Know?

CE requirements have been updated for veterinarians and veterinary technicians.

For veterinarians:

- 30 hours are due every two (2) years by September 30;
- No more than 10 hours may be related to practice management, business administration, or wellbeing;
- At least 20 hours shall be directly related to the practice of veterinary medicine; and
- At least two (2) hours each renewal are now required to be in one or more of the following topics: pharmacy or controlled substances, antimicrobials, or state or federal laws/regulations related to the practice of veterinary medicine.

For LVTs:

- Six (6) hours are due annually;
- No more than three (3) hours may be related to practice management, business administration, or wellbeing; and
- At least one (1) hour each renewal is now required to be in one or more of the following topics: pharmacy or controlled substances, antimicrobials, or state or federal laws/regulations related to the practice of veterinary medicine.

For both license types:

- Half of the CE due each period shall be in a live, real-time format either in-person or online.
- Proof of CE is required to be kept on file for four (4) years past the date of renewal; this should be a certificate of completion or an email with all of the same information as the certificate would have.
- See [201 KAR 16:590](#) for comprehensive CE requirements.

NOTE: KBVE does **NOT** accept RACEtrack reports as proof of CE.

Grievance Case Spotlight

KBVE Agency Grievance # 2021-53

Case Details:

- December 2021 - A canine was placed on a heating pad post-op, however the setting was too high and the patient suffered deep thermal burns.
- February 2022 - An initial grievance letter from the Board was sent.
- March 2022 - A response was submitted to the Board from the accused, and the case was assigned to investigation.
- May 2022 - KBVE Grievance Committee reviewed the case file and ordered legal action.
- January 2023 - Settlement Agreements with two (2) veterinarians were entered into with the Board. Both licensees paid a fine. The Committee opted to forego additional disciplinary action because the licensees also proactively made changes to equipment and protocols during the grievance process, and offered monetary compensation to the client. The fines and settlement agreements were returned at the same time, and this case was then closed.

Start to Finish: This case spanned 14 months.

General Cautions: In the past three (3) years, the Board has received multiple complaints regarding patient thermal burns -- both electrical and hot water bags. Please be certain to double check the heat level of the apparatus being used on patients as well as the duration of time on the heating element. It is a good idea to complete a safety check on your equipment and revisit with staff the protocols for use of these devices.

This spotlight is part of our effort to illustrate the Board's role in maintaining professionalism and protecting the public interest.

KBVE Legislative Activities

KBVE has activated the equine dental provider (EDP) stakeholder working group to work on administrative regulations needed as a result of the passage of [25 RS SB 69](#), which created an EDP license in Kentucky. This new law becomes effective on June 27, 2025.

The EDP stakeholder group has met twice and continues to work together to develop new rules to govern the new license. Interested in joining the group? Reach out to Vet@ky.gov with your contact information to be added to the distribution list.

KBVE is beginning work on the review of multiple regulations this year due to sunset laws. Regulations up for review include the Code of Ethical Conduct for Veterinarians and the Prescription and dispensation of drugs for animal use law. Stay tuned to Board meetings and announcements to learn more about these efforts. You will also see future filing drafts on the [Practice Act page](#).

News You Can Use

There was a recent case of rabid dog in Kentucky.

Included below are some great resources on rabies and what actions to take when exposed.

- [Rabies PEP Decision Tree](#) - what to do if a person is bitten or scratched
 - [Rabies Aware](#) - especially questions 6, 12, 14 and 15
 - [Rabies Response in Kentucky](#) - Cabinet for Health and Family Services, Kentucky Department of Public Health
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In Colorado, a new mid-level practitioner license was created. The Colorado State Board of Veterinary Medicine is currently conducting extensive public meetings during the development phase of new regulations for this credential. Learn more and optionally submit comments for consideration by visiting the CSBVM website at <https://dpo.colorado.gov/Veterinary> -- scroll down the page and open the section entitled "Public Notices".

The Minnesota Board of Veterinary Medicine is now licensing veterinary technicians. You may learn more on their website at <https://mn.gov/boards/veterinary-medicine/> -- see the section "LVT rule making".

Not all jurisdictions offer a license to veterinary technicians, and a couple even offer on-the-job training as a pathway to licensure. Establishing a uniform standard for licensed veterinary technicians is a critical component to universal recognition of LVTs and their valuable skillsets.

Upcoming KBVE Meetings

Next KBVE Meeting:

May 22, 2025 – 1:00 PM EDT

Location:

KBVE Office, 4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

Hybrid virtual option available with RSVP to Vet@ky.gov

Agenda Highlights:

- Discussion with Covetrus, Midwest Veterinary Supply, and Zoetis regarding pharmaceutical delivery addresses
- Discussion regarding veterinary facility requirements
- Discussion regarding licensure of Equine Dental Providers (EDPs) resulting from SB 69 and the EDP stakeholder group work

2025 KBVE Board [Meeting Schedule is available online.](#)

Meetings are open to all licensees and the public. Join us to learn more about current legislative activities and hear topical guest speakers. Agendas are posted in advance of the meeting. Attend and earn 6 hours CE for veterinarians and 3 hours CE for LVTs each renewal period.

You can also find dates for various KBVE Committee meetings online at this same location.

Newsletter Feedback

Have comments about this newsletter, or ideas for future newsletter topics?
Email Vet@ky.gov with your feedback and input!

kbve.ky.gov

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