



## KENTUCKY BOARD OF VETERINARY EXAMINERS

4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

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### Meeting Minutes September 19, 2024

**Meeting Location: KBVE Offices\*, 4047 Iron Works Parkway, Suite 104, Lexington, KY 40511**

\*NOTE: A public Zoom option will not be offered for this meeting due to the Board's move and not yet having video conferencing technology in place to run a hybrid meeting.

#### KBVE Committee Meetings

Grievance Committee – 10:00 AM (Minutes attached)

Applications Committee – 11:00 AM (Minutes attached)

Lunch – 12:00 PM

#### KBVE Regular Board Meeting

##### BOARD MEMBERS PRESENT

All Board Members, Staff, and Others present in person unless otherwise noted.

- John C. Park, DVM – Chairman
- Gene Smith, DVM – Vice Chair
- Dianne J. Dawes, DVM
- Tom M. Dorman, Citizen-at-Large
- Tim R. Gardner, DVM
- Stephanie M. Kennedy, DVM
- Philip E. Prater, DVM
- Jennifer K. Quammen, DVM

##### BOARD MEMBERS ABSENT

- Amy J. Staton, EdD, LVT
- Steve Velasco, DVM, Kentucky State Veterinarian -- Proxy for the Commissioner of Agriculture
- Vacant seat (AAHP permittee)

##### KBVE STAFF AND CONTRACTORS PRESENT

- Michelle Shane, KBVE Executive Director
- Amanda Briggs, KBVE Administrative Assistant
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##### OTHERS PRESENT

- Fred Brammel, DVM
- Lee Carter, President of Kentucky Horse Park
- Mackenzie Daniels, DVM
- Rolf Embertson, DVM, DACVS, Rood and Riddle Equine Hospital

- Luke Fallon, DVM, Hagyard Equine Medical Institute
- Nathan Slovis, DVM, DACVIM, CHT, Hagyard Equine Medical Institute
- Deborah Spike-Pierce, DVM, MBA, Rood and Riddle Equine Hospital

### **CALL TO ORDER / ROLL CALL / ESTABLISHMENT OF QUORUM**

Board Chair John C. Park, DVM, called the meeting to order at 12:59 PM EDT. Chairman Dr. Park welcomed everyone to the meeting.

Ms. Michelle Shane read the roll call. Per [KRS 321.240\(3\)](#), a quorum of the Board was achieved.

### **CONFIRMATION OF PUBLIC NOTICE**

Ms. Shane confirmed the public notice for this meeting was sent on Monday, September 16, 2024, via Constant Contact to all subscribed KBVE active and inactive credential holders, and also posted on the KBVE website meetings page on the same day.

### **READING OF MISSION STATEMENT**

Vice Chair Gene Smith, DVM read aloud the KBVE mission statement.

### **CONSENT AGENDA**

- Meeting Agenda for September 19, 2024
- Board Meeting Minutes from August 29, 2024
- Applications Committee Minutes from August 29, 2024
- Budget Summary Report
- Licensure Status Report
- Applications Committee Report on New Applications
- Applications Committee Report on New CE Requests
- Approval of Board Per Diem and Mileage

**A MOTION** was made by Dr. Prater to approve the consent agenda. The motion, seconded by Dr. Quammen, passed unanimously.

### **Budget**

The budget expenditures and revenue approved are summarized for F.Y. 2025 July 1, 2024, through September 15, 2024, as follows:

- Receipts = \$318,810
- Expenditures = \$103,204
- Current Balance = \$844,702

<b>Licensure Status Report</b>			
<b>License Type / Status</b>	<b>Number Credentials on Date of Report</b>		
	<b>This Report</b>	<b>Last Report</b>	<b>One Year Lookback</b>
	<b>09/19/2024</b>	<b>08/29/2024</b>	<b>09/23/2023</b>
<b>Veterinarians</b>			
Active Veterinarians	2,735	2,731	2,592
Inactive Veterinarians	92	90	81
Special Permits	12	11	14
Pending Applications – missing documents	10	13	19
Pending Applications – pending exam results	19	18	10
<b>Licensed Veterinary Technicians (LVTs)</b>			
Active LVTs	598	594	557
Inactive LVTs	35	34	30
Pending Applications – missing documents	6	6	16
<b>Animal Control Agencies (ACAs)</b>			
Active ACAs	50	50	50
Pending Applications – missing documents	0	0	0
<b>Animal Euthanasia Specialists (AESs)</b>			
Active AESs	166	157	156
Inactive AESs	93	93	67
Pending Applications – missing documents	3	4	7
<b>Veterinary Facility Registrations</b>			
Active Registered Veterinary Facilities	0	0	-
<b>Allied Animal Health Professional (AAHP) Permits</b>			
Active AAHP Animal Chiropractors	0	0	-
<b>AAHP Facility Registrations</b>			
Active Registered AAHP Facilities	0	0	-

**Applications Committee Reports**

- Table 1: Approved Applicants for Licensure and Certification
- Table 2: Approved CE Requests

The Board approved the following applications:

- 9 veterinarians,
- 1 special permits,
- 8 veterinary technicians,
- 0 animal euthanasia specialists,
- 0 animal control agency applications,
- 0 veterinary facility registrations,
- 0 AAHP permits,



- 0 AAHP facility registrations, and
- CE requests for:
  - 58 CE hours for veterinarians hours, and
  - One (1) hour of CE for veterinary technicians.

<b>Table 1: Approved Applicants for Licensure and Certification</b>				
Row #	First Name	Last Name	License Type	App. Type
1	Todd E.	Crowe	Veterinarian	Endorsement
2	Madison M.	Davis	Veterinarian	Special Permit
3	Sandra K.	Dixon Ligon	Veterinarian	Endorsement
4	Jennifer F.	Groon	Veterinarian	Endorsement
5	Sarah E.	Hettinger	Veterinarian	Endorsement
6	Elizabeth M.	Kearney	Veterinarian	Endorsement
7	Heath M.	Manning	Veterinarian	Endorsement
8	Erin G.	McCready	Veterinarian	New
9	Katherine G.	Spaulding	Veterinarian	Endorsement
10	Emily E. A.	Walter	Veterinarian	Endorsement
11	Michaela L.	Clement	Veterinary Technician	New
12	Shelbe M.	Cochran	Veterinary Technician	New
13	Whitney M.	Craft	Veterinary Technician	New
14	Jaclyn D.	Dillon	Veterinary Technician	New
15	Kimberly D.	Hummel	Veterinary Technician	Endorsement
16	Kaylin D.	Mitchell	Veterinary Technician	New
17	Shannon A.	Todd	Veterinary Technician	New
18	Luis E.	Torres	Veterinary Technician	New

<b>Table 2: Approved CE Requests</b>				
Course Title	Sponsor / Provider	CE Hours Requested		Date of Program(s)
		Vet	Vet Techs	
2023 Bain Fallon Memorial Lectures	Australian Veterinary Association	28	-	7/16-20/2023
2024 Bain Fallon Memorial Lectures	Australian Veterinary Association	28	-	7/21-25/24
McMaster's Fecal Count Training	Breathitt Veterinary Center	1	-	8/21/2024
Resistant Heartworms: What you should know, no matter where you practice	Zoetis	1	1	9/5/2024
<b>TOTAL HOURS APPROVED</b>		<b>58</b>	<b>1</b>	

## GUEST

Lee Carter, President of the Horse Park, addressed the Board and welcomed the agency to the Horse Park campus.

Dr. Park thanked Mr. Carter for facilitating the donation and move of furniture from the United Professional Horseman's Association (UPHA) into one of the KBVE's new conference rooms.

## BUSINESS AGENDA

### BUDGET AND CONTRACT MATTERS

- **RFPs –**

Dr. Park and Ms. Shane met on Tuesday in the RFP Ranking Committee to review the responsive RFPs.

- **Legal services**

Members of the Board discussed contracting with new legal counsel.

**A MOTION** was made by Dr. Smith to proceed with contracting for legal services under the terms as reflected in the RFP for legal services and as negotiated with Sturgill, Turner, Barker & Moloney, PLLC for F.Y.25-F.Y. 26. The motion, seconded by Dr. Kennedy, passed unanimously.

- **Investigative Services**

Three responsive bids were scored and ranked. Members of the Board discussed how many contract offers to extend. Factors included having investigators in diverse areas of the state, ACA inspection frequency, onboarding of registered facilities, and increased numbers of grievances over the past several years.

**A MOTION** was made by Dr. Prater to proceed with contracting for investigative services under the terms in the RFP with the top two (2) vendors for F.Y.25-F.Y. 26. The motion, seconded by Mr. Dorman, passed unanimously.

- **Budget Review and Projections**

- **Budget Projections and Fee increases**

Picking up from the discussion held at the August 29 meeting, Dr. Smith reminded everyone that the cost to hold a veterinarian license at \$550 every two (2) years is less than \$25 per month. This rate is necessary to keep the Board functioning and solvent, and to be able to be responsive to grievances and enforce the Practice Act against unlicensed practitioners.

**A MOTION** was made by Dr. Dawes to amend 16:510 with the adjusted renewal rates of phased in \$495 and \$550 per veterinarian renewal, and to direct Ms. Shane to proceed with filing with LRC after the application forms have been created to match. Further, Ms. Shane, Chairman Dr. Park, and KBVE legal counsel are authorized to

work together with LRC staff on any needed edits for conformity to KRS Chapter 13A. The motion was seconded by Dr. Kennedy.

Following discussion, **A MOTION** was made by Dr. Dawes to amend the current motion to include that information be sent out to the licensee population with detailed explanation of board expenses (e.g., investigator inspection of shelters, etc.) The motion, seconded by Dr. Kennedy, passed unanimously.

**THE REVISED MOTION** made by Dr. Dawes was stated to amend 201 KAR 16:510 with the adjusted rates fee rates for veterinarian license renewal to be \$495 for F.Y. 2026 and \$550 for F.Y. 2028), and to direct Ms. Shane to proceed with filing with LRC, with any required forms amended as needed. Ms. Shane, Chairman Dr. Park, and KBVE legal counsel are authorized to work together with LRC staff on any needed edits for conformity to KRS Chapter 13A. Further, information shall be sent out to the licensee population with detailed explanation of Board expenses (e.g., investigator inspection of shelters, contractors, database expenses, etc.) The motion, seconded by Dr. Kennedy, passed unanimously.

## UNFINISHED BUSINESS AND UPDATES

- **KVMA / AVMA Updates**

- KVMA Mid-America Conference – Sept 13-15.
- Honored law makers with the Distinguished Advocate of the Year:
  - [Representative Matthew Koch](#) (R- District 72) for [23 RS HB 167](#) (The Kentucky Veterinary Medicine Practice Act) and [24 RS HB 553](#) (Kentucky Rural Veterinary Medicine Student Loan Repayment (KRVMSLR) Program).
  - [Representative Susan Witten](#) (R- District 31) for [24 RS HB 258](#) (Ethan's Bill).
  - [Representative Cherlynn Stevenson](#) (D- District 88) for support with the Practice Act, Ethan's Bill, and the KRVMSLR Program.
  - [Senator Jason Howell](#) (R- District 01) for the Practice Act.
  - [Senator Christian McDaniel](#) (R- District 23) for the KRVMSLR Program.
- Veterinarian of the Year: Dr. Steven J. Wills for his work with KBVE as Chairman during the Practice Act Modernization effort.
- Equine dental working group – Chair of the working group met with Senator Robin Webb and reported a favorable meeting.
- Next KVMA Board Meeting -- November 8-9, Board Retreat.
- AVMA – Present at KVMA conference - Current AVMA President [Sandra Faeh, DVM](#) and District 5 Representative [Robert Knapp, DVM](#) were in attendance. Dr. Faeh spoke on mid-level practitioner legislation, virtual VCPRs, and other legislative initiatives across the country.

- **Office of the State Veterinarian (OSV)**
  - Kentucky State Veterinarian Dr. Velasco was at a training in Texas this week, therefore no updates from OSV were reported.

## NEW BUSINESS

- **Questions Pending from the Board's Office**
  - **Artificial Insemination (AI) and Breeding Cattle – Unlicensed practice?**

Dr. Gardner stated that AI in cattle is not considered veterinary-only in any state that he is aware of. Dr. Prater indicated the drugs administered are for synchronizing cycles and it is considered animal husbandry -- but only intracervical AI. If laparoscopy is used in the AI, this is veterinary medicine. When individuals cross the line into surgical procedures (e.g., sedation, scalpel, etc.) this is veterinary medicine. The Board directed Ms. Shane to respond with this information to the student inquirer.
  - **Request for extension to hold LVT application to test for VTNE**

Dr. Kennedy addressed the Board regarding an application for a veterinary technician license that was denied in August 2024 for lack of a successful VTNE score. As part of the denial notification, the applicant was informed that KBVE would hold their application open for 30 days to give them the opportunity to complete the VTNE. The applicant is in the process of moving to Kentucky and requested to extend the time period for which the KBVE would keep the application on file and open so that they could have enough time to register for and take the exam. Dr. Quammen shared recently announced expanded testing dates for the VTNE. Following discussion, Members of the Board directed staff to hold this application open until end of March 2025 so long as the applicant registers and takes the test by that date. If the exam is passed, the application may be approved.
  - **LVT euthanasia at animal shelter**

Members of the Board discussed this request from an Ohio LVT to work in an animal shelter in Kentucky under a veterinarian's indirect supervision in order to euthanize animals. No veterinarian would be onsite during the practice. Members of the Board directed Ms. Shane to tell the Ohio LVT that to provide animal euthanasia at an animal shelter in Kentucky without veterinarian providing direct supervision, they must apply for and be approved by the Board to hold a KBVE-certificate as an animal euthanasia specialist, which will include taking the Kentucky version of the Euthanasia-by-Injection course.
  - **LVT Duties**

Members of the Board discussed an inquiry from an LVT seeking clarification on [201 KAR 16:750](#), specifically the boundaries of scope for LVTs, which they stated are vague. The Board reviewed the specific duties listed in the inquiry email and concluded the following:

- LVTs can do skin suturing under direct supervision (i.e., veterinarian on the premises)
- Extractions that are not surgical, e.g., single root teeth (i.e., no splitting teeth, no cutting of gums, no canines)
- Euthanasia – with supervision, direct or indirect depending on the discretion of the veterinarian
- Local blocks. The Board discussed that this term is too broad and requested more clarification and specificity.
- Taps of the thorax or abdomen are not allowable.
- However, ultrasound cystocentesis is OK, with supervision, direct or indirect depending on the discretion of the veterinarian.

## Return to OLD BUSINESS

- **KBVE – Board discussions needed:**

- **Guest speaker update – Foreign Grad research**

Ms. Shane presented data gathered from multiple states in U.S. and provinces in Canada. A query sent to other jurisdictional boards received responses from 13 states and five (5) provinces. Only Oklahoma currently allows foreign graduates to obtain a license without passing the ECFVG or PAVE if the applicant can demonstrate they have held a license for five (5) consecutive years and have more than 5,000 hours of experience. New York recently changed their law to close the loophole and require the ECFVG or PAVE. Members of the Board discussed the complete research, as well as a prior applicant to Kentucky who was licensed in multiple states perhaps erroneously.

Members noted that licensure is not required at UK VDL given the exemption in [KRS 321.200\(1\)\(h\)](#).

Further, Members of the Board discussed veterinarian “assistants” at the major equine veterinary facilities and how such individuals are not exempt from licensure and should have Special Permits ([KRS 321.201](#)) while they are attempting required exams.

The [AVMA ECFVG website](#) lists the following program requirements, which are similar to the AAVSB PAVE program.

Four Steps to ECFVG Certification

STEP 1: Register and provide proof of graduation

STEP 2: Pass English language ability assessment

STEP 3: Pass basic & clinical veterinary sciences knowledge assessment (NAVLE)

STEP 4: Pass hands-on clinical skills assessment



Meeting participants discussed the bottleneck of ECFVG and PAVE which is the clinical proficiency exam (CPE). From the [AVMA CPE bulletin website](#):

The hands-on, performance based CPE is a 3-day, 7-section, clinical skills examination, administered by the faculty of a college of veterinary medicine or other authorized testing institution. The skill and knowledge level expected to receive a passing score on each section of the CPE is that of an entry-level US or Canadian veterinarian (ie, new graduate of an AVMA/Council on Education-accredited veterinary school).

Dr. Quammen noted that AVMA does have positions available on the ECFVG program committees.

Members of the Board concluded that a statutory revision would be needed to allow limited licensure for foreign graduates in Kentucky. The Board offered that they would assist with the drafting of any legislation, should Hagyard, Rood and Riddle, and partners wish to pursue legislative initiative and sponsorship.

Board took a break 2:30 PM – 2:40 PM.

- **Equine Dental Opinion Statement / Policy**

Members of the Board discussed the draft KBVE Opinion Statement No. 2401 on Equine Dental Providers.

**A MOTION** was made by Dr. Dawes to approve the equine dental policy as written. The motion, seconded by, Dr. Kennedy.

Following discussion, Dr. Dawes withdrew her motion until such time as legal counsel can be brought on to review the statement.

- **Other Items for Discussion, if any**

- **Practices who have no veterinarian on staff – LVT in charge**

Dr. Prater had a question from a veterinarian in Pike County. Some practices are keeping their practices open for refill needs, etc. when the veterinarian is not onsite and not even in town. The practice is staffed by LVTs, or maybe only veterinary assistants. Members of the Board discussed these circumstances and determined that this practice was acceptable for prescribed refills. However, it would not be acceptable under the Kentucky Veterinary Medicine Practice Act if the LVT provided new diagnosis, new vaccines, new prescriptions. Additionally, the LVT should not be permitted to see clients with patients in the clinic without the veterinarian present.

- **Governor's Office request related to Licensure of Applicants with Felonies.**

Governor Andy Beshear's office reached out to all Boards and Commissions on September 16 with a request on any prohibitions barriers, or other special

considerations that pertain to those with a criminal record who seek to be licensed to better inform reentry services. The Board directed Ms. Shane to comply with the request and response by Oct 2.

## **APPLICATIONS COMMITTEE REPORT**

Applications Committee Chair Dr. Kennedy provided the report from the committee.

- **Veterinarian and Veterinary Technician 2024 Renewal**
  - As of 9/16/2024, 141 total renewal audits have been approved by KBVE staff.
  - Since the 8/29/2024 board meeting, 74 renewal audits have been completed.
  - Additionally, staff have issued numerous requests for incomplete / insufficient audits (some licensees require multiple notices to correct issues).
  - >1,300 licensees still pending renewal
  - Reminder to be sent about the increase in late fees to encourage licensees to renew on time.

Members of the Board directed staff to send paper mailing only to individuals who have selected the “mail only” option in the database and to those with bounce back emails.

- **Outlier Applications Requiring Discussion**
  - None currently.
- **State Jurisprudence Exam Formation**
  - The Applications Committee reviewed the current pool of 91 exam questions.
  - Committee requests that Members of the Board create approximately 10 new questions.
- **Licensee Demographics Report**
  - Report includes less information than normal, however this abbreviated report was generated to establish data to assess attrition with renewal and increased fees.
- **ORDERED APPEARANCE**  
Mackenzie A. Daniels (license # 291882)

Dr. Park addressed Dr. Daniels for her failure to comply with the terms of New Graduate Licensure Program contract. Members of the Board Ordered that a Private Admonishment be issued to Dr. Daniels and entered into her permanent file.

## **INVESTIGATIVE REPORTS**

There were no new Periodic Shelter Inspections or Equine Sales Reports for review.

## **WELLNESS COMMITTEE REPORT**

Mr. Dorman provided the Wellness Committee report.

## EDUCATION AND OUTREACH COMMITTEE

- **KVMA E&O Contract Closeout**
  - Refund in the amount of \$3,275.73 is still pending since the end of the contract in June 2024.
- **KVMA Mid-America Conference Presentation to LVTs**
  - Ms. Shane presented, and Dr. Dawes and Dr. Staton were in attendance to address audience questions. The presentation to LVTs focused on agency and government processes and on the recent promulgation of [201 KAR 16:750](#).
- **Constant Contact Email Campaigns**
  - Sent 09/16/2024 – “KBVE - Renewal Deadline Sept 30; Next Board Meeting; Regulations Filed”
    - Sent to 4,104 individual emails
    - Open rate – 69%
    - Click rate – 5.3%
    - Bounce Rate – 2%
    - Unsubscribe – 1 user

Members of the Board directed that KBVE keep a list of unsubscribed users and send board announcements directly to these licensees to ensure they receive critical board announcements. Additionally, Members directed to ensure that anyone signing up for these announcements were not missed on future campaigns.

Ms. Shane asked the Board to provide ideas for content in future emails. Topics included:

- Reminders regarding Facility Registrations
- Explanations regarding future regulation filings

## STRATEGIC PARTNERS UPDATE

- **Kentucky Board of Pharmacy (KBOP)**
  - No updates at this time.
- **Kentucky Board of Licensure for Massage Therapy (KBLMT)**
  - A new timeline for the KBVE release of the AAHP animal massage therapy survey.
- **Kentucky Department for Public Health (KDPH)**
  - Letter regarding bat euthanasia kits was issued to the State Public Health Veterinarian.
  - Ms. Shane confirmed with the Kentucky Wildlife Veterinarian Dr. Christine Casey that the kits should not be more widely distributed to animal control agencies due to federal restrictions and protections on certain wildlife species.

- **Kentucky Department of Fish and Wildlife Resources (KDFWR)**
  - Ms. Shane consulted with Dr. Casey regarding when to dispatch wildlife from an Enhanced Rabies Surveillance Zone.
    - If there has been no human contact with the rabies vector, the animal may be returned to the same county from which it originated. It is against federal law to move the animal to a new county
    - If there was any human contact with the rabies vector, the animal should be euthanized.
  
- **USDA APHIS**
  - Letter regarding special permit accreditation was issued.
  
- **US Dept Homeland Security**
  - Ms. Shane attended a preliminary meeting of the Biowatch exercise on Tuesday, September 17 by Zoom.
  
- **Kentucky Horse Racing and Gaming Corporation (KHRGC)**
  - No updates at this time.
  
- **Animal Control Advisory Board (ACAB)**
  - Next meeting is on October 1 via Zoom at 1 pm.
  - [KRS 258.119\(3\)\(b\)](#) establishes basic animal care standards for housing animals in a shelter, but KDA attorney indicated this is an unfunded mandate and there is no agency tasked with enforcement. Citizens may utilize this statute to initiate legal actions against counties who fail to meet the standards.
  
- **Kentucky Agricultural Council (KAC)**
  - Strategic Planning and Focus Group Meetings have ended
  - Next KAC meeting will be at the Kentucky Agricultural Summit, Louisville, Nov 14-15, 2024. At this meeting, KAC will unveil the organization's new Strategic Plan <https://kyagcouncil.wildapricot.org/event-5743327>

Ms.Shane requested that a KBVE Board Member consider attending this event.
  
- **Kentucky Livestock Coalition (KLC)**
  - No updates at this time.

## GRIEVANCE COMMITTEE REPORT

Committee Chair Dr. Dawes provided the report from the committee. With legal counsel hire pending, there were no case determinations. The Committee instead worked on the backlog of new grievances to assist staff in issuing new correspondence and be prepared for when legal counsel begins work in October.

- **AAVSB Updates**
  - **2024 Annual Meeting & Conference – Sep 28-30, 2024**

### **EXECUTIVE SESSION**

**A MOTION** was made by Dr. Gardner to enter into executive session pursuant to [KRS 61.810\(1\)\(f\)](#) – related to personnel matters. The motion, seconded by Dr. Smith, passed unanimously.

The Board entered into Executive Session at 3:28 pm. All staff and guests left the room.

The Board returned from Executive Session at 4:22 pm.

**A MOTION** was made by Dr. Smith to approve the response letter as drafted to be sent to all AAVSB EDs, Registrars, Board of Directors, and CEO, on Monday, Sept 25. The motion, seconded by Dr. Kennedy, passed unanimously.

- **Announcements and Requests:**

- WatchDog – Mid-Year Passed Bills Report (inaccuracies)

KBVE reported inaccuracies in the report and notified AAVSB. Ms. Shane is currently working with them to identify solutions. The concern is that if there are inaccuracies in the reported Kentucky legislation, there may be inaccuracies in other Member Board jurisdictions.

- **Committee Reports:**

- Ms. Shane – BOD – No updates from the BOD. However, the President-Elect recently reported some health issues that may be cause for him to step-down. The association’s succession may be an issue of discussion at the Annual Meeting.
- Dr. Dawes – AAVSB Regulatory Policy Task Force – New subcommittee added for Artificial Intelligence (AI).
- Dr. Staton – Nominations Committee – No report from Dr. Staton.

### **GOVERNMENT AFFAIRS COMMITTEE**

- **Administrative Regulations**

- Filed by September Deadline

Amended:

- 201 KAR 16:520 - Approved veterinary colleges; approved programs for veterinary technicians
- 201 KAR 16:530 - Examination requirements for veterinarians and veterinary technicians
- 201 KAR 16:562 - Duties and responsibilities of an animal euthanasia specialist
- 201 KAR 16:590 - Continuing education requirements, veterinarians and veterinary technicians

New:

- 201 KAR 16:612 - Notice to Comply and Notice of Violation
- 201 KAR 16:614 - Fines
- Public Hearing – November 22, 2024 at 1:00 pm EST at KBVE offices.
- Public comments through November 30
- Other regulations for facilities and AAHPs are still being finalized due to a new numbering scheme recommended by LRC.
- **For Discussion:**
  - 201 KAR 16:737 - Responsibilities for allied animal health professionals; limitations on practice

The Board tabled this discussion and directed it be brought back on the November agenda.

### OPEN DISCUSSION

- **Obituary Notifications**
  - [John H. Eubank, DVM](#) (lic# 146161)– deceased 07/26/2024
  - [Patti Prather-Stevens, DVM](#) (lic# 143990)– deceased 09/07/2024
- **Open Discussion**
  - Bridge Club Webinar – <https://www.thebridgeclub.com/>  
This private group is hosting a session supporting LVTs in the creation of a mid-level professional class and in making their own licensing boards.

### FUTURE MEETING DATES

Location: KBVE Offices

4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

- November 21, 2024 – Regular Meeting
- 2025: Jan 30, Mar 20, May 22, July 31, Sep 18 (subject to change based on AAVSB 2025 Annual Meeting), and Nov 20

### ADJOURNMENT

Chairman Dr. Park adjourned the meeting at 4:34 pm.

These meeting minutes were approved by Members of the Board on November 21, 2024.

  
\_\_\_\_\_  
John C. Park, DVM, Chair of the Kentucky Board of Veterinary Examiners

PRESIDING OFFICER: John C. Park, DVM, KBVE Board Chair  
Minutes Recorded by: Michelle M. Shane, KBVE Executive Director



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### Applications Committee Meeting Minutes September 19, 2024

Meeting Location: KBVE Offices, 4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

#### APPLICATIONS COMMITTEE MEETING

##### Attendees:

- Dr. Stephanie Kennedy, KBVE Board Member, Applications Committee Chair
- Dr. Tim Gardner, KBVE Board Member, Applications Committee Member
- Dr. Jennifer Quammen, KBVE Board Member, Applications Committee Member
- Amanda Briggs, KBVE Applications Specialist

##### Proceedings:

Committee Chair Dr. Kennedy called the meeting to order at 10:59 am.

Members of the Committee reviewed and discussed applications for licensure, certificates, permits, and continuing education courses.

Members discussed applications with RAP sheets and other red flags.

Members discussed the Applications Committee Report and items for discussion with the Board, including:

- Request for testing extension for LVT applicant who needs to take the VTNE to qualify for licensure.
- Veterinarian and Veterinary Technician Renewal period and data.
- State Jurisprudence Exam Formation.

The committee discussed the State Jurisprudence exam and edited questions and created additional questions. Board staff will create a master answer sheet and submit to the Committee for review. Once approved, various versions of the exam will be generated for increased exam security. Members of the Committee agreed to request additional input and exam questions from other Members of the Board.

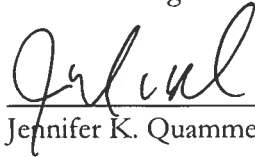
- Applications Committee Report on New Applicants.
- Applications Committee Report on CE Approval Requests.

**A MOTION** was made by Dr. Gardner to recommend actions to the full Board as discussed during the Committee meeting, to be presented today during the regular Board meeting. The motion, seconded by Dr. Quammen, passed unanimously.

## ADJOURNMENT

The Committee adjourned the meeting at approximately 12:04 PM.

These meeting minutes were approved by the Applications Committee on November 21, 2024.



\_\_\_\_\_  
Jennifer K. Quammen, DVM, KBVE Applications Committee

PRESIDING OFFICER: Stephanie Kennedy, DVM, KBVE Applications Committee Chair  
Minutes Recorded by: Amanda Briggs, KBVE Applications Specialist  
Minutes Reviewed by: Michelle Shane, KBVE Executive Director





## KENTUCKY BOARD OF VETERINARY EXAMINERS

4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

Office: 502-564-5433 • Fax: 502-695-5887

[kbve.ky.gov](http://kbve.ky.gov) • [vct@ky.gov](mailto:vct@ky.gov)

### Grievance Committee Meeting Minutes September 19, 2024

Meeting Location: KBVE Office, 4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

#### GRIEVANCE COMMITTEE MEETING

##### Committee Member Attendees:

- Dr. Dianne Dawes, KBVE Board Member, Grievance Committee Chair
- Dr. Phil Prater, KBVE Board Member, Grievance Committee Member
- Dr. Gene Smith, KBVE Vice Chair, Grievance Committee Member
- Ms. Michelle Shane, KBVE Executive Director

##### Members Absent:

- Dr. Amy Staton, EdD, LVT, KBVE Board Member, Grievance Committee Member
- Dr. L. Dena Fitzpatrick, KBVE Investigator

##### Guest Attendees:

- n/a

#### PROCEEDINGS

Committee Chair Dr. Dawes called the meeting to order at 10:23 am.

Ms. Shane led a discussion about the RFP results for contract investigative services and legal services. Members of the Committee discussed their recommendations on the number of investigators to hire given the current backlog for grievance work, ACA inspections, and pending future work with registered facilities. Additionally, the Committee discussed the contract selected for legal services and were pleased with the representation.

The Committee divided up the backlog of new cases received by the Board since early 2024 and wrote case summaries for each case.

#### ADJOURNMENT

Chair Dr. Dawes adjourned the meeting at 12:10 pm.

These meeting minutes were approved by the Grievance Committee on November 21, 2024.

A handwritten signature in blue ink that reads "Dianne J. Dawes, DVM".

Dianne J. Dawes, DVM, KBVE Grievance Committee Chair

PRESIDING OFFICER: Dianne J. Dawes, DVM, KBVE Grievance Committee Chair  
Minutes Recorded by: Michelle M. Shane, KBVE Executive Director





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### Meeting Agenda

September 19, 2024

**Meeting Location: KBVE Offices\*, 4047 Iron Works Parkway, Suite 104, Lexington, KY 40511**

\*NOTE: A public Zoom option will not be offered for this meeting due to the Board's move and not yet having video conferencing technology in place to run a hybrid meeting.

#### COMMITTEE MEETINGS

- 10:00 AM Grievance Committee
- 11:00 AM Applications Committee
- 12:00 PM Lunch

#### 1:00 PM BOARD MEETING – PUBLIC MEETING

##### CALL TO ORDER

##### ROLL CALL / ESTABLISHMENT OF QUORUM

##### CONFIRMATION OF PUBLIC NOTICE

##### READING OF MISSION STATEMENT

#### CONSENT AGENDA

- Meeting Agenda for September 19, 2024
- Board Meeting Minutes from August 29, 2024
- Applications Committee Minutes from August 29, 2024
- Budget Summary Report
- Licensure Status Report
- Applications Committee Report on New Applications
- Applications Committee Report on New CE Requests
- Approval of Board Per Diem and Mileage

#### BUSINESS AGENDA

##### BUDGET AND CONTRACT MATTERS

- RFPs
- Budget Review and Projections

## **UNFINISHED BUSINESS AND UPDATES**

- AAVSB Updates
- KVMA / AVMA Updates
- KBVE
- OSV

## **NEW BUSINESS**

- Questions pending from the Board's Office
- Other Items for Discussion, if any

## **APPLICATIONS COMMITTEE REPORT**

## **INVESTIGATIVE REPORTS**

## **WELLNESS COMMITTEE REPORT**

## **EDUCATION AND OUTREACH COMMITTEE**

## **STRATEGIC PARTNERS UPDATE**

## **GRIEVANCE COMMITTEE REPORTS**

## **GOVERNMENT AFFAIRS COMMITTEE**

- **Administrative Regulations Update**
  - Recent Filings
  - For Discussion:
    - 201 KAR 16:737 - Responsibilities for allied animal health professionals; limitations on practice

## **OPEN DISCUSSION**

## **FUTURE MEETING DATES**

## **ADJOURNMENT**