



**KENTUCKY BOARD OF VETERINARY EXAMINERS**

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**Meeting Minutes**

August 29, 2024

**Meeting Location: KBVE Offices\*, 4047 Iron Works Parkway, Suite 104, Lexington, KY 40511**

\*NOTE: There was no public Zoom option offered for this meeting due to the Board’s move and not yet having video conferencing technology in place to run a hybrid meeting.

**KBVE Committee Meetings**

**COMMITTEE MEETINGS**

Applications Committee – 9:00 AM – Minutes Attached

Grievance Committee – Cancelled

**KBVE Regular Board Meeting**

**BOARD MEMBERS PRESENT**

All Board Members, Staff, and Others present in person.

- John C. Park, DVM – Chairman
- Gene Smith, DVM – Vice Chair
- Tom M. Dorman, Citizen-at-Large
- Tim R. Gardner, DVM
- Stephanie M. Kennedy, DVM
- Philip E. Prater, DVM
- Jennifer K. Quammen, DVM
- Amy J. Staton, EdD, LVT
- Steve Velasco, DVM, Kentucky State Veterinarian -- Proxy for the Commissioner of Agriculture

**BOARD MEMBERS ABSENT**

- Dianne J. Dawes, DVM
- Vacant seat (AAHP permittee)

**KBVE STAFF AND CONTRACTORS PRESENT**

- Michelle Shane, KBVE Executive Director
- Amanda Briggs, KBVE Administrative Assistant

**OTHERS PRESENT**

- Debra Hamelback, Executive Director, Kentucky Veterinary Medical Association (KVMA)
- Rolf Embertson DVM, DACVS, Rood and Riddle Equine Hospital
- Nathan Slovis DVM, DACVIM, CHT, Hagyard Equine Medical Institute
- Deborah Spike-Pierce DVM, MBA, Rood and Riddle Equine Hospital
- Lauren Welsch, DVM



## CALL TO ORDER / ROLL CALL / ESTABLISHMENT OF QUORUM

Board Chair John C. Park, DVM, called the meeting to order at 10:06 AM EDT. Chair Dr. Park welcomed everyone to the meeting and the new office suite. He spoke about the challenges of the pace of government, procurement, and red tape, as well as the delays staff has been dealing with on the flooring.

Ms. Michelle Shane read the roll call. Per [KRS 321.240\(3\)](#), a quorum of the Board was achieved.

## CONFIRMATION OF PUBLIC NOTICE

Ms. Shane confirmed the public notice for this meeting was sent on Thursday, August 22, 2024, via Constant Contact to all subscribed KBVE active and inactive credential holders, and also posted on the KBVE website meetings page on Monday, August 26, 2024. Of note, KBVE does not have any standing media requests for notification of meetings but can send such notifications upon request to [Vet@ky.gov](mailto:Vet@ky.gov).

## READING OF MISSION STATEMENT

Vice Chair Gene Smith, DVM read aloud the KBVE mission statement.

## CONSENT AGENDA

- Meeting Agenda for August 29, 2024
- Board Meeting Minutes from May 23, June 12-13, and August 8, 2024
- Applications Committee Minutes from May 23, 2024
- Grievance Committee Minutes from May 23, 2024
- Budget Summary Report
- Licensure Status Report
- Applications Committee Report on New Applications
- Applications Committee Report on New CE Requests
- Approval of Board Per Diem and Mileage

A **MOTION** was made by Dr. Gardner to approve the consent agenda, pages 1-48 of the board packet. The motion, seconded by Mr. Dorman, passed unanimously.

## Budget

The budget expenditures and revenue approved are summarized for:

- F.Y. 2024 July 1, 2023, through June 30, 2024, as follows:
  - Receipts = \$134,685
  - Expenditures = \$511,031
  - Carry Forward Balance = 629,097
- F.Y. 2025 July 1, 2024, through August 21, 2024, as follows:
  - Receipts = \$195,864
  - Expenditures = \$62,327
  - Current Balance = \$762,634

<b>Licensure Status Report</b>			
<b>License Type / Status</b>	<b>Number Credentials on Date of Report</b>		
	<b>This Report</b>	<b>Last Report</b>	<b>One Year Lookback</b>
	<b>08/29/2024</b>	<b>05/23/2024</b>	<b>07/27/2023</b>
<b>Veterinarians</b>			
Active Veterinarians	2,731	2,663	2,571
Inactive Veterinarians	90	81	82
Special Permits	11	9	10
Pending Applications – missing documents	13	28	19
Pending Applications – pending exam results	18	22	15
<b>Licensed Veterinary Technicians (LVTs)</b>			
Active LVTs	594	582	550
Inactive LVTs	34	34	26
Pending Applications – missing documents	6	11	13
<b>Animal Control Agencies (ACAs)</b>			
Active ACAs	50	49	49
Pending Applications – missing documents	0	0	1
<b>Animal Euthanasia Specialists (AESs)</b>			
Active AESs	157	141	155
Inactive AESs	93	94	64
Pending Applications – missing documents	4	9	10
<b>Veterinary Facility Registrations</b>			
Active Registered Veterinary Facilities	0	-	-
<b>Allied Animal Health Professional (AAHP) Permits</b>			
Active AAHP Animal Chiropractors	0	-	-
<b>AAHP Facility Registrations</b>			
Active Registered AAHP Facilities	0	-	-

**Applications Committee Reports**

- Table 1: Approved Applicants for Licensure and Certification
- Table 2: Denied Applicants for Licensure and Certification
- Table 3: Approved CE Requests

The Board approved the following applications:

- 67 veterinarians,
- 10 special permits,
- 15 veterinary technicians,
- 20 animal euthanasia specialists,
- 1 animal control agency applications, and



- CE requests for:
  - 66 CE hours for veterinarians hours, and
  - 43.5 hours of CE for veterinary technicians.

<b>Table 1: Approved Applicants for Licensure and Certification</b>				
<b>Row #</b>	<b>First Name</b>	<b>Last Name</b>	<b>License Type</b>	<b>App. Type</b>
1	Amanda S.	Aker	Veterinarian	Endorsement
2	Zachary M.	Badura	Veterinarian	Endorsement
3	Laura K.	Baird	Veterinarian	Endorsement
4	Alyssa B.	Baumler	Veterinarian	New
5	Haleigh C.	Beachy	Veterinarian	New
6	Caroline M.	Camp	Veterinarian	New
7	Alexandra G.	Cantelmo	Veterinarian	Endorsement
8	Chase H.	Combs	Veterinarian	Special Permit
9	Jemma R.	Constant	Veterinarian	New
10	Tye B.	Cooper	Veterinarian	New
11	Levi J.	Coyle	Veterinarian	New
12	Hanna M.	Darrow	Veterinarian	New
13	Hannah W.	Falwell	Veterinarian	New
14	Casey S.	Freeman	Veterinarian	New
15	Melanie S.	Galanis	Veterinarian	Endorsement
16	Riane G.	Galland	Veterinarian	New
17	Carissa G.	Gentry	Veterinarian	Endorsement
18	Cerys G.	Gorringe	Veterinarian	New
19	Hannah K.	Hardigree	Veterinarian	New
20	Jennifer A.	Hendricks	Veterinarian	Special Permit
21	Erik D.	Henze	Veterinarian	Endorsement
22	Megan E.S.	Jewell	Veterinarian	New
23	Denise D.	Katz	Veterinarian	Endorsement
24	Andrew J.	Keel	Veterinarian	New
25	Harun A.	Khan	Veterinarian	Special Permit
26	Jill K.	Kitson-Stewart	Veterinarian	Endorsement
27	Charisse M.	Lapointe	Veterinarian	New
28	Blaine R.	Larson	Veterinarian	New
29	Megan A.	Larson	Veterinarian	New
30	Michael J.	Latessa	Veterinarian	Endorsement
31	Marissa R.	Mathews	Veterinarian	Endorsement
32	Cheyenne D.	McGuire	Veterinarian	New
33	Savannah M.	Metheny	Veterinarian	New
34	Brittany T.	Middlebrooks	Veterinarian	Endorsement

Row #	First Name	Last Name	License Type	App. Type
35	Corie L.	Mondragon	Veterinarian	New
36	Kaylee L.	Montney	Veterinarian	New
37	Milton J.	Ortiz Rivera	Veterinarian	Special Permit
38	Ashley A.	Owens	Veterinarian	New
39	Merrianna L.	Parker	Veterinarian	New
40	Sydney J.	Prince	Veterinarian	New
41	Sarah C.	Ramsey	Veterinarian	New
42	Holly M.	Renner	Veterinarian	Endorsement
43	Nancy C.	Rice	Veterinarian	Reinstatement
44	Renee D.	Riepe	Veterinarian	Endorsement
45	Sophia E.	Rodriguez	Veterinarian	Endorsement
46	Hayley E.	Rossiano	Veterinarian	New
47	Debra A.	Roussel	Veterinarian	New
48	Vivian D.	Salyer	Veterinarian	Special Permit
49	Loni R.	Saum	Veterinarian	New
50	Matthew C.	Sawyer	Veterinarian	New
51	Emily E.	Schell	Veterinarian	Special Permit
52	Erryn E.	Sciba	Veterinarian	New
53	Cole P.	Sciba, Jr.	Veterinarian	New
54	Taylor R.	Sharp	Veterinarian	Special Permit
55	Thomas G.	Shemwell	Veterinarian	Reinstatement
56	Mason C.	Sherman	Veterinarian	Special Permit
57	Allison A.	Shull	Veterinarian	Endorsement
58	Jason P.	Smith	Veterinarian	Endorsement
59	Dana E.	Stead	Veterinarian	Endorsement
60	Matthew S.	Steele	Veterinarian	Endorsement
61	Danyelle M.L.	Stroud	Veterinarian	Special Permit
62	John C.	Stucky	Veterinarian	New
63	Kari D.J.	Swanson	Veterinarian	Endorsement
64	Luke D.	Trimble	Veterinarian	New
65	Jordan L.	Turner	Veterinarian	New
66	Taylor M.	Tuso	Veterinarian	Endorsement
67	Caitlin P.	Varner	Veterinarian	New
68	Raegan M.	Vickers	Veterinarian	New
69	Kate M. B.	Webb	Veterinarian	New
70	Payton M.	White	Veterinarian	New
71	Lauren M.	Whitelock	Veterinarian	New
72	Lacey C.	Willis	Veterinarian	Special Permit
73	Dylan S.	Wilson	Veterinarian	New
74	Tracie M.	Wilson	Veterinarian	Endorsement
75	Houston T.	Wischmeier	Veterinarian	New
76	Madison A.	Young	Veterinarian	New
77	Sarah M.	Zelli	Veterinarian	New
78	Cameron M.	Friedrich	Veterinary Technician	New

Row #	First Name	Last Name	License Type	App. Type
79	Katie L.	Hadcock	Veterinary Technician	New
80	Haley G.	Kane	Veterinary Technician	New
81	Ashlie M.	Maiuri	Veterinary Technician	Endorsement
82	Sarah A.	McDonner	Veterinary Technician	New
83	Maggie B.	McHale	Veterinary Technician	New
84	Madisyn L.	Neeley	Veterinary Technician	New
85	Shawna L.	Pierce	Veterinary Technician	Endorsement
86	Kayla R.	Riley	Veterinary Technician	New
87	Naomy S.	Sanabria	Veterinary Technician	New
88	Suzanne M.	Sheehan	Veterinary Technician	Reinstatement
89	Jessica L.	Spain	Veterinary Technician	Endorsement
90	Sydney C.	Wells	Veterinary Technician	New
91	Alexa F.	Wesley	Veterinary Technician	New
92	Joan M.	Arnold	Euthanasia Specialist	Reinstatement
93	Jacob L.	Ashby	Euthanasia Specialist	New
94	Jacqueline A.	Beyers	Euthanasia Specialist	New
95	David A.	Carpenter	Euthanasia Specialist	Reinstatement
96	Roy W.	Daugherty	Euthanasia Specialist	New
97	Evan A.	Embry	Euthanasia Specialist	New
98	Kailyn N.	Fields	Euthanasia Specialist	New
99	Ryan L.	Galbraith	Euthanasia Specialist	New
100	Christopher P.	Gore	Euthanasia Specialist	New
101	Brean M.	Hicks	Euthanasia Specialist	New
102	Randall L.	Kirkpatrick	Euthanasia Specialist	New
103	Quinn C.	Lewis	Euthanasia Specialist	New
104	Destiny C.	Mbachu	Euthanasia Specialist	New
105	Stephen F.	McDaniel	Euthanasia Specialist	New
106	Elizabeth M.	Miller	Euthanasia Specialist	New
107	John J.	Moore II	Euthanasia Specialist	Reinstatement
108	Melissa H.	Russell	Euthanasia Specialist	New
109	Tammy J.	Shepherd	Euthanasia Specialist	New
110	Kelsey E.	Vallance	Euthanasia Specialist	New
111	Raeven M.	Wilson	Euthanasia Specialist	New
112	Rockcastle County Animal Shelter		Animal Control Agency	Reinstatement

**Table 2: Denied Applicants for Licensure and Certification**

Row #	First Name	Last Name	License Type	App. Type	Reason for Denial
1	Alana M.	Patz	Veterinary Technician	Endorsement	Denied – Pursuant to <a href="#">201 KAR 16:530, Section 2</a> – Has not passed the VTNE

<b>Table 3: Approved CE Requests</b>				
<b>Course Title</b>	<b>Sponsor / Provider</b>	<b>CE Hours Requested</b>		<b>Date of Program(s)</b>
		<b>Vet</b>	<b>Vet Techs</b>	
2024 Summer Food Animal Veterinary Conference	UKVDL	8	8	8/1/2024
Nutritional Management of Acute and Chronic Gastrointestinal Diseases in Cats and Dogs	Greater Louisville VMA	1	1	5/14/2024
BEVA 14th International Colic Symposium	British Equine Veterinary Association	21	-	7/10-12/2024
Classes on the Cumberland	Elanco	16	16	7/26-28/24
The Equine Veterinary Shortage: What is Being Done?	KAEP	1.5	-	7/21/2024
Unraveling the Web: Recognizing Connections between Pancreatitis, Chronic Enteropathy, and the Microbiome	Greater Louisville VMA	2	2	8/13/2024
Thirty-Ninth Twin Lakes Veterinary Conference	Jackson Purchase VMA	15	15	3/9-10/24
Managing newly purchased feeder calves for improved immunity	UKVDL, UK Extension, Continental Refining Co.	1.5	1.5	11/14/2024
The Equine Veterinary Shortage: What is Being Done?	KAEP	1.5	-	7/21/2024
<b>TOTAL HOURS APPROVED</b>		66	43.5	

**BUSINESS AGENDA**

**BUDGET AND CONTRACT MATTERS**

- **Exhibitor and Sponsorships**
  - KVMA Mid-America  
Sept 13-15, 2024

**A MOTION** was made by Dr. Velasco to approve costs associated with the sponsorship of an exhibit booth at the 2024 KVMA Mid-America Conference plus the cost of meals for employees at the event, not to exceed a total of \$700. The motion, seconded by Dr. Smith, passed unanimously.

- **Work station tax assessment**

Ms. Shane noted that the work station for all KBVE board and staff changed from Frankfort to Lexington with the office move, and that this will be reflected in the taxation of salaries and per diems.





- **Other Budget Requests**

- **Counter space for service area in new office suite**

The counters needed in the service area of the new office were inadvertently omitted from the initial estimate for the office suite buildout, so an additional estimate was presented for this work.

**A MOTION** was made by Dr. Gardner to approve the cost in an amount not to exceed \$2,000 for cabinetry in the service area in the new office suite. The motion, seconded by Dr. Kennedy, passed unanimously.

- **Sign post for outside new office**

An estimate was provided for outdoor signage to match the sign for the Kentucky Horse Racing and Gaming Corporation.

**A MOTION** was made by Dr. Smith to approve the cost in an amount not to exceed \$2,500 for signage outside the new office building to identify KBVE's location for constituents. The motion, seconded by Dr. Quammen, passed unanimously.

- **Board room meeting technology equipment**

Members of the Board discussed the estimate provided for equipping the meeting space with audio-video equipment to enable Zoom participation in meetings and projection of meeting materials. The Board expressed concerns about the high cost of the upgrade but determined to move forward due to the necessity of the equipment and limited options available for governmental services contracts.

**A MOTION** was made by Dr. Smith to approve the cost in an amount not to exceed \$16,000 for the board meeting technology and audio-video conferencing equipment, including two large TVs, an Owl, and hardwired connectivity between devices, their install, and technical support. The motion, seconded by Dr. Velasco, passed unanimously.

- **Conference room meeting equipment**

The Board tabled this expense.

- **RFPs**

- Legal services – online submissions
  - Investigative Services – paper submissions

Ms. Shane provided an update on the RFP process for both legal services and investigative services for the Board. Both RFPs close on September 4 @ 2 pm



- **Overall Budget Review – Board Discussion**

Chair Dr. Park and Ms. Shane presented updated information on the Board's budget projections through F.Y. 2036.

Dr. Park spoke with KVMA leadership about the impact that limited, phased-in fee increases have had on KBVE's long-term budget projections, and to relay that the Board will need to increase fees beyond what was originally proposed. Even if KBVE would have remained at the Kentucky Department of Agriculture (KDA), costs under that contract were proposed to double. Business expenses have increased for all businesses in the current economy, including those for government. The phased-in implementation has effectively burned through the Board's reserve funds and the current fee structure offers no opportunity to recover. If changes are not made to the existing fee structure, the Board is projected to be insolvent in F.Y. 2028. Although the Board did incur some additional moving costs, these one-time costs have been bearable and other cost saving measures shall be implemented to offset these expenses.

Members of the Board discussed historical increases in fees, which doubled fees approximately once every ten (10) years. Once the current budget is balanced, the Board determined that regular incremental increases would be appropriate to ensure large future increases are avoided.

The Board reviewed the projections spreadsheet and discussed various fee structure scenarios for veterinarian renewal and registered facility renewal. Beyond licensing and operations, a major expense to the Board is enforcement, especially costs for legal counsel, investigators, and court costs. If the Board is to remain responsive to complaints and be able to enforce the Practice Act, fully funded Board operations are required.

Dr. Park requested that Ms. Shane draft a summary of the Board's budget and expenses to provide to all licensees to increase awareness of why fees need to increase. Dr. Smith observed that the cost of a veterinarian license every two (2) years at a rate high enough to fully fund the board would be equivalent to less than \$20 per month. Members of the Board agreed that more education and outreach in this area was needed.

Mr. Dorman suggested adding an emergency clause in the regulation indicating a base level of available funds that would trigger the Board to file an emergency regulation to adjust fees or automatically increase the fees by a set percentage to ensure the Board remains solvent.

Members of the Board determined to adjust the renewal fees for veterinarians at the September meeting, and to adjust the proposed renewal fees for veterinary facilities as discussed prior to filing.

The Board took a break, 11:04 – 11:14 am.

**A MOTION** was made by Dr. Velasco to increase facilities registration renewal fees to \$450 in FY 2026, \$550 in FY 2028, and \$650 in FY 2030, and to include the recommended fee emergency clause as discussed. The motion, seconded by Dr. Kennedy, passed unanimously.

The Board determined to revisit veterinarian renewal fees at the September meeting.

## UNFINISHED BUSINESS AND UPDATES

- **AAVSB Updates**

- 2024 Annual Meeting & Conference – Sep 28-30, 2024

Members of the Board discussed concerns with current AAVSB policy to limit comments from Member Boards by only accepting feedback from the designated Delegate and the Alternate Delegate for each jurisdiction. With the current designees for Kentucky, this would require that a Board Member submit all commentary from Kentucky rather than the Board's executive director.

This association policy is concerning to Members of the Board because they note that feedback process is very cumbersome and time-consuming. For example, the recent AAVSB Model Documents commentary form required that a complete form be filled out for each comment by line number, which was very redundant. The Board expressed their concern that AAVSB is not genuinely interested in receiving feedback.

**A MOTION** was made by Dr. Gardner to change the designated Alternate Delegate for Kentucky from Dr. Dawes to Ms. Shane to allow her to communicate with AAVSB on behalf of the board. The motion, seconded by Dr. Staton, passed unanimously.

Dr. Park introduced the letter received from AAVSB in response to the letter of inquiry sent by KBVE regarding the nomination of Ms. Shane to the BOD, as well as the subsequent email announcement sent under the title, "AAVSB Board of Directors Announcement".

## EXECUTIVE SESSION

**A MOTION** was made by Dr. Smith to enter into executive session pursuant to [KRS 61.810\(1\)\(f\)](#) – related to personnel matters. The motion, seconded by Dr. Velasco, passed unanimously.

The Board entered into Executive Session at 11:30 am. All staff and guests left the room.

The Board returned from Executive Session at 12:46 pm.

**A MOTION** was made by Dr. Velasco to approve the two motions, as follows, made in executive session:

**A MOTION** was made and unanimously passed to assign Chair Dr. Park, Dr. Quammen, and Ms. Shane to draft a response letter to AAVSB and bring that letter back to the Board for review at the next Board meeting.

**A MOTION** was made and unanimously passed to empower AAVSB Delegate Dr. Quammen and AAVSB Alternate Delegate Ms. Shane to vote and raise challenges as needed in the best interests of Kentucky on behalf of the KBVE during the 2024 Annual Meeting. This includes the power to nominate appropriate candidates from the floor for elected AAVSB offices, and to make appropriate motions during the business session to address concerns of the Board.

The motion, seconded by Dr. Kennedy, passed unanimously.

The Board recessed for lunch, 12:50 PM – 1:14 PM.

Following the Board's return from recess, Dr. Park asked the guest speakers to address the Board in advance of other agenda items.

### **GUEST SPEAKERS**

Regarding foreign graduate veterinarian specialists, a licensure request regarding exceptions to minimum educational requirements and national exam requirements.

- Hagyard Equine Medical Institute
  - Nathan Slovis DVM, DACVIM, CHT
- Rood and Riddle Equine Hospital
  - Rolf Embertson DVM, DACVS and
  - Deborah Spike-Pierce DVM, MBA

Presenters addressed Members of the Board regarding their support for the full licensure of foreign graduates who are also [AVMA-ABVS](#) boarded specialists, but who have not completed the required board approved foreign equivalency programs ECFVG or PAVE and have not passed the NAVLE. Both Hagyard and Rood and Riddle submitted letters to the Board in advance of this meeting.

Key points of the presenters' discussion included:

- 22 AVMA-recognized veterinary specialty organizations comprising 46 distinct AVMA-recognized veterinary specialties through the American Board of Veterinary Specialties (ABVS).
- Boarded specialists train in their specialty for three-four (3-4) years.
- The exams for the specialty certifications are in English.
- There is a need to reduce the time to licensure for boarded specialists so they can avoid delays caused by ECFVG and PAVE.
- Veterinarians stay in their lane with regard to species and specialties.
- Kentucky should still have access to these practitioners; Kentucky is missing out.

Dr. Slovis argued that the process of becoming a boarded specialist is rigorous enough to ensure the skill of the individual and ensure language proficiency. He stated that the Board should develop a pathway to licensure for these individuals whose professional skills are in high demand in Kentucky. He cited that other states license these individuals, including New York, Florida, and Texas, although conceded candidates may still have been required to take the NAVLE in those states.

- [KRS 321.193](#) requires candidates for licensure to graduate from a board-approved veterinary medicine program or board-approved foreign equivalency program, and to complete a board-approved national exam.
- This should empower the Board to add a provision to regulations that would provide Board approval for AVMA endorsed boarded specialties and to designate the specialist exam as the KBVE approved exam.

Dr. Spike-Pierce spoke about the challenges associated with hiring qualified specialists. Dr. Embertson emphasized the information presented.

Members of the Board discussed their concerns with extending licensure to individuals who do not meet the established educational standards. One major concern is the risk that a specialist may allow their specialty certification to lapse. The Board must consider how a lapsed specialist certification would affect the status of an individual's Kentucky licensure if the certification was the basis for licensure. Would the license be revoked? Or would the previously boarded specialist have the option to practice in other areas or on other species? Would the public understand this distinction in qualification? Is such a waiver to full licensure equitable to other practitioners who have completed the ECFVG or PAVE program? Does this pathway protect the public?

Chair Dr. Park directed Ms. Shane to conduct research with other jurisdictions in the U.S. and Canada about the requirements or exemptions in other states regarding boarded specialists and licensed without completion of a foreign equivalency program. Information should be returned to the Board for further discussion at the Sept 19 meeting.

## RETURN TO UNFINISHED BUSINESS AND UPDATES

- **AAVSB Updates - continued**
  - Bylaws Amendment
  - 2024 Resolutions

Members of the Board had no objections to approving the Bylaws Amendments and 2024 Resolutions. However, Dr. Velasco asked for clarification about the resolution to support title protections for LVTs. He was concerned about a possible conflict of interest / self-serving motive given that AAVSB administers the VTNE. Ms. Shane explained the AAVSB BOD completed a large mid-level practitioner survey, which found there was not support for a mid-level practitioner amongst the surveyed veterinarians and credentialed veterinary technicians. Many survey respondents felt that LVTs are currently not fully utilized and did not receive enough respect or compensation for their work. As a result, the BOD directed that the association should support universal licensing and title protections for the LVT/CVT/RVT class in all Membership prior to supporting the development of another professional class in veterinary medicine.

- Committee Reports:
  - AAVSB Board of Directors (BOD) – Ms. Shane reported on her work with the BOD, including recent activities:
    - Focus has been in executive sessions, which is not disclosable

- AAVSB may participate in a taskforce being formed by AVTE
    - AAVSB Regulatory Policy Committee (RPC) – Dr. Dawes was not at this meeting to provide a report
    - AAVSB Nominations Committee – Dr. Staton reported that the Committee did meet to discuss nominees for open positions. As a member of the Committee, she participated in multiple interviews with candidates on the slate.
- **KVMA / AVMA Updates**

Ms. Hamelback provided an update to the Board.

- KVMA Board meeting was held on August 7
- KVMA Mid-America Conference – September 13-15, 2024
  - Mid-America Conference already had 500 registrants, which is much higher than usual.
  - Friday night reception will recognize five legislators as champions of the profession.
- Ongoing meetings with legislators regarding:
  - Potential new veterinary school and the CPE feasibility studies. The legislature is currently seeking an independent feasibility study on the Murray State Veterinary School proposal.
  - Critical need for licensees to reach out to their own legislators and speak to them as voters and constituents about the key issues.
  - Auburn University representatives will be at the KVMA conference to discuss CVMs.
  - New shelter bill related to spay/neuter funding.
  - “Cost of care” for animals abandoned.
- KVMA - Auburn-Cattlemen’s partnership interview 36 candidates, with a total of nine funded to attend KVMA, with three of those funded by the KVMA Foundation

Members of the Board briefly discussed the Spring 2024 AVMA COE Accreditation Actions Report.

- **Kentucky Rural Veterinary Medicine Student Loan Repayment (KRVMSLR) Applications Review Committee Report**

HB 553 has been encoded as [KRS 164.7895](#). Five (5) individuals have been selected out of 26 applicants and award contracts issued. Recipients will not be announced publicly but may choose to self-disclose. Awardees included one recipient located in Eastern Kentucky, one in Central Kentucky, and three (3) large animal practitioners in Western Kentucky.

- **KBVE**

Ms. Shane provided an update to the Board about the office move.

- The website is fully functional and proving easy to update.
- The IT and technology migration by the Commonwealth Office of Technology (COT) has been full of challenges. There are still outstanding issues with Amanda’s computer, the network connectivity, scanning capabilities, and the virtual phone

system. This has been extremely frustrating for staff, caused lost work, and increased backlogs in multiple areas due to slow functionality of software systems.

- The flooring in the office is still pending install due to delays with approval from the Finance Cabinet on the delivery order.
- Of note, Chair Dr. Park donated money to purchase secondhand office furniture and a moving crew to deliver the furniture from Cincinnati. Other Members of the Board and staff expressed their gratitude to Dr. Park for this donation.

Chair Dr. Park initiated a discussion about Board expectations and authorizations for the executive director, and directed Ms. Shane to add this to the agenda for the November meeting.

- **Kentucky Office of the State Veterinarian (OSV)**

Dr. Velasco provided an update from OSV.

- The State Fair experienced some changes with the new administration at the Kentucky Department of Agriculture and the venue administrators. There was one (1) equine injury resulting in euthanasia at the World Championship Horse Show.
- There have been three (3) positive cases of Contagious Equine Metritis (CEM) that were traced to Kentucky. Two horses were cleared, while one (1) remained of concern.
- Emerging disease in dairy cattle has shown some slowdown in number of herds with detections.

## NEW BUSINESS

- **Questions pending from the Board's Office**

- **Telehealth query from United Veterinary Care**

Ms. Shane provided an overview of her responses to date to the above query. The Board agreed with her assessment of the situation and responses.

- Veterinarians who are licensed in another state but not licensed in Kentucky cannot have the VCPR "extended" to an out-of-state facility.
- A veterinarian licensed in another state may only provide consultation services to a Kentucky-licensed veterinarian who holds an established and valid VCPR. They may not provide services directly to a client or patient located in Kentucky unless they hold a Kentucky license and are located in Kentucky.
- [KRS 321.185\(2\)](#) cites that the VCPR extends only to licensed veterinarians employed at the same registered facility within the Commonwealth.
- [KRS 321.181\(56\)](#) defines "registered facility" as "any AAHP facility or any veterinary facility that is registered with the board".
- A Kentucky licensed veterinarian may provide veterinary services to a client in Kentucky only if they are:



- 1) Employed with the same registered veterinary facility as the Kentucky-licensed veterinarian with the VCPR, and
- 2) Located within the Commonwealth of Kentucky at the same registered facility.

Some Members of the Board noted their understanding that United Veterinary Care is under a significant reorg.

- **Teletriage and treatment situation at a Kentucky veterinary facility**

Dr. Smith called and spoke with a KBVE licensee. This veterinarian made a medical judgment that another veterinarian questioned, and there will likely follow both legal action and a grievance to the Board. The veterinarian requested a Board opinion in writing indicating that there were no violations of the Kentucky Veterinary Medicine Practice Act. In Dr. Smith's opinion, based on the information as described to him, there does not appear to be any violation of the Practice Act.

Members of the Board discussed cautions related to making any declaration when only having an accounting of one party in a situation. The Board directed Ms. Shane to respond accordingly, noting that new evidence may be cause for the Board to reevaluate this determination.

- **State Public Health Veterinarian question about bat euthanasia by Local Health Departments Dr. Kelly Giesbrecht. regarding bat euthanasia**

**A MOTION** was made by Dr. Smith to approve the letter to the State Public Health Veterinarian Dr. Kelly Giesbrecht as written regarding KBVE's support of the bat euthanasia kits for Local Health Departments. The motion, seconded by Dr. Kennedy, passed unanimously.

Dr. Velasco asked about considerations for protected species. The Board directed Ms. Shane to conduct further research with the State Wildlife Veterinarian, Dr. Christine Casey, prior to issuing the letter to ensure compliance with state and federal laws on wildlife and protected bat species.

- **USDA Request from Dr. Chris Craig regarding Special Permits and Accreditation**

**A MOTION** was made by Dr. Velasco to approve the letter to USDA APHIS as written regarding KBVE special permits and KBVE's recommendation not to issue Accreditation status to special permit holders because they have not passed their NAVLE or ECFVG or PAVE program and are not fully licensed as veterinarians. The motion, seconded by Dr. Kennedy, passed unanimously.

- **U.S. Department of Homeland Security**

Ms. Shane provided information to the Board regarding a Biowatch Exercise sponsored by the Department of Homeland Security, to occur in October.

Board took a respite, 2:55 pm – 3:05 PM.



- **Other Items for Discussion**

- Nominations Letter from KBVE regarding reappointments of board seats.

The following Board Member terms are currently or soon to be expired. Members of the Board supported the nominations letter sent to the Governor's Office of Boards and Commissions.

- Dr. Gene Smith – seat expired 9/28/2022
- Dr. Amy Staton – seat expired 7/14/2024
- Dr. John Park – seat expires 9/28/2024
- Dr. Stephanie Kennedy – seat expires 9/28/2024
- Also – vacant AAHP permit seat (not in letter)

- Georgia VMA – Policy Statement on Use of AI in Vet Med

At their board meeting on June 26, 2024, Members of the Georgia State Board of Veterinary Medicine discussed a recently released policy statement from the Georgia VMA regarding the use of artificial intelligence (AI) in veterinary medicine. They determined to watch this issue, noting the challenges in regulating AI when legislation moves so slowly.

Dr. Quammen added that some CVMs do have policies on the use of AI. Also, AVMA has two (2) working groups looking into this topic.

Of note, empty faculty positions may be filled by AI in the future. The [Consortium of Workplace Based Education and Learning \(COWBEL\)](#) is an organization which utilizes the collaborative distributed model of clinical education for the majority of students' veterinary clinical educational experience and learning.

## **APPLICATIONS COMMITTEE REPORT**

Dr. Kennedy presented the Applications Committee report.

- The Board has approved 94 applications since the May 23 meeting.
- One application of concern noted that the applicant veterinarian reported their work start date in Kentucky in February 2024, but the application was not received until March and was not complete until August. The Board concurred with the Applications Committee recommendation to refer this new licensee to the Grievance Committee.
- One participant in the KBVE New Graduate Licensure Program failed to submit required documents in the 90-day window.

The Board Ordered that Dr. Mackenzie A. Daniels appear before the Board at the September 19 meeting.

- ICVA reports that Kentucky had 70 NAVLE candidates for the Nov. – Dec. 2024 testing window. This is significantly higher than in 2022 and 2023.

- One special permittee missed the NAVLE registration deadline, failing to comply with the terms of the KBVE-issued permit. Following research with ICVA, Board staff determined that the applicant completed all steps for registration and that the failure was a result of paperwork delays from the AVMA ECFVG program to ICVA. Given the responsiveness of the applicant through the application process with KBVE and ICVA, the Applications Committee recommended that the KBVE extend the expiration date of their special permit to allow them to test in the April 2025 NAVLE testing window.

Members of the Board directed Ms. Shane to follow the recommendation of the Applications Committee, and added a condition on the permit. The condition states that should the special permit holder fail to register for the April 2025 NAVLE test window, the special permit shall be revoked and the permittee shall be barred from any future special permits from the KBVE.

- An applicant for veterinarian licensure failed the NAVLE a fifth time, the third candidate to do so testing for Kentucky during this calendar year, and the second to submit a request to the Board for an appeal to ICVA to test again.

**A MOTION** was made by Dr. Gardner to petition ICVA on behalf of Dr. Alexandria Foote Pierce to allow this candidate another attempt at the NAVLE. The motion, seconded by Dr. Velasco, passed with one abstention.

- During the 2024 veterinarian and veterinary technician renewal, 67 audits have been completed to date.
- Members of the Board discussed the review of an LVT application. The candidate graduated from an AVMA CVTEA accredited school in 1991 and passed the California (CA) Animal Health Technician Exam in August 1991, however did not take and pass the VTNE.

**A MOTION** was made by Dr. Staton to deny licensure to this candidate, as the passage of the VTNE is required pursuant to [201 KAR 16:530, Section 2](#). The motion, seconded by Dr. Velasco, passed unanimously.

- KBVE Investigators submitted one Special Permittee Monitoring Report for the Board's review. There were no issues discovered.
- Members of the Board tabled the Kentucky State Exam Formation discussion and directed Ms. Shane to provide the updated exam questions to the Applications Committee for review prior to the September meeting for their input.

## INVESTIGATIVE REPORTS

KBVE Investigators submitted the following reports for Board review.

- **Periodic Shelter Inspections**
  1. Bowling Green-Warren County (certificate no. 149653)
  2. Breckinridge County Animal Shelter (certificate no. 147150)
  3. Christian County Animal Shelter (certificate no. 149495)
  4. Daviess County Animal Shelter (certificate no. 147147)

5. Gallatin County Animal Shelter (certificate no. 147175)
6. Grant County Animal Shelter (certificate no. 149491)
7. Hardin County Animal Control (certificate no. 149651)
8. Hart County Animal Shelter (certificate no. 276220)
9. Hopkins County Humane Society (certificate no. )
10. Humane Society of Henderson County (certificate no. 147229)
11. Jessamine County Animal Care and Control (certificate no. 149515)
12. Kentucky Humane Society (certificate no. 146869)
13. Leitchfield Animal Shelter (certificate no. 147145)
14. Lincoln County Animal Shelter (certificate no. 149462)
15. Louisville Metro Animal Services (certificate no. 149464)
16. Marion County Animal Shelter (certificate no. 149075)
17. Marshall County Animal Care and Control (certificate no. 149523)
18. McLean County Animal Shelter (certificate no. 149461)
19. Meade County Animal Shelter (certificate no. 149075)
20. Montgomery Co Animal Shelter (certificate no. 146867)
21. Muhlenberg County Humane Society (certificate no. 149649)
22. Murray Calloway County Animal Shelter (certificate no. 147200)
23. Nelson County Animal Shelter (certificate no. 147148)
24. Oldham County Animal Control (certificate no. 147203)
25. Rockcastle Co Animal Shelter (certificate no. 149492)
26. Shelby County Animal Shelter (certificate no. 149074)
27. Union County Animal Shelter (certificate no. 149460)

- **Equine Sales Reports**

1. Keeneland April Sale for Horses of Racing Age

## **WELLNESS COMMITTEE REPORT**

Mr. Dorman provided the Wellness Committee report to the Board.

## **EDUCATION AND OUTREACH COMMITTEE**

- **KVMA Education and Outreach (E&O) contract**

Ms. Shane presented a final update on the KVMA E&O contract. Per the terms of the contract, the Board should receive a refund of the remaining monies. In the future, KBVE may want to consider organizing these events internally, with or without KVMA, as they could be organized for significantly less cost.

- **Constant Contact Email Campaigns**

- 6/28 Update – KBVE is MOVING!
  - Sent to 4,037 individual emails
  - Open rate – 65.2%
  - Click rate – 2.2%
  - Bounces – 112

- 8/22 Update – KBVE - Hiring Investigators; Renewal Deadline; Next Board Meeting
  - Sent to 4,027 individual emails
  - Open rate – 70.7%
  - Click rate – 7.7%
  - Bounces – 108

Ms. Shane expressed concerns with using Constant Contact because users can unsubscribe. One user even reported the Board email as spam. Licensees who unsubscribe do not receive critical Board announcements. Ms. Shane plans to investigate GovDelivery to discover if they have different options for government agencies.

## STRATEGIC PARTNERS UPDATE

- **Kentucky Board of Licensure for Massage Therapy (KBLMT)**
  - KBVE needs to survey licensees and stakeholders on the issue of adding animal massage to the AAHP framework. The survey is currently in draft form and pending release.
- **Kentucky Department of Fish and Wildlife Resources (KDFWR)**
  - KDFWR Summer Newsletter – Provided to the Board as an FYI.
- **Kentucky Board of Pharmacy (KBOP)**
  - No updates at this time.
- **Kentucky Horse Racing and Gaming Corporation (KHRGC)**
  - The former Kentucky Horse Racing Commission was changed by the General Assembly to the Kentucky Horse Racing and Gaming Corporation (KHRGC). KBVE office space is in the same building with KHRGC.
- **Animal Control Advisory Board (ACAB)**
  - No updates at this time.
- **Kentucky Agricultural Council (KAC)**
  - Dr. Prater provided an update on the June 5 KAC Strategic Planning and Focus Group Meeting in Lexington.
  - Next KAC meeting will be at the Kentucky Agricultural Summit, Louisville, Nov 14-15, 2024. At this meeting, KAC will unveil the organization's new Strategic Plan <https://kyagcouncil.wildapricot.org/event-5743327>
- **Auburn University College of Veterinary Medicine (CVM)**
  - Since 2020, Auburn University CVM has invited KBVE to teach one class of Dean Calvin Johnson, DVM's Law & Ethics course. This year Ms. Shane will be Zooming

into the class on September 10 at 10 am EDT and requested a Board Member to join her for the presentation. Chair Dr. Park volunteered.

## **GRIEVANCE COMMITTEE REPORT**

Due to the Board's move, IT issues, and lack of legal counsel, the Grievance Committee meeting scheduled for today was canceled. The Committee is scheduled to meet next on September 19.

## **GOVERNMENT AFFAIRS COMMITTEE**

- **Administrative Regulations Update**

In 2024, to date the Board has approved seven amended and 16 new regulations for filing with LRC. Due to the move, IT issues, and communications with LRC on the need to renumber some of the new regulations, no regulations have been filed to date. Ms. Shane does have a group nearly ready and will be able to complete a partial filing by the next LRC filing deadline in September. The public hearing for these regulations shall be November 22, 2024, at 1:00 PM EST at KBVE offices. Public comments shall be accepted through November 30, 2024.

- **AAHP Expansion Discussion: Equine Dental Providers (EDPs)**

Chair Dr. Park and Ms. Shane provide an update on the KVMA equine dental working group.

- KVMA Working Group has not yet met
- The Chair of the working group has a meeting scheduled with Sen. Webb on September 12

Members of the Board still have significant concerns about allowing non-veterinarians to work independently without veterinarian supervision, particularly in relation to the drugs and/or controlled substances: how those drugs are obtained, maintained, and administered.

Chair Dr. Park reviewed research gathered by staff on other paraprofessionals and supervisory requirements, including dental hygienists and assistants, paraeducators, paramedics and EMTs, paralegals, mortuary assistants, nurses, and others. All require supervision from a professional class.

The Board reviewed a letter from a citizen in support of expanding the AAHP permit framework to include equine massage therapy, equine dental provider, and all certified practitioners of complimentary alternative therapies.

Dr. Prater noted that new veterinarians he has spoken to are much more engaged with equine dentistry than veterinarians of his generation. When he was in school, there was minimal training, and recent graduates have indicated that they have received much more training and new tools.

Chair Dr. Park requested that Members of the Board formulate a position statement on EDPs. He indicated he would communicate that back to the KVMA working group.

Following discussion, and in conformity with the KBVE's mission to protect the public, Members of the Board were in agreement on the following position for the non-veterinarian EDP issue:

- Administration of drugs shall be only by a veterinarian.
- Direct supervision required (i.e., on premises) of equine dental providers (EDPs) is required due to drug administration.
- An EDP needs to be an employee of the veterinarian or needs to have a "veterinarian supervisor" affiliated with and responsible for the EDP's activities. In either case, there shall be a requirement for the signature of the veterinarian at the time of application.
- At the time of permit renewal, the EDP would need to recertify either employment relationship or veterinarian supervisor (including the veterinarian's signature).
- With a two (2) week notification, either party could sever the relationship.

An EDP without a veterinarian would then need to have the AAHP permit placed in inactive status until such time as a new veterinarian relationship was formed, or the permit expired.

Members of the Board directed Ms. Shane to format this into an official policy, and, following Dr. Park's review and approval, post on the website.

**A MOTION** was made by Dr. Prater to approve the policy position as stated above and release to the public. The motion, seconded by Dr. Velasco, passed unanimously.

## OPEN DISCUSSION

- **Obituary Notifications**

- [Stuart J. Burns, DVM](#) – KY license # 147217 – deceased 04/08/2023
- [Joe E. Cannon, DVM](#) – KY license # 144243 – deceased 11/23/2022

Dr. Smith requested to institute a new policy that KBVE send a note of condolence to the families of deceased veterinarians. Members of the Board were in agreement and directed staff to send condolences with these and future obituary notifications to the Board.

- **Open Discussion**

- **FARB webinar - Loper Bright Enterprises v. Raimondo, et al.**

Ms. Shane attended a webinar hosted by FARB that reviewed the recent supreme court ruling which overturned the Chevron v. National Resource Defense Council case, removing the precedence of reliance on federal government agency subject matter experts to inform decisions of the court. With the new ruling, federal court judges are empowered to interpret unclear and ambiguous statutes based on their own opinion without need to consult or defer to the agency subject matter experts. How this will impact state courts remains to be seen.

- **FYI – AAVSB Delegate voter training**

Dr. Quammen noted that she will be attending the AAVSB Delegate voter training on September 10.

### **FUTURE MEETING DATES**

- **September 19, 2024 – Regular Meeting of the KBVE**

Location: New KBVE offices at 4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

- **November 21, 2024 – Regular Meeting of the KBVE**

Location: New KBVE offices at 4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

- **2025 Regular Board Meeting Dates**

Ms. Shane asked to revise the previously agreed upon March 27 meeting date and move the meeting to March 20 due to a change in the regularly scheduled AAVSB Executive Directors/Registrar Summit in 2025. The Board agreed to the following updated 2025 meeting schedule. Ms. Shane noted the website will be updated to reflect this change.

- Jan 30
- Mar 20
- May 22
- July 31
- Sep 18 – subject to change based on AAVSB 2025 Annual Meeting dates
- Nov 20

### **ADJOURNMENT**

Chairman Dr. Park adjourned the meeting at 4:42 pm.

These meeting minutes were approved by Members of the Board on September 19, 2024.

  
John C. Park, DVM, Chair of the Kentucky Board of Veterinary Examiners

PRESIDING OFFICER: John C. Park, DVM, KBVE Board Chair

Minutes Recorded by: Michelle M. Shane, KBVE Executive Director





## KENTUCKY BOARD OF VETERINARY EXAMINERS

4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

Office: 502-564-5433 • Fax: 502-695-5887

[kbve.ky.gov](http://kbve.ky.gov) • [vet@ky.gov](mailto:vet@ky.gov)

### Meeting Agenda

August 29, 2024

Meeting Location: KBVE Offices, 4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

#### COMMITTEE MEETINGS

9:00 AM Applications Committee

Cancelled Grievance Committee

10:00 AM **BOARD MEETING – PUBLIC MEETING**

#### CALL TO ORDER

#### ROLL CALL / ESTABLISHMENT OF QUORUM

#### CONFIRMATION OF PUBLIC NOTICE

#### READING OF MISSION STATEMENT

#### CONSENT AGENDA

- Meeting Agenda for August 29, 2024
- Board Meeting Minutes from May 23, June 12-13, and August 8, 2024
- Applications Committee Minutes from May 23, 2024
- Grievance Committee Minutes from May 23, 2024
- Budget Summary Report
- Licensure Status Report
- Applications Committee Report on New Applications
- Applications Committee Report on New CE Requests
- Approval of Board Per Diem and Mileage

#### BUSINESS AGENDA

#### BUDGET AND CONTRACT MATTERS

- Exhibitor and Sponsorships
  - KVMA Mid-America
- Other Budget Requests
  - Office Suite - Counter space in service area
  - Office Suite - Sign post for outside new office space
  - Office Suite - Board room meeting equipment
  - Office Suite - Conference room meeting equipment



- Requests for Proposals (RFPs)
  - Legal services
  - Investigative Services
- Overall Budget review

### **UNFINISHED BUSINESS AND UPDATES**

- AAVSB Updates
- **EXECUTIVE SESSION**
- KVMA / AVMA Updates
- HB 553 – KyVMLRP Applications Review Committee Report
- KBVE
- OSV

12:30 pm **Lunch**

1:00 pm **GUEST SPEAKERS**

Regarding foreign graduate veterinarian specialists – limited licensure request

- Hagyard Equine Medical Institute:
  - Luke Fallon DVM and
  - Nathan Sovis DVM, DACVIM, CHT
- Rood and Riddle Equine Hospital:
  - Rolf Embertson DVM, DACVS and
  - Deborah Spike-Pierce DVM, MBA

### **NEW BUSINESS**

- **Questions pending from the Board's Office**
  - Telehealth query from United Veterinary Care
  - Triage and treatment situation at a Kentucky veterinary facility
  - State Public Health Veterinarian question about bat euthanasia by Local Health Departments
  - USDA Request regarding Special Permits and Accreditation
- **U.S. Department of Homeland Security**
  - Biowatch Exercise
- **Other Items for Discussion**
  - Nomination Letter from KBVE regarding Reappointments
  - Georgia VMA – Policy Statement on Use of AI in Vet Med

## **APPLICATIONS COMMITTEE REPORT**

- Discussion topics
  - Update on Applications and Renewals
  - New Grad Licensure Program Late Submission
  - Special Permittee - Missed NAVLE Registration Deadline
- Special Permittee Monitoring Reports
- Kentucky State Exam Formation

## **INVESTIGATIVE REPORTS**

- Periodic Shelter Inspections
- Equine Sales Reports

## **WELLNESS COMMITTEE REPORT**

## **EDUCATION AND OUTREACH COMMITTEE**

## **STRATEGIC PARTNERS UPDATE**

## **GRIEVANCE COMMITTEE REPORT**

## **GOVERNMENT AFFAIRS COMMITTEE**

- AAHP Expansion Discussion
- Administrative Regulations Update

## **OPEN DISCUSSION**

- Obituary Notifications
- Open Discussion

## **FUTURE MEETING DATES**

## **ADJOURNMENT**

\*NOTE: There is no public Zoom option for this meeting due to the Board's move and not yet having video conferencing technology in place to run a hybrid meeting. This in-person meeting is open to the public. For more information, contact [Vet@ky.gov](mailto:Vet@ky.gov) or call 502-564-5433.



## KENTUCKY BOARD OF VETERINARY EXAMINERS

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### Applications Committee Meeting Minutes

August 29, 2024

Meeting Location: KBVE Offices, 4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

#### APPLICATIONS COMMITTEE MEETING

##### Attendees:

- Dr. Stephanie Kennedy, KBVE Board Member, Applications Committee Chair
- Dr. Tim Gardner, KBVE Board Member, Applications Committee Member
- Dr. Jennifer Quammen, KBVE Board Member, Applications Committee Member
- Amanda Briggs, KBVE Applications Specialist

##### Proceedings:

Committee Chair Dr. Kennedy called the meeting to order at 9:01 am.

Members of the Committee reviewed and discussed applications for licensure, certificates, permits, and continuing education courses.

Members discussed applications with RAP sheets and other red flags.

Dr. Gardner arrived at 9:40 am.

Members discussed the Applications Committee Report and items for discussion with the Board, including:

- New Graduate Licensure Program participants, including one individual who failed to submit required documents in a timely manner.
- NAVLE Candidates update
  - Total candidates applying to test for Kentucky
  - Two ECFVG Candidates who failed to successfully register for the fall testing window. One of those candidates being a KBVE special permit holder.
  - KBVE recommendation to the ICVA regarding additional testing attempts
- Veterinarian and Veterinary Technician Renewal period
- An LVT applicant who had not passed the VTNE
- Applications Committee Report on New Applicants
- Applications Committee Report on CE Approval Requests

**A MOTION** was made by Dr. Kennedy to recommend actions to the full board as discussed during the Committee meeting, to be presented today during the regular board meeting. The motion was seconded by Dr. Quammen and passed unanimously.

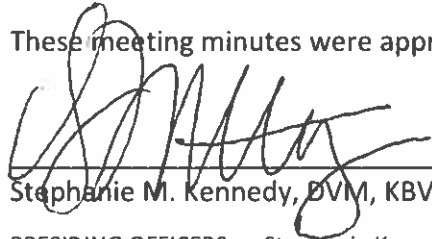
Further, Members of the Applications Committee reviewed reports to the Board from KBVE Investigators to see if there were any areas of concern for discussion with the full Board .

- Special Permittee Monitoring Reports
- Periodic ACA Inspection Reports

## ADJOURNMENT

The Committee adjourned the meeting at approximately 10:03 AM.

These meeting minutes were approved by the Applications Committee on September 19, 2024.



Stephanie M. Kennedy, DVM, KBVE Applications Committee Chair

PRESIDING OFFICERS: Stephanie Kennedy, DVM, KBVE Applications Committee Chair

Minutes Recorded by: Amanda Briggs, KBVE Applications Specialist

Minutes Reviewed by: Michelle Shane, KBVE Executive Director