



## KENTUCKY BOARD OF VETERINARY EXAMINERS

107 Corporate Drive, Second Floor, Frankfort, KY 40601

Office: 502-782-0273 • Fax: 502-695-5887

[kybve.com](http://kybve.com) • [vet@ky.gov](mailto:vet@ky.gov)

### Meeting Minutes

July 29, 2021

Meeting Location: Office of the State Veterinarian  
109 Corporate Drive, Frankfort, KY 40601

**Due to continuing COVID-19 Protocols,  
Citizens and observers were encouraged to attend the meeting virtually.**

#### BOARD MEMBERS PRESENT

All Board Members and Staff present in-person unless otherwise noted.

- Steven J. Wills, DVM – Chairman
- Gene Smith, DVM – Vice Chair
- Dianne Dawes, DVM
- Tom Dorman, Citizen-at-Large
- Dale Eckert, DVM
- Stephanie Kennedy, DVM
- John Park, DVM
- Amy J. Staton, EdD, LVT
- Bob Stout, DVM -- Proxy for the Commissioner of Agriculture

#### BOARD MEMBERS ABSENT

- Tim Gardner, DVM

#### DEPARTMENT OF AGRICULTURE STAFF PRESENT

- Michelle Shane, Executive Director
- Joe Bilby, Legal Counsel
- Dr. Katie Flynn, OSV

#### OTHERS PRESENT

(V) = video (A) = audio only (I) = In-person

- MJ Wixsom, DVM, Board Investigator (I)
- Coy St. Clair, DVM, Board Investigator (I)
- Mary Laura (I)

#### CALL TO ORDER / ROLL CALL / ESTABLISHMENT OF QUORUM

Dr. Steven Wills, Board Chairman, called the meeting to order at 1:00 PM EDT. Chairman Wills welcomed everyone to the meeting.

Ms. Michelle Shane read the roll call. Per [KRS 321.240\(2\)](#), a quorum of the Board was achieved.

#### CONFIRMATION OF PUBLIC NOTICE



Ms. Shane confirmed the public notice for this meeting was sent on Tuesday, July 27, 2021, to the Kentucky Department of Agriculture (KDA) media contact list, and was also posted on the KBVE website Meetings page.

## READING OF MISSION STATEMENT

Vice Chair Gene Smith, DVM read aloud the Board's mission statement.

## CONSENT AGENDA

- Board Meeting Minutes from May 27, 2021 and June 17, 2021
- Budget Expenditures since 5/27 meeting, F.Y. 2021 closeout and start of F.Y. 2022
- Applications Committee Report on New Applications
- Applications Committee Report on New CE Requests
- Approval of Board Per Diem and Mileage

**A MOTION** was made by Ms. Amy Staton to approve the consent agenda. The motion, seconded by Dr. John Park, passed unanimously.

## Budget

The budget expenditures and revenue approved are summarized for F.Y. 2021, July 1, 2020, through June 30, 2021, and for F.Y. 2022, July 1, 2021, through July 20, 2021 as follows:

- F.Y. 2021 –
  - Receipts = \$556,145
  - Expenditures = \$359,538
  - End Balance = \$1,196,400
- F.Y. 2022 –
  - Receipts = \$5,245
  - Expenditures = \$14,932
  - Current Balance = \$1,186,712

Applications Committee Reports.

- Report on New Applications
- Report on New CE Requests

The Applications Committee Reports are as follows in Table 1: Approved Applicants for Licensure and Certification, and Table 2: Approved CE Requests. The Board approved 45 veterinarian, eight (8) veterinary technician, and one (1) animal euthanasia specialist applications. The Board approved CE requests for 29 hours of CE for veterinarians and 23 hours of CE for veterinary technicians.

<b>Table 1: Approved Applicants for Licensure and Certification</b>				
<b>Row #</b>	<b>First Name</b>	<b>Last Name</b>	<b>License Type</b>	<b>App. Type</b>
1	Robyn S.	Allen	Veterinarian	New
2	Lindsey E.	Arthur	Veterinarian	New
3	Dominica M.	Avery	Veterinarian	Endorsement
4	Rebekah J.	Brinks	Veterinarian	Endorsement
5	Rachel M.	Butler	Veterinarian	Endorsement
6	Katelyn E.	Byers	Veterinarian	New
7	Marisa J.	Clark	Veterinarian	New
8	Shanna R.	Clifford	Veterinarian	Endorsement
9	Elizabeth M.	Cooper	Veterinarian	New
10	Abigail L.	Crane	Veterinarian	Reinstatement
11	Caleb B.	Deaton	Veterinarian	New
12	Sarah E.	Escaro	Veterinarian	Reinstatement
13	Justin E.	Farris	Veterinarian	Endorsement
14	Hannah N.	Finney	Veterinarian	New
15	Kaitlin E.	Fletcher	Veterinarian	New
16	Brandon A.I.	Frantz	Veterinarian	New
17	Kelly A.	Gavin	Veterinarian	Endorsement
18	Brianna N.	Hamrick	Veterinarian	New
19	W. Jared	High	Veterinarian	Endorsement
20	Shannon M.	Hinton	Veterinarian	Endorsement
21	Amber L.	Howarth-Williams	Veterinarian	Endorsement
22	Oonagh L.	Hynes	Veterinarian	New
23	Kelly L.	Jones	Veterinarian	New
24	Alexandra R.	Knetsche	Veterinarian	New
25	Kaitlyn E.	Lacy	Veterinarian	New
26	Daniel J.	Markwalder	Veterinarian	Endorsement
27	Ava J.	McPhail	Veterinarian	New
28	Charity E.	Miller	Veterinarian	Endorsement
29	Tierra D.	Price	Veterinarian	Endorsement
30	Renu	Ramesh	Veterinarian	Reinstatement
31	James K.	Roberts	Veterinarian	Endorsement
32	Paul J.	Savarese	Veterinarian	Reinstatement
33	Sabrina E.	Schuchard	Veterinarian	New
34	Lindsay A.	Seewald	Veterinarian	New
35	Kaitlyn A.	Shaheen	Veterinarian	New
36	Rebecca L.	Shumar	Veterinarian	New
37	Kathryn M.	Slaughter-Mehfoud	Veterinarian	Endorsement
38	Georgina C.	Spillane	Veterinarian	New

Row #	First Name	Last Name	License Type	App. Type
39	Arlen A.	Stoller	Veterinarian	New
40	Katie M.	Stone	Veterinarian	New
41	Jennifer L.	Summerfield	Veterinarian	Reinstatement
42	Stacie L.	VanDerPloeg	Veterinarian	New
43	Melanie M.	Vasquez	Veterinarian	New
44	Olivia F.	Walker	Veterinarian	New
45	Sharon K.	Washington-Robinson	Veterinarian	New
46	Jeri S.	Griess	Veterinary Technician	New
47	Ann M.	Henry	Veterinary Technician	Endorsement
48	Staci D.	Miller	Veterinary Technician	New
49	Gabrielle C.	Murray	Veterinary Technician	Endorsement
50	Abigail L.	Scott	Veterinary Technician	New
51	Skyler R.	Stieffermann	Veterinary Technician	New
52	Joanna K.	Warner	Veterinary Technician	New
53	Ashley T.	Wilburn	Veterinary Technician	New
54	Chava R.	Finn	Euthanasia Specialist	Reinstatement
55	Butler County Animal Shelter		Animal Control Agency	Reinstatement

**Table 2: Approved CE Requests**

Course Title	Sponsor / Provider	CE Hours Requested		Date of Program(s)
		Vet	Vet Techs	
Classes on the Cumberland	Elanco	16	16	7/30-8/1/2021
Feline Ophthalmology	Greater Louisville VMA	2	2	6/15/2021
Dr. Yosra Helmy, "Novel approaches to combat antimicrobial resistance"	UK Gluck Equine Research Center	1	1	7/26/2021
Equine Rotavirus Workshop	UK Gluck Equine Research Center	4	4	7/19/2021
2021 Reimagining Bovine Health Seminar	Zoetis	6	-	8/19/2021
Canine and Feline Respiratory Disease / CT Referral	Elanco . Central Kentucky Veterinary Center	1.5	1.5	7/27/2021

## BUSINESS AGENDA

### BUDGET MATTERS

- **KVMA partnership and Education and Outreach (E&O) Initiative in 2022**

Ms. Shane discussed this initiative, formerly approved at the March 26, 2020, meeting of the Board; however the contract was deferred due to COVID restrictions on in-person meetings. In review, the initiative would entail regional meetings around the Commonwealth, including meetings in Louisville metro, Lexington, Northern Kentucky, Morehead, Mayfield, Owensboro, Bowling Green, and London. CE would be offered to attendees. Representatives from KBVE and KVMA would co-present an educational session helping to distinguish between the two organizations, and highlighting changes in law, licensure and renewal requirements, and common grievances.

Dr. Stout requested that KBVE considered purchasing an event booth at KVMA in the future to assist with further outreach.

**A MOTION** was made by Dr. Stout to proceed with initiating a PSC contract with KVMA in the amount of \$20,000 for the purpose of education and outreach to licensees about licensure requirements, changes in the law, common grievances, and the difference between KVMA and KBVE. The motion, seconded by Dr. Smith, passed unanimously.

- **KVMA Conference Registration for Staff**

Ms. Shane requested that the KBVE pay for staff to attend one day of the KVMA Mid-America conference, per [KRS 11A.045\(1\)](#)

**A MOTION** was made by Dr. Stout to approve staff registration to the KVMA Mid-America Conference on Friday, September 24. The motion, seconded by Dr. Eckert, passed unanimously.

- **Kentucky Agricultural Council (KAC) Membership**

Ms. Shane introduced a request for annual Membership with the [Kentucky Agricultural Council](#) (KAC); membership dues are currently \$250 annually. Mr. Bilby and Dr. Stout discussed the benefits of joining this agricultural organization.

**A MOTION** was made by Dr. Eckert to approve KBVE membership and annual renewal in the Kentucky Agricultural Council. The motion, seconded by Mr. Tom Dorman, passed unanimously.

### OLD BUSINESS

- **New Hire.** Welcome Amanda Briggs, who began her tenure as an Administrative Assistant III with the board on July 16.
- **Report from Operation Coal Country Mission**  
Members of the Board reviewed the report submitted by CPT David Hutsebaut, DVM, following the completion of the 2021 Operation Coal Country Army Reserve Mission, which included a veterinary component. Some statistics from the report included:

- List of locations where the work occurred
    - Manchester, Clay County at the Animal Control Office
    - Barbourville, Knox County at First Baptist Church
  - Number of each patient species seen
    - Canine – 501
    - Feline – 73
    - Miniature Pig – 1
  - List and quantity of each service provided
    - Total physical exams – 575
    - Canine & Feline Rabies vaccines – 440
    - Canine Heartworm Tests – 200. Out of 200 HWT, 6 were found to be positive. These cases were referred to their local veterinarian for treatment.
    - Various medications including oral antibiotics and antifungals, topical ear medications, eye drops, and antihistamines were dispensed.
    - Total number of prescriptions dispensed - 200
  - No surgeries were performed
  - All patient conditions requiring follow-up care were referred to local veterinarians
- **AAVSB Update**
    - **Committee Updates** – There were no updates to report since the last meeting
    - **Proposed Bylaw Amendments**

Members of the Board reviewed the proposed changes to the AAVSB bylaws. Ms. Shane reviewed the voting procedure and role of the designated AAVSB Delegate.

**A MOTION** was made by Dr. Park to accept the AAVSB proposed Bylaw Amendments. The motion, seconded by Ms. Staton, passed unanimously.
    - **Annual Meeting Registration.** Ms. Shane confirmed Board Members were completing travel plans.
    - **WatchDog Inaugural Report.** Ms. Shane introduced the AAVSB Inaugural WatchDog Report.

## LICENSURE STATUS REPORT

Ms. Shane provided the Licensure Status Report.

- **Veterinarians.** 2,507 Active licenses, up 44 licenses from the last report, and down 142 from the same time period in 2020; there are also currently 36 Inactive veterinarian licenses and two (2) Special Permits.
- **Veterinary Technicians.** 479 Active licenses, up three (3) licenses from the last report, and up 25 licenses from the same time period in 2020; there is also currently ten (10) Inactive veterinary technician licenses.

- **Certified Animal Control Agencies.** 49 Active certificates, the same as the last report, and down two (2) from the same time period in 2020; and
- **Certified Animal Euthanasia Specialists.** 173 Active certificates, up one (1) from the last report, and down 11 from the same period in 2020; there are also currently four (4) Inactive animal euthanasia specialist certificates.

Of note, the 2021 renewal period for veterinary technician licensees opened on July 1.

## **APPLICATIONS COMMITTEE REPORT**

Ms. Staton and Dr. Kennedy presented the Applications Committee Reports. Members discussed:

- A veterinary technician applicant who submitted a state level background check will be required to submit the results of a personal FBI background check prior to licensure;
- A veterinary technician applicant who graduated from an AVMA accredited school, but there were clarifications required on the school's accreditation status at time of graduation;
- A veterinary technician applicant with an FBI rap sheet; and
- A late CE program submission which was approved.

## **WELLNESS COMMITTEE REPORT**

Presented by Mr. Tom Dorman...

- Contractor reported that 4 individuals doing well, one (1) individual has ceased contact, despite various attempts, and one (1) individual's contract is expiring next month with good compliance

## **EDUCATION AND OUTREACH COMMITTEE**

Euthanasia Course Curriculum Update

- **Aug 11 meeting.** Chairman Wills will host a brief informational and feedback meeting with select animal control agencies in August to discuss recurring issues in shelters and solicit feedback on training needs for new euthanasia specialist hires.

## **SALES REPORTS**

Investigator St. Clair, DVM presented the equine sales report.

- Fasig-Tipton – July 2021
  - 55 veterinarians viewed radiographs
  - Two (2) were foreign veterinarians
  - 1,377 radiographs were reviewed

## INVESTIGATIVE REPORTS

Investigator MJ Wixsom, DVM and Investigator Coy St. Clair, DVM presented reports from recent animal control agency investigators.

- Periodic Shelter Inspections:
  - Boyd County Animal Control (# 149493)
  - Bullitt County (# 147154)
  - Friends of the Ohio County (#147151)
  - Gallatin County Animal Shelter (# 147175)
  - Grant County Animal Shelter (# 149491)
  - Hardin County (#149641)
  - Kentucky Humane Society (# 146869)
  - Lawrence County (# 147178)
  - Leitchfield County (# 147145)
  - Lexington Humane Society (# 149250)
  - Louisville Metro Animal Services (# 149464)
  - Meade County (# 146867)
  - Tri-County Animal Shelter (Albany) (# 147202)
  - Wayne County (# 174808)

Chairman Wills presented topics for discussion:

- Pertinent issues from shelter inspections – handout. Of note:
  - Expired Animal Control Agency (ACA) certificates with drugs still onsite at shelter
  - “Funeral” euthanasias
  - Veterinarians who work at shelters having control of the drugs under their own DEA registration
  - Notification to KBVE and DEA when staff changes at ACA
- Responsible parties for controlled substances
- KBVE Training module development
- Informational Letter to County Judge Executives

Members of the Board discussed these topics. Members directed Ms. Shane to reach out to DEA to determine how the federal agency designates a responsible party on the DEA Registration.

**A MOTION** was made by Dr. Smith to adopt a Board Policy, until such time as the Policy can be incorporated into regulation, stating that certified animal control agencies are limited to the following substances: for euthanasia, sodium pentobarbital and sodium pentobarbital with lidocaine, and for euthanasia assisted drugs, Xylazine and Acepromazine. This limitation shall not apply to a veterinarian using his or her own DEA Registration. The motion, seconded by Dr. Kennedy, passed unanimously.

The board took a brief break, 2:42 PM - 2:55 PM.



## COMPLAINTS SCREENING COMMITTEE REPORT

Mr. Joe Bilby presented a new, modified Complaints Screening Committee Report. This report going forward will only contain information on cases where there is a new case or change in status.

- 2020-22 – closed
- 2021-10 – dismissed
- 2021-12 – dismissed
- 2021-14 – dismissed
- 2021-17 – dismissed
- 2021-20 – dismissed
- 2021-21 – closed
- 2021-22 – dismissed
- 2021-23 – new; dismissed
- 2021-24 – assigned to investigator
- 2021-25 – assigned to investigator
- 2021-27 – new; tabled
- 2021-28 – new; tabled
- 2021-29 – new; tabled
- 2021-30 – new; tabled
- 2021-31 – new; tabled
- 2021-32 – new; tabled
- 2021-33 – new; tabled
- 2021-34 – new; assigned to investigator
- 2021-35 – new; tabled
- 2021-36 – new
- 2021-37 – new

**A MOTION** was made by Chairman Wills to accept the recommendations of the Complaints Screening Committee. The motion, seconded by Dr. Park, passed unanimously.

## OPEN DISCUSSION / NEW BUSINESS

- Questions pending from the Board's Office – Discussion
  - **Vet Tech "relief" work**  
Members of the Board discussed this request. As outlined in the request, the proposed work appears to comply with the current statutes and regulations. Members directed Ms. Shane to remind the inquirer that patients must have a valid VCPR with a veterinarian and that any treatments or prescriptions must be issued from the veterinarian prior to administration by the LVT.

- **After Hours care question from New Mexico**  
Members of the Board discussed this inquiry. Afterhours care availability varies by demographics. [KRS 321.185\(1\)\(c\)](#) mandates that after-care be available; clinics have an obligation to inform their clients options available to the patient.
- **KVMA Power of 10 Meeting – Aug 17**
  - KVMA invitation to Members of the Board
  - Presentations from OSV, KDFWR, CHFS, and KBVE
- **Other Items for Discussion**
  - **Review of ASPCA Shelter Standards of Care Document**  
Members of the Board discussed this document and basic standards of care necessary to provide in shelters, temporary clinics, and all veterinary facilities in general.  
  
Members of the Board directed Mr. Bilby and Ms. Shane to draft a policy to all licensees about discontinuing the use of inappropriate anesthesia drugs such as Rompum/Xylazine, which cause organ failure in small animals months or years following use.  
  
Members of the Board directed Mr. Bilby and Ms. Shane to draft a regulation for a vote at the September meeting detailing specific minimum requirements for veterinary surgery for all veterinarians, to include:
    1. no cold sterilization (this is outdated and unsanitary);
    2. small animal patients must be intubated and have oxygen, with a means to resuscitate;
    3. requirement to have follow-up emergency care lined up and written notification provided to clients.
  - **New advanced degree for vet techs**  
Ms. Staton just learned about an announcement today from the Animal Policy Group, Royal Canin, and LMU about an advanced degree being developed for veterinary technicians.

## **GOVERNMENT AFFAIRS COMMITTEE**

Mr. Bilby and Ms. Shane introduced the statutes for review. Members of the Board discussed edits needed to modernize the statutes presented.

### **Practice Act Review**

- KRS - NEW - Criminal Background Checks for applicants and licensees
- KRS - NEW - Criminal Background Checks for euthanasia specialists and onsite designated managers
- [KRS 321.351](#) Disciplinary action -- Offenses subject to disciplinary action -- Private admonishment.

- [KRS 321.353](#) Emergency order for immediate, temporary suspension of license when disciplinary action, investigation, or initiating complaint is pending if the order is necessary to protect the public
- [KRS 321.360](#) Hearings by board – Appeal
- [KRS 321.990](#) Penalty for violation of KRS 321.190

#### Slated for August Meeting:

- [KRS 321.207](#) Certification of animal control agencies and animal euthanasia specialists
- KRS - NEW - Renewal of certificates for Animal Euthanasia Specialists and Animal Control Agencies -- Fees -- Expiration and termination of certificates -- Reinstatement -- Continuing education – Retired or inactive certificate status
- KRS - NEW - Veterinary Practice Ownership – Corporate Ownership – Responsible Parties
- KRS - NEW - Practice of Veterinary Technology (see [AAVSB PAM](#))
- [KRS 321.441](#) Veterinary technician's license -- Qualifications -- Scope of practice -- Annual fee – Exception (See [AAVSB Scope of Practice – Veterinary Technicians](#) document)
- KRS - NEW - Renewal of veterinary technician license -- Fees -- Expiration and termination of license -- Reinstatement -- Continuing education – Retired or inactive licensure status
- [KRS 321.443](#) Veterinary assistants

#### FUTURE MEETING DATES

**A MOTION** was made by Ms. Staton to add a Board Meeting on October 28 for further review and finalization of the Practice Act Modernization package. The motion, seconded by Dr. Park, passed unanimously.

- Thu, Aug 12 – Special Meeting @ 9:00 AM EDT – OSV
- Thu, Sep 23 – Regular Meeting @ 1:00 PM EDT – OSV
- Thu, Oct 28 – Special Meeting @ 9:30 AM EDT – OSV

#### Industrial Hemp

Dr. Smith presented information from his research into cannabis/industrial hemp.

- 2018 Cornell Study “Pharmacokinetics, Safety, and Clinical Efficacy of Cannabidiol Treatment in Osteoarthritic Drugs” by Gamble, Boesch, Frye, et. al.
- Spoke with representatives from veterinary boards of Indiana, Ohio, Tennessee, Virginia, and West Virginia – all refer to policy of their state pharmacy board –
  - CBD is not a controlled substance, so no scope / nothing to enforce
  - Product is completely unregulated provided concentration of THC does not exceed allowable limit of 0.300%
  - The only limitation is that you cannot make efficacy claims without FDA approval of the substance, which CBD does not currently have.

- More are underway, including blind and double-blind studies
- AVMA has pulled back from making recommendations

Members of the Board discussed current research and next steps for Kentucky. Members directed Ms. Shane to amend the KBVE website to add a prohibition for licensees, clearly stating not to make claims of efficacy.

## ADJOURNMENT

Chairman Wills adjourned the meeting at 4:12 pm.

These Meeting Minutes were approved by the Board on September 23, 2021.

  
\_\_\_\_\_  
Steven J. Wills, DVM, Chairman of the Board

PRESIDING OFFICER: Steven J. Wills, DVM, Board Chairman  
Minutes Recorded by: Michelle M. Shane, Executive Director  
Minutes Reviewed by: Joe A. Bilby, Legal Counsel



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### Meeting Agenda

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#### Join Zoom Meeting

<https://us02web.zoom.us/j/84377995851?pwd=ZGJrbUo4dXBGbUNKS113b1FYdE5Kdz09>

Meeting ID: 843 7799 5851 // Passcode: 976660

One tap mobile @ +13017158592,,84377995851# US (Washington DC)

13126266799,,84377995851# +US (Chicago)

Dial by your location; Meeting ID: 843 7799 5851

+1 301 715 8592 US (Washington DC), +1 312 626 6799 US (Chicago), +1 929 436 2866 US (New York), +1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 669 900 6833 US (San Jose)

#### 10:00 AM COMMITTEE MEETINGS – CLOSED TO THE PUBLIC

- Complaints Screening Committee
- Applications Committee

#### 1:00 PM CALL TO ORDER

##### ROLL CALL / ESTABLISHMENT OF QUORUM

##### CONFIRMATION OF PUBLIC NOTICE

##### READING OF MISSION STATEMENT

#### CONSENT AGENDA

- Board Meeting Minutes from May 27, 2021 and June 17, 2021
- Budget Expenditures since 5/27 meeting
- Applications Committee Report on New Applications
- Applications Committee Report on New CE Requests
- Approval of Board Per Diem and Mileage

#### BUSINESS AGENDA

##### BUDGET MATTERS

- KVMA partnership and E&O Initiative in 2022



- KVMA Conference Registration for Staff
- Kentucky Agricultural Council (KAC) Membership - <http://www.kyagcouncil.org/about.html>

### **OLD BUSINESS**

- New Hire
- Report from Operation Coal Country Mission
- AAVSB Updates

### **LICENSURE STATUS REPORT**

- Opening of Veterinary Technician cycle

### **APPLICATIONS COMMITTEE REPORT**

### **WELLNESS COMMITTEE REPORT**

### **EDUCATION AND OUTREACH COMMITTEE**

- Euthanasia Course Curriculum Update
  - Aug 11 meeting with shelter trainers
  - Shelter standards of care

### **SALES REPORTS**

- Fasig-Tipton – July 2021

### **INVESTIGATOR REPORTS**

- Periodic Shelter Inspections
- Discussion topics

### **COMPLAINTS SCREENING COMMITTEE REPORT**

### **OPEN DISCUSSION / NEW BUSINESS**

- Questions pending from the Board's Office
  - Vet Tech "relief" work
- KVMA Power of 10 Meeting – Aug 17
- Other Items for Discussion

### **GOVERNMENT AFFAIRS COMMITTEE**

#### Practice Act Review

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**ADJOURNMENT**