



KENTUCKY BOARD OF VETERINARY EXAMINERS

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Board Meeting Minutes

January 23, 2020 @ 12:30 PM

Meeting Location: Office of the State Veterinarian, 109 Corporate Drive, Frankfort, KY 40601

BOARD MEMBERS PRESENT

- Steven J. Wills, DVM -- Chairman
- Gene Smith, DVM – Vice Chair
- Dale Eckert, DVM
- Tim Gardner, DVM
- Leah Miller, DVM
- Judith Piazza, Citizen-at-Large
- Jeff Pumphrey, DVM
- Amanda H. Rowland, DVM
- Amy J. Staton, EdD, LVT
- Robert Stout, DVM -- Proxy for the Commissioner of Agriculture

DEPARTMENT OF AGRICULTURE STAFF PRESENT

- Joe Bilby, Legal Counsel
- Michelle Shane, Executive Director

OTHERS PRESENT

- Molly Bode MSW, CSW, VALLO Grant Administrator
- Dr. Brian Houillion, Chair, Board of Licensure for Massage Therapy
- Rick Johnson, VALLO Grant
- Loran Wagoner, DVM, Board Investigator
- Anonymous veterinarian

CALL TO ORDER / ROLL CALL / ESTABLISHMENT OF QUORUM

Dr. Steven Wills, Board Chairman, called the meeting to order at 12:36 PM EDT. Dr. Wills welcomed everyone.

Michelle Shane read the roll call. All members of the Board were present; a quorum of the Board was noted as achieved.

CONFIRMATION OF PUBLIC NOTICE

Mrs. Shane confirmed the public notice for this meeting was sent on Tuesday, January 21, 2020, to the Kentucky Department of Agriculture (KDA) media contact list.



READING OF MISSION STATEMENT

Dr. Gene Smith read aloud the Board’s mission statement.

CONSENT AGENDA

- Board Meeting Minutes from December 5, 2019
- Budget Expenditures since last meeting
- Applications Committee Report on New Applications
- Applications Committee Report on New CE Requests
- Approval of Board Travel and Per Diem

A MOTION was made by Dr. Tim Gardner to approve the consent agenda as presented. The motion, seconded by Amy Staton, passed unanimously by voice vote.

The Budget expenditures and revenue approved are summarized as follows for F.Y. 2020, July 1 through January 13:

- Receipts = \$47,985
- Expenditures = \$130,303
- Current Balance = \$1,082,391

The Applications Committee Reports and approved applications are as follows in the 1) Table of Approved Applicants, and 2) Table of Approved CE Requests. The Board approved six (6) veterinarian, one (1) Special Permit, 13 veterinary technician, and nine (9) animal euthanasia specialist applications. The Board approved 36.5 hours of CE for veterinarians and 27 hours of CE for veterinary technicians.

Table of Approved Applicants				
	First Name	Last Name	License Type	App. Type
1	Adam B.	Bowens	Veterinarian	New
2	Brad T.	Cumper	Veterinarian	Endorsement
3	Audrey L.	Hagood	Veterinarian	New
4	Jonathan D.	Holbrook	Veterinarian	Endorsement
5	Thomas J.	Stickler	Veterinarian	New
6	Heather L.	Wharton	Veterinarian	Reinstatement
7	Milja J.	Greene	Veterinarian	Special Permit
8	Madeline K.	Bishop	Veterinary Technician	New
9	Haley A.	Boggs	Veterinary Technician	New
10	Megan E.	Born	Veterinary Technician	New
11	Stacia N.	Burton	Veterinary Technician	New



	First Name	Last Name	License Type	App. Type
12	Rose M.	Bustos	Veterinary Technician	New
13	Gentry K.	Byrne	Veterinary Technician	New
14	Makenzie K.	Glisson	Veterinary Technician	New
15	Amber N.	James	Veterinary Technician	New
16	Todd A.	Kuvin	Veterinary Technician	Reinstatement
17	Lauren R.	Logsdon	Veterinary Technician	New
18	Alexa N.	Vanhoose	Veterinary Technician	New
19	Sherry L.	Wasson	Veterinary Technician	Reinstatement
20	Katelyn D.	Wilson	Veterinary Technician	New
21	Timothy L.	Brown	Euthanasia Specialist	New
22	Brooke T.D.	Coffell	Euthanasia Specialist	New
23	Chava R.	Finn	Euthanasia Specialist	New
24	Darla R.	Howell	Euthanasia Specialist	New
25	Rachel K.	Martin	Euthanasia Specialist	New
26	C. Neal	Overfield	Euthanasia Specialist	New
27	James D.	Russell	Euthanasia Specialist	New
28	McKayla R.	Staton	Euthanasia Specialist	New
29	Rachel M.	Stinnett	Euthanasia Specialist	New

Table of Approved CE Requests

Course Title	Sponsor / Provider	CE Hours Requested		Date of Program(s)
		Vet	Vet Techs	
2020 Winter Food Animal Conference	ADM Animal Nutrition and Boehringer Ingelheim	8	8	2/20/2020
Feline Panleukopenia	BluePearl	1	1	11/6/2019
Wound Management	BluePearl	1	1	10/8/2019
Immuno-oncology in Veterinary Practice - Awakening the Force Within	Cincinnati VMA	2	-	1/28/2020
Introduction to Objective Lameness Measurement and Implications to US Horse Racing	Equinosis, LLC	4	-	1/20/2020
Review and Updates on Gastro-intestinal Disease	Grady Veterinary Hospital	2	-	2/4/2020
Recent updates in the management of Problem Mare and Pregnancy	Kentucky Association of Equine Practitioners	1.5	-	1/20/2020



Course Title	Sponsor / Provider	CE Hours Requested		Date of Program(s)
		Vet	Vet Techs	
The Fourth Tex Cauthen Seminar: The Horse, The Hoof and the Racing Surface; A Biochemical Overview	UK Gluck Equine Research Center	8	8	1/19/2020
9th Annual UK Equine Showcase	University of Kentucky Ag Equine Programs	3.5 5.5	3.5 5.5	1/24/2020 @ 12pm - 5pm 1/25/2020 @ 8am - 3:30pm

BUSINESS AGENDA

GUESTS SPEAKERS

Chairman Wills introduced each guest speaker.

- **Dr. Brian Houillion, Chair, Board of Licensure for Massage Therapy**

Introduced himself and provided background on the Board of Licensure for Massage Therapy (BLMT) on the issue of licensing animal massage therapists, as well as his personal perspective. The American Massage Therapy Association – Kentucky Chapter (AMTA-KY) worked very closely with the prior Chairperson of the BLMT, causing some confusion as to who was pushing the new bill HB 346. Dr. Houillion noted current BLMT financial issues and the need to increase fees, and that this initiative had been wrapped into the same bill as the licensing for animal massage. He felt that the animal massage licensing portion of the bill should be deferred for further study to determine the actual need for licensure in this emerging profession.

- **Molly Bode MSW, CSW - Program Manager of the VALLO Grant, a U.S. Dept. of Labor (DOL) grant**

Introduced herself and provided an overview of the U.S. Department of Labor grant. The purpose of the VALLO grant is to create accelerated learning pathways to licensing occupations for veterans. One means of accelerating pathways is reduce the fee structure for veterans, others include reduced classroom time or continuing education. Ms. Bode asked the Board to consider amending regulations to provide lowers fees for veterans and active duty military who are applicants or licensees (renewals).

Rick Johnson, VALLO discussed grant partnerships with Kentucky Community and Technical College System (KCTCS), who is working on development of new courses, and the University of Louisville, who is reviewing course prerequisites to see if any can be waived. These efforts also help reduce workforce shortages as career pathways are streamlined.



- **Kentucky veterinarian licensee concerns**

An equine vet discussed concerns about the Keeneland arbitration process and possible conflicts of interest /ethical violations on the arbitration panels. The presenter asked the Board to consider writing a letter of concern to Keeneland about the make-up of these panels when the panel is composed of employees or same-company colleagues of the veterinarians in the arbitration. Can the process be made more anonymous to avoid conflicts of interest to the buyer and seller of the animals? The speaker also requested that the Board possibly request that Keeneland report to the Board on arbitration issues where there are errors in the medical records.

The Board discussed this issue. The Board does not have jurisdiction over Keeneland or their arbitration process, but can send notice to veterinarian licensees to remind them of potential Code of Ethics (201 KAR 16:500) violations.

ANNUAL ELECTION OF OFFICERS

Chairman Wills asked for nominations for the annual election of Board officers, pursuant to [KRS 321.240\(1\)](#).

A MOTION was made by Dr. Gene Smith to nominate and elect Dr. Steven Wills as the Board Chair for 2020. The motion, seconded by Dr. Robert Stout, passed unanimously by voice vote.

A MOTION was made by Dr. Amanda Rowland to nominate and elect Dr. Gene Smith as the Board Vice Chair for 2020. The motion, seconded by Ms. Judith Piazza, passed unanimously by voice vote.

BUDGET MATTERS-

Chairman Wills called on Ms. Shane to present the budget items requiring a vote.

1) RFP for Investigative Services

2) RFP for Intervention / Prevention Services (Wellness Monitoring)

The Board discussed these two RFPs, and recommended the following changes:

- Investigator School. Requirement to attend. Board will pay for this training. Check with Loran on possible schools.
- Required minimum experience for vets and vet techs – five (5) years active practice. The ideal candidate will come from a mixed practice background, but must have some small animal experience.
- Not required to be licensed as a Kentucky veterinarian.
- Check into a flat fee and add a base hourly rate for “windshield” time, as there can often be hours on the road. Current draft written to say windshield time is not paid.
- Add offeror’s conference or interview to RFP for Wellness.

A MOTION was made by Dr. Gene Smith to approve the RFP for Investigative Services and the RFP for Intervention/Prevention Services, with the incorporations as discussed, and the

ability to make necessary changes required by reviews conducted by legal counsel and the Finance Cabinet. The motion, seconded by Ms. Judith Piazza, passed unanimously by voice vote.

3) **RFP for Strategic Planning Services**

The Board discussed this RFP, and recommended the following changes:

- Add either an offeror's conference or an interview option to the technical portion.
- Add points for being located in Kentucky.

A MOTION was made by Ms. Judith Piazza to approve the RFP for Strategic Planning Services, with the incorporations as discussed, and the ability to make necessary changes required by Legal review & the Finance Cabinet. The motion, seconded by Dr. Tim Gardner, passed unanimously by voice vote.

4) **Document Sharing subscription options**

A MOTION was made by Dr. Gene Smith to approve the annual fee for document sharing subscription service not to exceed \$300 annually. The motion, seconded by Dr. Dale Eckert, passed unanimously by voice vote.

5) **Purchase of tablets for Board Meetings**

A MOTION was made by Dr. Amanda Rowland to approve the purchase of basic tablets under the Education Cabinet contract for Board use during meetings up to a cost of \$10,000. The motion, seconded by Ms. Judith Piazza, passed unanimously by voice vote.

6) **Database upgrades**

A MOTION was made by Dr. Gene Smith to approve all the proposed database upgrades as presented, at a cost of \$45,110 as quoted by the Public Protection Cabinet IT staff. The motion, seconded by Dr. Dale Eckert, passed unanimously by voice vote.

7) **E&O Collaboration with KVMA (will be an MOA)**

Mrs. Michelle Shane provided an update on the **Kentucky Veterinary Medical Association (KVMA) education and outreach (E&O) initiative** proposal. KVMA and KBVE staff are working on selecting locations for the presentations in eight regional areas: Louisville Metro, Lexington, Northern Kentucky, Morehead, Mayfield, Owensboro, Bowling Green, and London.

Mrs. Shane presented that the Board should be able to develop a Memorandum of Agreement (MOA) with the KVMA since the organization is a non-profit. The Board directed Mrs. Shane to develop the terms of an MOA contract in the amount of approximately \$15,000 for the services by KVMA, with the note that that organization will cost share the expenses of the meetings.

8) Legal Services Contract Annual Invoice

A MOTION was made by Dr. Gene Smith to approve the invoice for Legal Services for work completed in 2019. The motion, seconded by Dr. Amanda Rowland, passed unanimously by voice vote.

OLD BUSINESS

- **Committee Appointments**

Chairman Wills canvassed the Board for volunteers, and made the following assignments to the new standing KBVE committees.

- 1) **Budget Committee**

ASSIGNED: Dr. Wills, Dr. Smith, Dr. Eckert, Dr. Stout

- 2) **Legislative Research / Government Affairs Committee**

ASSIGNED: Dr. Wills, Dr. Smith, Ms. Piazza, Dr. Rowland, Dr. Pumphrey, Mrs. Staton, EdD

- 3) **Education and Outreach Committee**

ASSIGNED: Dr. Wills, Dr. Smith, Dr. Gardner, Dr. Miller, Ms. Piazza, Mrs. Staton, EdD

- **Statement of Consideration for proposed regulations 201 KAR 16:500 through 16:700**

Chairman Wills opened the discussion on public comments received on the proposed regulations. Mrs. Shane led the Board in a walk-through of the comments, drafting the Statement of Consideration for each comment and subsequent edits, if any, to the proposed regulations.

A MOTION was made by Mrs. Amy Staton directing Joe Bilby and Michelle Shane to incorporate the revisions to the regulations as discussed and to then circulate the new draft to Board by February 5, and for the Board to respond with comments back to staff within five (5) business days, so that the Statement of Consideration and proposed edits may be filed with LRC in a timely manner not later than February 13; and further authorizing staff and counsel to work with LRC on necessary technical edits to ensure the regulations are acceptable to the Legislative Review Committee for publication. The motion, seconded by Dr. Tim Gardner, unanimously passed by voice vote.

The Board took a brief recess at 2:46 PM, and returned at 3:06 PM.

LICENSURE STATUS REPORT

Mrs. Michelle Shane provided an overview of the current license numbers. As of January 22, 2020, the total active licenses were as follows:

- **Veterinarians.** 2,549 active licenses, up five (5) licenses from the last report, and up 209 from the same time period in 2019;
- **Veterinary Technicians.** 428 active licenses, up four (4) licenses from the last report, and up 31 licenses from the period last year;
- **Certified Animal Control Agencies.** 58 active certificates, the same from the last report, and one (1) less than the period last year; and
- **Certified Animal Euthanasia Specialists.** 215 active certificates, up three (3) from the last report, and up five (5) licenses from the same period in 2019.

WELLNESS COMMITTEE REPORT

Chairman Wills called on Ms. Judith Piazza to provide the Wellness Committee update. Ms. Piazza presented the report. The Board discussed issues with tramadol and substance abuse addictions. During the discussion Dr. Bill Fanning, an expert on substance abuse, was mentioned. The Board is requesting to hear a presentation from Dr. Fanning if he is available.

The Board requested KYPRN to present to the Board in March or at another future meeting.

SALES REPORTS

Chairman Wills called on Dr. Loran Wagoner, Board Investigator, to present current Sales Reports.

- **Keeneland – January Sale.** Dr. Wagoner presented that all was quiet at the sale, and there were only four foreign veterinarians present (Puerto Rico, Canada, and two doctors from Japan).

COMPLAINTS SCREENING COMMITTEE REPORT

Chairman Wills called on Mr. Joe Bilby, legal counsel, to present the Complaints Screening Committee Report.

- 2015-30 – closed
- 2018-21 – ongoing
- 2019-09 – ongoing
- 2019-11 – tabled
- 2019-13 – tabled
- 2019-14 – dismissed
- 2019-15 – ongoing
- 2019-21 – ongoing
- 2019-23 – dismissed
- 2019-24 – dismissed
- 2019-26 – dismissed

- 2019-30 – dismissed
- 2019-31 – dismissed
- 2019-32 – ongoing
- 2019-33 – dismissed
- 2019-34 – dismissed
- 2019-35 – ongoing
- 2019-36 – dismissed
- 2019-37 – ongoing

A MOTION was made by Dr. Dale Eckert to accept the recommendations of the Complaints Screening Committee. The motion, seconded by Dr. Tim Gardner, unanimously passed by voice vote.

OPEN DISCUSSION / NEW BUSINESS

Chairman Wills called on individuals to discuss the following topics.

- **Opening for Deputy State Veterinarian position in OSV.** Dr. Robert Stout discussed the search for a new deputy director in light of Dr. Bradley Keough leaving to work for the USDA.
- **Questions pending from the Board's Office.**
 - **Relief Veterinarians.** Mrs. Shane presented multiple questions received through AAVSB from the Wyoming Board. The Board discussed VCPRs, filling prescriptions, supervisory roles, and
 - **Military licensing and ability to practice in Kentucky while on duty.** Mr. Bilby provided an update, and that he had corresponded with military officers on this issue.

NEXT MEETING

March 26, 2020

Office of the State Veterinarian

109 Corporate Drive, Frankfort, KY 40601


CHAIRMAN'S REVIEW

Chairman Wills asked for general feedback on the meeting progress and agenda items: was the Board's time well spent? The Board briefly discussed this question.

ADJOURNMENT

Chairman Steven Wills adjourned the meeting at 4:15 PM.

These Minutes were approved by the Board on March 26, 2020.



Steven Wills, DVM, Chairman of the Board

PRESIDING OFFICER: Steven Wills, DVM, Chairman
Minutes Recorded by: Michelle Shane
Minutes Reviewed by: Joe Bilby



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Board Meeting Agenda

January 23, 2020

Meeting Location: Office of the State Veterinarian, 109 Corporate Drive, Frankfort, KY 40601

10:30 AM COMMITTEE MEETINGS – CLOSED TO THE PUBLIC

- Complaints Screening Committee
- Applications Committee

12:00 PM Lunch

12:30 PM CALL TO ORDER

ROLL CALL / ESTABLISHMENT OF QUORUM

CONFIRMATION OF PUBLIC NOTICE

READING OF MISSION STATEMENT

ANNUAL ELECTION OF CHAIRMAN

CONSENT AGENDA

- Board Meeting Minutes from December 5, 2019
- Budget Expenditures since last meeting
- Applications Committee Report on New Applications
- Applications Committee Report on New CEU Requests
- Approval of Board Travel and Per Diem

BUSINESS AGENDA

GUESTS SPEAKERS

- Molly Bode MSW, CSW - Program Manager of the VALLO Grant, a U.S. Dept. of Labor (DOL) grant
- Dr. Brian Houillion, Chair, Board of Licensure for Massage Therapy
- Kentucky veterinarian licensee concerns
- Debra Hamelback, KVMA – update on education and outreach (E&O) proposal

BUDGET MATTERS

- Discussion and vote on proposed expenditures and RFPs
 - RFP for Investigative Services
 - RFP for Wellness Monitoring contract
 - RFP for strategic planning



- Document Sharing subscription options
- Purchase of tablets for Board Meetings
- Database upgrades
- E&O Collaboration with KVMA
- Legal Services Contract Annual Invoice

OLD BUSINESS

- **Committee Appointments**
 - 1) Budget Committee
 - 2) Legislative Research Committee
 - 3) Education and Outreach Committee

- **Statement of Consideration for proposed regulations 201 KAR 16:500 through 16:700**

LICENSURE STATUS REPORT

WELLNESS COMMITTEE REPORT

SALES REPORTS

- Keeneland – January Sale

COMPLAINTS SCREENING COMMITTEE REPORT

- | | | |
|-----------|-----------|-----------|
| ● 2015-30 | ● 2019-21 | ● 2019-33 |
| ● 2018-21 | ● 2019-23 | ● 2019-34 |
| ● 2019-09 | ● 2019-24 | ● 2019-35 |
| ● 2019-11 | ● 2019-26 | ● 2019-36 |
| ● 2019-13 | ● 2019-30 | ● 2019-37 |
| ● 2019-14 | ● 2019-31 | |
| ● 2019-15 | ● 2019-32 | |

OPEN DISCUSSION / NEW BUSINESS

- Opening for Deputy State Veterinarian position in OSV
- Questions pending from the Board’s Office
- Other Questions for Discussion

NEXT MEETING

March 26, 2020

Office of the State Veterinarian
109 Corporate Drive, Frankfort, KY 40601

CHAIRMAN’S REVIEW

ADJOURNMENT

