



KENTUCKY BOARD OF VETERINARY EXAMINERS

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KBVE Board Meeting Minutes

May 23, 2019

Meeting Location: Office of the State Veterinarian, 109 Corporate Drive, Frankfort, KY 40601

BOARD MEMBERS PRESENT

- Steven J. Wills, DVM -- Chairman
- Tim Gardner, DVM
- Leah Miller, DVM
- Amanda H. Rowland, DVM
- Judith Piazza
- Jeff Pumphrey, DVM
- Gene Smith, DVM
- Amy J. Staton, EdD, LVT
- Perry W. Wornall, DVM
- Robert Stout, DVM -- Proxy for the Commissioner of Agriculture

BOARD MEMBERS ABSENT

- n/a

DEPARTMENT OF AGRICULTURE STAFF PRESENT

- Joe Bilby, Legal Counsel
- Michelle Shane, Executive Director
- Sean Southard, KDA Communications Director

OTHERS PRESENT

- Loran Wagoner, DVM, Board Investigator
- Debra Hamelback, Executive Director, Kentucky Veterinary Medical Association

CALL TO ORDER / ROLL CALL / ESTABLISHMENT OF QUORUM

Chairman Steven Wills, Board Chairman, called the meeting to order at 12:45 PM EDT. Dr. Wills welcomed new members and had everyone introduce themselves. Michelle Shane read the roll call. A quorum of the Board was noted as present.

CONFIRMATION OF PUBLIC NOTICE

Michelle Shane confirmed the public notice for this meeting was sent on May 21, 2019, to the Kentucky Department of Agriculture (KDA) media contact list.

READING OF MISSION STATEMENT

Gene Smith, Board Vice Chair, read the draft mission statement to the Board.

APPROVAL OF MINUTES

The Board Meeting Minutes from the March 21, 2019, meeting were reviewed.

A MOTION was made by Perry Wornall to approve the minutes as presented. The motion, seconded by Gene Smith, passed unanimously by voice vote.

ELECTIONS AND APPOINTMENTS

Chairman Wills discussed Committee Appointments that occurred between Board Meetings. Tim Gardner and Leah Miller have both been appointed to and accepted a chair on the Applications Committee. Jeff Pumphrey has been appointed to and accepted a chair on the Complaints Screening Committee. Judith Piazza has been appointed to and accepted the position of Wellness Committee Liaison.

FINANCIAL STATEMENT

Michelle Shane provided an overview of the summary budget statement, general revenue and expenditure categories and amounts for each. The Budget Summary document showed receipts for F.Y. 2019 to date totaling \$664,425 (+\$53,015 from the last report), and total expenditures of \$219,791.58 (an additional -\$37,444 from last report), with a current balance of \$1,177,388 (up \$16,089 from last report).

Chairman Wills had a question about the budget summary, specifically – IT costs. Michelle confirmed that the costs are for the use of PPC's licensure database.

A MOTION was made by Tim Gardner to approve the budget as presented. The motion, seconded by Amy Staton, unanimously passed by voice vote.

Receiving no further questions about the budget summary, Michelle Shane moved on to open discussions on the second page of budget information. Ms. Shane reviewed pending expenditures needing Board approval, specifically travel to AAVSB's 2019 Annual Meeting in St. Louis. The following Board Members have expressed interest in attending: Chairman Steven Wills, Leah Miller, Judith Piazza, and Amanda Rowland, as well as the executive director, Michelle Shane.

Chairman Wills, Judith Piazza, and Michelle Shane discussed the benefits of attendance at the AAVSB Annual Meeting.

The requested appointment of an AAVSB 2019 Delegate and Alternate Delegate was tabled until the July meeting.

A MOTION was made by Amanda Rowland for authorization for Members of the Board and the Board's Executive Director to attend the 2019 AAVSB Annual Meeting in St. Louis, IL, and for the Board to cover all costs associated with travel not covered by AAVSB. The motion, seconded by Gene Smith, unanimously passed by voice vote.

OLD BUSINESS

- **Dr. Cheryl Nelson.** Dr. Nelson will appear before the Board in July re her course for emergency responders. She will send a curriculum for the Board's review in advance of the meeting.

- **MOUs between KBVE and KDA.** Joe Bilby discussed the need for new MOUs between KBVE and KDA, both the administrative MOU and legal services MOU. The MOU with administrative services is good until 2020. The MOU for legal services needs renewed for another year.

A MOTION was made by Perry Wornall to renew the legal services contract with KDA with the same language for another year. The motion, seconded by Bob Stout, unanimously passed by unanimously by voice vote.

- **KVMA Update.** Chairman Wills called on Debra Hamelback of KVMA to provide updates from the trade association.
 - Auburn University Dean Johnson and Dr. Dan Givens will be presenting to a Joint Committee Meeting of the Kentucky Legislature on June 4 at 1:00 PM about the contract spaces at Auburn. All are welcome to attend in a show of support.
 - Ms. Hamelback provided a brief update on the KVMA Conference, October 4-6 at the Galt House.
- **Euthanasia Course Curriculums update.** Michelle Shane provided an update on efforts by Investigator Loran Wagoner and the Board's office to obtain and review updated copies of the euthanasia course curriculums approved in Kentucky. She requested a volunteer to help in the curriculum review. Amy Staton volunteered. Loran Wagoner will also review the materials.

Mrs. Shane also asked for volunteers to assist in the review of new Board forms being created for use with the revised regulations. Gene Smith volunteered to help review forms.
- **AAVSB Updates.**
 - 2019 Board Basics and Beyond Report from Chairman Wills and Michelle Shane. A handout of meeting highlights was included with the Board packet. Two items from the summary were discussed briefly. Chairman Wills directed Mrs. Shane to send the highlights document out to the Board following the meeting for their feedback. Items that are of interest can be added to the July Agenda.
 - Leadership Development Task Force. Judith Piazza, KBVE Member on the Task Force, provided an update on the work of this group. She discussed the criteria considered for AAVSB appointed members.
- **Collaborate with the Board of Licensure for Massage Therapy (BLMT).** Both Judith Piazza and Amanda Rowland were in attendance at the meeting. The attendees spoke about the meeting and potential regulations being developed by the BLMT. The Board discussed the proposed regulations, notification procedures between BLMT and KBVE, credentialing of schools, and basic code of ethics requirements for the new license.
 - Michelle Shane described a recent contact from a constituent who was inquiring about how to get a veterinarian's signature on a form required by the Kentucky Horse Racing Commission (KHRC) to be approved for equine massage on race tracks. The Board directed Ms. Shane to reach out to the KHRC for more information on this form and the Commission's requirements for equine massage.

- **Background checks.** Joe Bilby provided an update on the background checks requested by the Board. One of three background checks has been completed and the results received; the Board discussed the results. Chairman Steve Wills directed Mr. Bilby to complete the other two checks for comparison purposes.

A **MOTION** was made by Tim Gardner to keep the new background check requirement in the revised regulations as drafted. The motion, seconded by Amanda Rowland, unanimously passed by voice vote.

The Board adjourned for a short break at 2:22 PM. The meeting resumed at 2:32 PM.

COMPLAINTS COMMITTEE REPORT

Joe Bilby updated the Board on recommendations from the Complaints Screening Committee.

- 2015-30 – on going
- 2018-06 – on going
- 2018-21 – on going
- 2018-42 – closed without discipline
- 2019-01 – on going
- 2019-02 – closed without discipline
- 2019-03 – on going
- 2019-05 – on going
- 2019-06 – on going
- 2019-07 – on going
- 2019-08 – on going
- 2019-09 – on going
- 2019-10 – closed without discipline
- 2019-11 – on going
- 2019-12 – closed without discipline
- 2019-13 – on going
- 2019-14 – on going
- 2019-15 – on going

A **MOTION** was made by Perry Wornall to accept the recommendations from the Complaints Screening Committee. The motion, seconded by Tim Gardner, unanimously passed by voice vote.

SALES REPORTS

Loran Wagoner discussed his findings on horse sales.

- **Keeneland April 2019 Sale.** This is the first sale of this type – 2-year olds in training – that has happened in some years. Only one foreign veterinarian was recorded at the sale.

Dr. Wagoner exited the meeting following his report.

APPLICATIONS COMMITTEE REPORT

The first Committee Report lists approved applications since the last meeting on March 21, 2019. Amy Staton presented the new applicants report. The applicants are listed in the table below, and all applicants are approved as listed with the exception Kentucky Humane Society not being approved. For the animal control agency, further evaluation must be completed regarding their euthanasia controls and associated certified animal euthanasia specialists.

	First Name	Last Name	License Type	App. Type
1	Kentucky Humane Society		Animal Control Agency	Reinstatement
2	Nicole M.	Armstrong	Euthanasia Specialist	New
3	James	Goode	Euthanasia Specialist	New
4	Natasha C.	McDaniel	Euthanasia Specialist	New
5	Joseph E.	Shrewsberry	Euthanasia Specialist	New
6	Jacob M.	Wardrip	Euthanasia Specialist	New
7	Jessica L.	Ball	Veterinarian	New
8	William T.	Bennett	Veterinarian	New
9	Sara G.	Berge	Veterinarian	New
10	Jeffrey S.	Beshear	Veterinarian	Endorsement
11	Jerrienne E.	Brandly	Veterinarian	New
12	David L.	Brekke	Veterinarian	New
13	Kristen M.	Brewer	Veterinarian	New
14	Nathan J.	Brown	Veterinarian	New
15	Nathan J.	Brown	Veterinarian	New
16	Julie K.	Collette	Veterinarian	New
17	Ashleigh N.	Colon	Veterinarian	New
18	Victoria L.	Crabtree	Veterinarian	New
19	Kristine K.	Cyr	Veterinarian	Endorsement
20	Kristen E.	Dill	Veterinarian	New
21	Christopher G.	Downs	Veterinarian	Reinstatement
22	Samantha N.	Eder	Veterinarian	New
23	Samantha L.	Eichelberger	Veterinarian	New
24	Susan M.	England-Foster	Veterinarian	Endorsement
25	Payge B.	Fleming	Veterinarian	New
26	Kelly M.	Gersch	Veterinarian	Endorsement
27	Cory N.	Goodlett	Veterinarian	Endorsement
28	Sarah L.	Grigoleit	Veterinarian	New
29	Haley S.	Hancock	Veterinarian	New
30	Holly J.	Helbig	Veterinarian	Endorsement
31	Meghan E.	Helmer	Veterinarian	New
32	Harold P. L.	Hodges	Veterinarian	New
33	Leslie E.	Kelly	Veterinarian	Reinstatement

	First Name	Last Name	License Type	App. Type
34	Bradley M.	Kidney	Veterinarian	New
35	Molly A.	Larson	Veterinarian	New
36	Katharine B.	Lewis	Veterinarian	Reinstatement
37	Carrie P.	Loesch	Veterinarian	New
38	Chester J.	Miller	Veterinarian	Reinstatement
39	Lindsay C.	Monroe	Veterinarian	New
40	Andrea D.	Oliver	Veterinarian	New
41	Emily R.	Osbourne	Veterinarian	New
42	Jennifer R.	Rainey	Veterinarian	Endorsement
43	Ryan V.	Reams	Veterinarian	New
44	Debbie S.	Ruehlmann	Veterinarian	Reinstatement
45	Christopher W.	Rumsey	Veterinarian	Endorsement
46	Paul J.	Savarese	Veterinarian	Endorsement
47	Lindsay J.	Seilheimer	Veterinarian	Endorsement
48	Matthew D.	Sexton	Veterinarian	Endorsement
49	Laura G.	Sims	Veterinarian	New
50	Rebecca A.	Skirmont	Veterinarian	Endorsement
51	Kimberly R.	Smart	Veterinarian	New
52	Jacqueline M.	Spearman	Veterinarian	Endorsement
53	Alison M.	Stavola	Veterinarian	New
54	Travis J.	Sulfridge	Veterinarian	New
55	Ethan K.	Sutherland	Veterinarian	New
56	Sean D.	Taylor	Veterinarian	New
57	Kaleb H.	Thompson	Veterinarian	New
58	Karen A.	Von Dollen	Veterinarian	Endorsement
59	Paul D.	Wallace	Veterinarian	New
60	Samantha A.	Zebley	Veterinarian	New
61	Stephanie R.	Anderson	Veterinary Technician	New
62	Brandy R.	Collins	Veterinary Technician	New
63	Hanna R.	Henderson	Veterinary Technician	New
64	Kayla	Howard	Veterinary Technician	New
65	Paige E.	Redmond	Veterinary Technician	New
66	Brittany	Shepherd	Veterinary Technician	New
67	Meggan A.M.	Slaughter	Veterinary Technician	Reinstatement

Amy Staton also presented a report on the CEU requests received and approved since the last Board Meeting. The applicants reviewed and approved are listed in the table below.

Course Title	Sponsor / Provider	CEU Hours Approved		Date of Program(s)
		Vet	Vet Techs	
Twinspired at Churchill Downs	BluePearl Veterinary Partners	3	-	6/23/2019
The Chronic Coughing Dog: Cardiac vs. Respiratory	BluePearl Veterinary Partners	2	2	4/24/2019
41st Annual Morehead Clinic Days Veterinary Conference	Buffalo Trace VMA	15	6	6/1-2/2019
Update on Canine Influenza	GLVMA / Merck	1	1	3/28/2019
2019 Summer Food Animal Conference	UKVDL	7	7	8/8/2019
International Health Certificates: New Digital Options	USDA Veterinary Services	2	1	TBD Spring / Summer 2019
Antimicrobial Stewardship: Where do we go from here?	Virbac Animal Health	1	1	5/14/2019
Veterinary Considerations for the Performance Horse	Zoetis	5	5	8/19/2019

A MOTION was made by Amanda Rowland to approve the recommendations of the Applications Committee. The motion, seconded by Gene Smith, unanimously passed by voice vote.

LICENSURE STATUS REPORT

Michelle Shane provided an overview of the current license numbers. As of May 20, 2019, the total active licenses were as follows:

- Veterinarians. 2,398 active licenses, up 18 licenses from the last report, and down 115 from this same time period in 2018;
- Veterinary Technicians. 425 active licenses, up eight licenses from the last report, and up 50 licenses from this period last year;
- Certified Animal Control Agencies. 57 active licenses, down three from the last report, and the same as this period last year; and
- Certified Animal Euthanasia Specialists. 199 active licenses, down 18 from the last report, and up 21 licenses from this same period in 2018.

WELLNESS COMMITTEE REPORT

Judith Piazza, Board liaison to the Wellness Committee, presented the Wellness Committee Report for the Board's discussion.

OPEN DISCUSSION / NEW BUSINESS

- **PILLS Meeting.** Michelle Shane provided an update on attendance at a PILLS Meeting. These meetings are required as a result of a 2012 House Bill requiring more reporting on prescription drugs. There are multiple professional licensing boards who participate, as well as federal agencies. The Board also discussed the veterinary exemption from KASPER reporting.
- **Cannabis use in licensees.** This topic was tabled for a future meeting.
- **Question from Dr. Shantila Rexroat.** The question was about clarifying if there is a time limit on the restrictions in licensure qualifications for euthanasia specialists outlined in 201 KAR 16:090. The Board discussed this issue.

A MOTION was made by Gene Smith directing staff and legal counsel to revise the draft regulations to impose a limited 10-yr prohibition on any felony conviction of an applicant for animal euthanasia specialist certification, and to provide some discretion to the Board in the review of these convictions. The motion, seconded by Perry Wornall, unanimously passed by voice vote.

- **Written prescription rules and AMA Forms.** Amanda Rowland spoke to the Board about procedures for writing prescriptions for online pharmacies. The Against Medical Advice (AMA) form (available from multiple sources) offers a disclaimer detailing the risks of online pharmacies and their sources of medication, allowing the client to sign off on their understanding in case there are any adverse reactions in the pet.
- **ICVA NAVLE Assessment.** The ICVA is offering Board Members the opportunity take the current NAVLE Exam to assess the test.

REGULATION REVISIONS

Joe Bilby led a discussion on the pending regulation revisions. Staff and counsel were directed to edit the regulations to accommodate procedural rules for certificates when an animal control agency certificate expires and the linked animal euthanasia specialist certificate is still otherwise valid.

A MOTION was made by Perry Wornall to proceed with filing the revised regulations with the Kentucky Legislative Research Commission (LRC), and to allow stylistic changes required by KDA Attorneys, KBVE staff, and the LRC to conform with current regulation standards. The motion, seconded by Gene Smith, unanimously passed by voice vote.

Chairman Wills asked all Board Members to again read through the revised regulations thoroughly and to report any errors or concerns to staff by the end of May. The revised regulations shall be filed in June.

APPROVAL OF TRAVEL AND PER DIEM

A MOTION was made by Perry Wornall to approve the current travel and per diem for Board Members. The motion, seconded by Tim Gardner, unanimously passed by voice vote.

NEXT MEETING

Thursday, May 23, 2019 – 12:30 PM

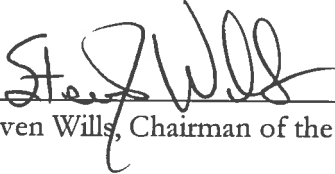
Office of the State Veterinarian

109 Corporate Drive, Frankfort, KY 40601

ADJOURNMENT

Chairman Steven Wills adjourned the meeting at 3:23 PM.

These Minutes were approved by the Board on July 25, 2019.



Steven Wills, Chairman of the Board

PRESIDING OFFICER: Steven Wills, Chairman
Minutes Recorded by: Michelle Shane
Minutes Reviewed by: Joe Bilby



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Board Meeting Agenda

May 23, 2019

Meeting Location: Office of the State Veterinarian, 109 Corporate Drive, Frankfort, KY 40601

10:30 AM COMMITTEE MEETINGS – CLOSED TO THE PUBLIC

- Complaints Screening Committee
- Applications Committee

12:30 PM CALL TO ORDER

ROLL CALL / ESTABLISHMENT OF QUORUM

CONFIRMATION OF PUBLIC NOTICE

READING OF MISSION STATEMENT

APPROVAL OF MINUTES

- Board Meeting Minutes from March 21, 2019

COMMITTEE APPOINTMENTS

Chairman Steven Wills has appointed new members on the following Committees of the Board:

- Applications Committee
- Complaints Screening Committee

FINANCIAL STATEMENT

- Revenue and Expenditures, F.Y. 2019 – to date
- New MOU needed between KDA & KBVE for F.Y. 2020
- Approval of Travel to AAVSB Annual Conference

OLD BUSINESS

- Dr. Cheryl Nelson – will appear before the Board in July re her course for emergency responders; is sending a curriculum for the Board's review
- Euthanasia Course Curriculums update
- AAVSB Updates
 - 2019 Board Basics and Beyond
 - Leadership Development Task Force
- Update on meeting with the Board of Licensure for Massage Therapy
 - Update from the KBLMT Chairperson
 - New inquiry regarding forms for Racing Commission
- Update on Background checks

LICENSURE STATUS REPORT

APPLICATIONS COMMITTEE REPORT

- Report on Applications for Licensure and Certification
- Report on Applications for CEU Course Approval

WELLNESS COMMITTEE REPORT

SALES REPORTS

- Keeneland – Horses in Training Sale, April 2019

COMPLAINTS SCREENING COMMITTEE REPORT

- 2015-30
- 2018-06
- 2018-21
- 2018-42
- 2019-01
- 2019-02
- 2019-03
- 2019-05
- 2019-06
- 2019-07
- 2019-08
- 2019-09
- 2019-10
- 2019-11
- 2019-12
- 2019-13
- 2019-14
- 2019-15

OPEN DISCUSSION / NEW BUSINESS

- PILLS Meetings
- Cannabis use in licensees
- Question from Dr. Shantila Rexroat re licensure conditions for animal euthanasia specialists (201 KAR 16:090)
- Rules around written prescriptions and AMA Forms
- Other Questions for Discussion

APPROVAL OF TRAVEL AND PER DIEM

NEXT MEETING

July 25, 2019 @ 12:30 PM

Office of the State Veterinarian, 109 Corporate Drive, Frankfort, KY 40601

ADJOURNMENT