



KENTUCKY BOARD OF VETERINARY EXAMINERS

107 Corporate Drive, Second Floor, Frankfort, KY 40601

Office: 502-782-0273 • Fax: 502-695-5887

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Board Meeting Minutes

January 24, 2019

Meeting Location: 107 Corporate Drive, Second Floor, Frankfort, KY 40601

BOARD MEMBERS PRESENT

- Perry W. Wornall, DVM -- Chairman
- Amanda H. Rowland, DVM
- Judith Piazza
- Jeffrey Pumphrey, DVM
- Gene Smith, DVM
- Amy J. Staton, EdD, LVT
- Craig A. Van Balen, DVM
- Robert Stout, DVM -- Proxy for the Commissioner of Agriculture

BOARD MEMBERS ABSENT

- Eric S. Peterson, DVM -- Vice Chair
- Steven J. Wills, DVM

DEPARTMENT OF AGRICULTURE STAFF PRESENT

- Joe Bilby, Legal Counsel
- Michelle Shane, Board Administrator

OTHERS PRESENT

- Loran Wagoner, DVM, Board Investigator
- Samuel Vaughn, DVM, Board Wellness Advisor
- Debra Hamelback, Executive Director, Kentucky Veterinary Medical Association
- Ted Sloan, Assistant Director, KDA Office of Communications
- Natalie Voss, Reporter for The Paulick Report

CALL TO ORDER

Perry Wornall, Board Chairman, called the meeting to order at 12:30 PM.

ROLL CALL

Michelle Shane called the roll to establish Board Member attendance, as indicated above. A quorum was noted a present.

READING OF MISSION STATEMENT

Joe Bilby read the draft mission statement to the Board.

CONFIRMATION OF PUBLIC NOTICE

Michelle Shane confirmed the public notice for this meeting was sent on January 21, 2019, to the KDA media contact list.

NOMINATIONS for Chair and Vice Chair

Chairman Perry Wornall calls for nominations for 2019 Board Chair.

Craig Van Balen nominated Steven Wills. No other names were put forth for the chairmanship.

A MOTION was made by Craig Van Balen to nominate Steven Wills as the 2019 Board Chair. The motion, seconded by Gene Smith, unanimously passed by voice vote.

Chairman Perry Wornall called for nominations for 2019 Board Vice Chairperson.

Robert Stout nominated Eric Peterson for the position of Board Vice Chair. No other names were put forth for the vice chairmanship.

A MOTION was made by Robert Stout to nominate Eric Peterson as the 2019 Board Vice Chair. The motion, seconded by Amanda Rowland, unanimously passed by voice vote.

A MOTION was made by Amy Staton to cease nominations. The motion, seconded by Amanda Rowland, unanimously passed by voice vote.

A MOTION was made by Amanda Rowland confirm the nomination of Dr. Steven Wills as 2019 Board Chair, and Dr. Eric Peterson to 2019 Board Vice Chair. The motion, seconded by Gene Smith, unanimously passed by voice vote.

In the absence of newly elected Chairperson Steven Wills, Perry Wornall continued to lead the meeting.

Joe Bilby advised that newly elected Chairperson Steven Wills should move off the Complaints Screening Committee in order that he may focus his attentions on the chairperson's duties. Mr. Bilby put forth Amanda Rowland to move onto the Complaints Screening Committee to fill the vacancy, in part because her practice background is small animals. Dr. Rowland agreed to fill this vacancy.

By moving onto the Complaints Screening Committee, Amanda Rowland left a vacancy on the Applications Committee. Joe Bilby indicated that Amy Staton was suggested for this role. Ms. Staton agreed to fill the vacancy on the Applications Committee.

APPROVAL OF MINUTES

The Board Meeting Minutes from the November 29, 2018, meeting were reviewed. A correction was made to add the missing credential "DVM" following Steve Wills' name.

Judith Piazza and Jeff Pumphrey entered the meeting at 12:38 PM. Michelle Shane updated these Board Members on the results of the Board elections and committee assignments.

A MOTION was made by Gene Smith to approve the minutes with this revision. The motion, seconded by Amanda Rowland, unanimously passed by voice vote.

FINANCIAL STATEMENT

- Summary through January 22, 2019

Michelle Shane provided an overview of the summary budget statement, general revenue and expenditure categories and amounts for each. The Budget Summary document showed receipts for F.Y. 2019 totaling \$561,050 to date, and total expenditures of \$149,252.96 to date, with a current balance of \$1,144,033.

Receiving no questions about the budget summary, Michelle Shane moved on to open discussions on the second page of budget information. Of note, the cost of the certified mailing to send the Cease & Desist Letters for expired licensees, about 377 letters, was a significant cost.

Michelle Shane also reviewed pending expenditures needing Board approval, specifically expenses related to travel for the AAVSB Board Basics and Beyond Training in Kansas City, Kansas April 4 – 7, 2019 for Michelle Shane, Steven Wills, and Judith Piazza.

Judith Piazza indicated that this meeting coincides (in both time and place) with the AAVSB Leadership Development Task Force meeting she is to attend, and so the costs will likely be less as AAVSB is committed to provide funding for her attendance at the committee meeting.

Perry Wornall requested separate motions be made for the presented budget and travel expenditures.

A MOTION was made by Craig Van Balen to approve the budget as presented. The motion, seconded by Robert Stout, unanimously passed by voice vote.

A MOTION was made by Gene Smith for the Board to pay for travel expenses (lodging, airfare, meals, etc.) related to attending the AAVSB Board Basics training in April 2019, for Michelle Shane, Judith Piazza, and Steven Wills. The motion, seconded by Amy Staton, unanimously passed by voice vote.

WELLNESS COMMITTEE REPORT

Sam Vaughn, Wellness Committee Advisor, reviewed the Wellness Committee Report and led a discussion.

A MOTION was made by Robert Stout to accept the Wellness Report as presented. The motion, seconded by Amy Staton, unanimously passed by voice vote.

Sam Vaughn exited the meeting following his report.

INVOICE FOR LEGAL SERVICES

Joe Bilby presented the 2018 Legal Services Invoice. The invoice included 261.25 hours logged as well as mileage. The total invoice was for \$26,230.27.

A MOTION was made by Robert Stout to pay the invoice presented. The motion, seconded by Amanda Rowland, was approved unanimously by voice vote.

OLD BUSINESS

- **Trending Topics.** – Joe Bilby introduces a standard response option for the following areas in which the Board receives frequent questions.
 - Massage Therapy for animals
 - Chiropractic Services for animals
 - Acupuncture Services for animals
 - Physical Therapy for animals
 - Laser Therapy Services for animals

Mr. Bilby read the crafted statement and led a discussion. Of concern was the term “direct supervision” which is not often understood by the public. The Board understands this to mean a licensed veterinarian must be on the premises where the service is being performed. The Board agrees that “direct supervision” should be defined in the standard response. Some Board Members also feel that any such statement needs to include that an employee or independent contractor can provide these services as long as the direct supervision requirement is met.

It is also important to note that there are programs at some Kentucky colleges that offer certification programs for massage therapy, and students are not required to have any training as a veterinarian or veterinary technician.

The Board decided to table a motion on the crafted statement until next meeting, when this topic would be taken up again with a statement on industrial hemp / cannabidiol (CBD) Products for animals. It is noted that AVMA is currently developing a policy statement on CBD.

Additionally, Michelle Shane notes that the Board of Licensure for Massage Therapy meets on February 4 and would like to mutually discuss this issue.

- **Refund Requests.** Licensees approved to receive a refund of their renewal late fee have been issued a refund. Those checks are in the mail, but some correspondence has been returned to the office recently. If anyone has not received their check, please have them contact the Board’s office.
- **New Website Build.** Michelle Shane provides a walkthrough of website build. Following the Board Meeting, Michelle will send a link to the website to all members for their final feedback. She asks for a motion to go live.

A MOTION was made by Craig Van Balen to launch the website on February 4, 2019, for public use following incorporation of feedback from Board Members. The motion, seconded by Gene Smith, was approved unanimously by voice vote.

- **Records Officer Appointment.** The Kentucky Department of Library Archives (KDLA) requested the Board appoint a Records Officer (liaison) for the Board to KDLA.

A MOTION was made by Amanda Rowland to appoint Michelle Shane, KBVE Executive Director, as the KDLA Records Officer. The motion, seconded by Amy Staton, was approved unanimously by voice vote.

LICENSURE STATUS REPORT

Michelle Shane provided an overview of the current license numbers. As of January 23, 2019, the total active licenses were as follows:

- Veterinarians. 2,340 active licenses, down 299 licenses from the last report, and down 132 from this same time period in 2018;
- Veterinary Technicians. 397 active licenses, down 22 licenses from the last report, but still up 41 licenses from this same period last year;
- Certified Animal Control Agencies. 59 active licenses, the same as the last report, and down one from this same period last year; and
- Certified Animal Euthanasia Specialists. 210 active licenses, up 6 from the last report, but still up 22 licenses from this same period in 2018.

APPLICATIONS COMMITTEE REPORT

The Committee Report lists approved applications since the last meeting on November 29, 2018. Amanda Rowland notes that the Committee will be referring two licensees to the Complaints Screening Committee for their review due to disciplinary actions in other jurisdictions.

A MOTION was made by Craig Van Balen to approve new applicants listed in the document in the Board packet. The motion, seconded by Amy Staton, unanimously passed by voice vote. The applicants reviewed and approved are listed in the table below.

	First Name	Last Name	License Type	App. Type
1	Michael A.	Bowman	Veterinarian	Reinstatement
2	Timothy P.	Cain	Veterinarian	Endorsement
3	Tina	Cassar	Veterinarian	Reinstatement
4	Tamara	Compton	Veterinarian	Reinstatement
5	Alison M.	Cummings	Veterinarian	Reinstatement
6	Hillary N.	Davis	Veterinarian	Endorsement
7	Bethany M.	Fackler	Veterinarian	Endorsement
8	Jacob R.	Feese	Veterinarian	Reinstatement
9	Laura	Fulkerson	Veterinarian	Reinstatement
10	Michael D.	Hardy	Veterinarian	Reinstatement
11	Steven E.	Hubbard	Veterinarian	Reinstatement
12	Lauren K.	Johnson	Veterinarian	Endorsement
13	Sarah L.	Keller	Veterinarian	Endorsement
14	David S.	Kron	Veterinarian	Reinstatement
15	Noel L.	Kubat	Veterinarian	Endorsement
16	Jenna L.	Moline	Veterinarian	Endorsement
17	Cynthia	Mullins	Veterinarian	Reinstatement
18	Tiffany Ann	Pulliam (Halvorson)	Veterinarian	Reinstatement
19	Joseph T.	Ranz	Veterinarian	New
20	Elizabeth S.	Reno	Veterinarian	Endorsement

	First Name	Last Name	License Type	App. Type
21	Jennifer L.	Rice	Veterinarian	Endorsement
22	Kari M.	Sanderson	Veterinarian	Endorsement
23	Gina M.	Santiago	Veterinarian	Endorsement
24	Juan C.	Sardinas	Veterinarian	Endorsement
25	Katharine F.	Scherer	Veterinarian	Endorsement
26	Lauren K.	Sheehan	Veterinarian	Reinstatement
27	Joshua A.	Shepard	Veterinarian	New
28	Barry	Simon	Veterinarian	Reinstatement
29	Andrew T.	Thiel	Veterinarian	Endorsement
30	Gary M.	Tran	Veterinarian	Reinstatement
31	Olivia	Tyler	Veterinarian	Reinstatement
32	R. Kevin	Vance	Veterinarian	Reinstatement
33	Stephen S.	Walker	Veterinarian	Reinstatement
34	Brian	Ward	Veterinarian	Reinstatement
35	C. Ray	Watson	Veterinarian	Reinstatement
36	Patrick C.	Worden	Veterinarian	Reinstatement
37	Reed	Zimmer	Veterinarian	Reinstatement
38	Katherine	Bach	Veterinary Technician	Reinstatement
39	Jamie D.	Bard	Veterinary Technician	Endorsement
40	Holly A.	Borkowski	Veterinary Technician	New
41	Heather D.	Eldridge	Veterinary Technician	Reinstatement
42	Samantha	Faoro	Veterinary Technician	Endorsement
43	Keri B.	Green	Veterinary Technician	New
44	Sarah N.	Howard	Veterinary Technician	New
45	Olivia J.	Jones	Veterinary Technician	New
46	Ashley	King	Veterinary Technician	New
47	William M.	Lelless	Veterinary Technician	New
48	Shaina L.	Pace	Veterinary Technician	New
49	Mara P.	Paradis	Veterinary Technician	Endorsement
50	Jessica F.	Smith	Veterinary Technician	New
51	J. Belen	Stilwell-Angel	Veterinary Technician	Endorsement
52	Katelyn R.	Tucker	Veterinary Technician	New
53	Karissa J.	Varda	Veterinary Technician	New
54	Andrea J.	Whittle	Veterinary Technician	New
55	Aubrey	Alvey	Euthanasia Specialist	New
56	Wanda D.	Bedard	Euthanasia Specialist	New
57	Brandy	Eddings	Euthanasia Specialist	Reinstatement
58	Suzanne	Hardison	Euthanasia Specialist	New
59	Maghan L.	Kinman	Euthanasia Specialist	New
60	Christina L.	McStoots	Euthanasia Specialist	New

	First Name	Last Name	License Type	App. Type
61	Michael L.	Patterson	Euthanasia Specialist	Reinstatement
62	Danielle	Reynolds	Euthanasia Specialist	New
63	Todd	Saltsman	Euthanasia Specialist	New
64	Russell County Animal Shelter		Animal Control Agency	New

The Committee also presented a report on the CEU requests received and approved since the last Board Meeting.

A MOTION was made by Craig Van Balen to approve new CEUs applications listed in the document in the Board packet. The motion, seconded by Gene Smith, unanimously passed by voice vote. The applicants reviewed and approved are listed in the table below.

Course Title	Sponsor / Provider	CEU Hours Approved		Date of Program(s)
		Vet	Vet Techs	
Beyond Breathing and Beating: Troubleshooting Anesthetic Emergencies	Antech Diagnostics & Imaging (at St. Matthews Animal)	-	1	12/10/2018
Blastomycosis	BluePearl	1	1	11/7/2018
Diagnosis and Treatment of Icteric Cats	BluePearl	1	1	12/5/2018
Esophageal Strictures	BluePearl	1	1	10/10/2018
Portosystemic Shunts	BluePearl	1	1	1/9/2019
Practical Bovine Reproductive Ultrasound Training	Charles Craig DeMuth DVM PC	9	9	03/21- 22/2019
Optimizing Farrier / Veterinarian / Researcher Interactions	Gluck Equine Research Center, UK	8	8	1/20/2019
Thirty-sixth Annual Twin Lakes Veterinary Conference	Jackson Purchase Veterinary Medical Association	15	15	03/9- 10/2018
Recent Discoveries in Endocrine Disorders in Critically Ill Foals	Kentucky Association of Equine Practitioners	1	-	1/28/2019
Rood & Riddle Reproduction/Medicine Seminar	Rood & Riddle	2	-	2/7/2019
2019 Winter Food Animal Conference	UKVDL, Merck Animal Health	8	8	2/21/2019
Inspection of Equine Semen Collection Centers for Expert Training	USDA	16	-	11/6-7/2018

SALES REPORTS

Loran Wagoner reported on sales.

- **Keeneland** – At the January sales, there were five foreign vets. The number of vets looking at radiographs, went from 52 last year to 57 this year at the same sale.

COMPLAINTS COMMITTEE REPORT

Joe Bilby provides a report from the Complaints Committee. The Board has received finalized settlement agreements from nine veterinarians with Hagyard-Davidson-McGee, with one agreement outstanding.

- **2015-30** – ongoing
- **2018-06** – ongoing
- **2018-07** – ongoing
- **2018-09** – ongoing
- **2018-11** – ongoing
- **2018-17** – ongoing
- **2018-19** – ongoing
- **2018-21** – The Committee recommends that Joe Bilby send a letter seeking a response from this veterinarian.
- **2018-22** – ongoing
- **2018-23** – ongoing
- **2018-24** – ongoing
- **2018-25** – Closed
- **2018-26** – Closed
- **2018-27** – ongoing
- **2018-28** – ongoing
- **2018-29** – Closed
- **2018-30** – Closed
- **2018-31** – Closed
- **2018-32** – Closed
- **2018-33** – Closed
- **2018-34** – ongoing
- **2018-35** – ongoing
- **2018-36** – ongoing
- **2018-37** – ongoing
- **2018-40** – ongoing – The Committee recommends that Joe Bilby write a letter of dismissal in this case.
- **2018-41** – ongoing – The Committee recommends Loran Wagoner investigate and provide a report in this case.
- **2018-42** – ongoing – The Committee recommends Loran Wagoner investigate and provide a report in this case.
- **2018-43** – ongoing – The Committee recommends that Joe Bilby write a letter of dismissal including some advisory statements.

A MOTION was made by Amanda Rowland to approve the Complaints Screening Committee's findings and recommendations. The motion, seconded by Gene Smith, unanimously passed by voice vote.

OPEN DISCUSSION / NEW BUSINESS

- Michelle Shane presented information from AAVSB.
 - **Committee Appointments.**
 - Judith Piazza spoke about her appointment to the AAVSB Leadership Development Task Force Committee. Ms. Piazza feels strongly about becoming involved at the national level because of the unique position Kentucky is in, such as our equine industry and large cattle population. She discussed some of the topics and statistics from the first committee call. Ms. Piazza asks the Board to consider what is needed to have more people involved at the national level.
 - Michelle Shane was appointed to the AAVSB Think Tank Ad Hoc Committee.
 - **Call for Nominations.** Nominations for the 2019-2020 leadership year are now open, and due by May 30. The open positions: three director positions on the Board of Directors, two positions on the Nominating Committee (restricted by recent conference attendance), and licensed veterinarian liaison to International Council for the Veterinary Assessment (ICVA). More at www.aavsb.org/nominations. Perry Wornall directs interested Board Members to contact Michelle directly about these opportunities.
 - **Call for Bylaws Amendments.** Proposed bylaws amendments are due to the AAVSB office by March 1, 2019. Bylaws can be found at aavsb.org/about-us/governance. The Kentucky Board has no proposed amendments.
 - **Resolution 2018-1.** During the AAVSB's business session at the 2018 AAVSB Annual Meeting & Conference, the Delegate Assembly passed Resolution 2018-1. AAVSB is requesting the Board to review the resolution and provide feedback to the AAVSB as soon as possible. The Board is unaware of any Kentucky law that would prevent this sharing of information.
- **News Items – FYI for Board Members.**
 - International Equine Veterinarian Hall of Fame induction – Dr. Duncan Peters of Kentucky was inducted.
 - Equine Soundness Professionals (ESP) – new organization.
- **Other Questions for Discussion**
 - US Army Vet Tech Courses – not AVMA Approved.

Robert Stout indicates that Assistant Deputy State Veterinarian Dr. Bradley Keough is involved in the veterinary medical core. Michelle Shane is directed to contact Dr. Keough, as well as reach out to the Texas Army Vet Tech course administrators to obtain a copy of their 11-week curriculum. Any curriculums obtained should be shared with Amy Staton.

- Letter from licensed veterinarian asking the Board to move the renewal deadline. The Board notes that the established deadlines (Sept 30 for renewal, and November 30 for the grace period) are in statute, not in regulation. In order to change these dates the statute would need to be opened. The Board held a brief discussion about this, including comments from Ms. Debra Hamelback re KVMA's efforts to accommodate these established dates.
- Formal letter from individual in Colorado wishing to open animal massage school in Kentucky. This is tabled pending a finalized policy statement on this type of animal service.

APPROVAL OF TRAVEL AND PER DIEM

A MOTION was made by Amy Staton to approve the current travel and per diem for Board Members. The motion, seconded by Gene Smith, unanimously passed by voice vote.

REGULATION REVISIONS

Joe Bilby leads a discussion on the pending regulation revisions.

The Board determines that all applicants for individual licenses and certificates, including veterinarians, veterinary technicians, and euthanasia specialists, should be required to submit fingerprints and background checks. The Board directed Michelle Shane to research the background check requirements of other veterinary licensing jurisdictions, as well as costs associated with background checks.

The Board agrees that it is necessary to keep continuing education certificates for only four years.

Joe Bilby requested that the Board to submit any comments or revisions by the end of February so staff can incorporate the change requests into the regulations.

NEXT MEETING

Thursday, March 21, 2019 – 12:30 PM

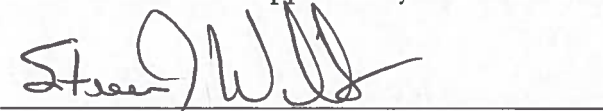
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ADJOURNMENT

Perry Wornall, hearing no further items of discussion, requested a motion to adjourn.

A MOTION was made by Craig Van Balen to adjourn the meeting. The motion, seconded by Gene Smith, unanimously passed by voice vote. The meeting adjourned at 2:27 PM.

These Minutes were approved by the Board on March 21, 2019.



Steven Wills, Chairman of the Board

PRESIDING OFFICER: Perry Wornall, DVM
Minutes Recorded by: Michelle Shane
Minutes Reviewed by: Joe Bilby



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Board Meeting Agenda

January 24, 2019

10:30 AM COMMITTEE MEETINGS

- Complaints Screening Committee – Meeting at 105 Corporate Drive
- Applications Committee – Meeting at 107 Corporate Drive

12:00 PM Lunch

12:30 PM CALL TO ORDER

ROLL CALL / ESTABLISHMENT OF QUORUM

CONFIRMATION OF PUBLIC NOTICE

READING OF MISSION STATEMENT

ELECTION OF CHAIR AND VICE CHAIR

APPROVAL OF MINUTES

- Board Meeting Minutes from November 29, 2018

FINANCIAL STATEMENT

- Revenue and Expenditures, F.Y. 2019 – to date
- Proposed Expenditures:
 - **Travel request: AAVSB Board Basics & Beyond Training.**
aavsb.org/board-services/member-board-resources/trainings/.

OLD BUSINESS

- **Website Build**
- **Trending Topics:**
 - Massage Therapy for animals - Board of Licensure for Massage Therapy meets on February 4 and would like to mutually discuss this issue.
 - Chiropractic Services for animals
 - Acupuncture Services for animals
 - Physical Therapy for animals
 - Laser Therapy Services for animals
 - Industrial Hemp / CBD Products for animals
- **Refund Requests.** Licensees approved to receive a refund of their renewal late fee have been issued a refund.
- **Records Officer Appointment.**

LICENSURE STATUS REPORT

APPLICATIONS COMMITTEE REPORTS

- New Applicants for Licensure
- New CEU Applications

WELLNESS COMMITTEE REPORT

SALES REPORTS

- Keeneland – January Sales

COMPLAINTS COMMITTEE REPORT

- 2015-30
- 2018-06
- 2018-07
- 2018-09
- 2018-11
- 2018-17
- 2018-19
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- 2018-35
- 2018-36
- 2018-37
- 2018-40
- 2018-41
- 2018-42
- 2018-43

OPEN DISCUSSION / NEW BUSINESS

- **AAVSB**
 - **Committee Appointments.**
 - Judith Piazza appointed to the AAVSB Task Force Committee
 - Michelle Shane appointed to the Think Tank Ad Hoc Committee
 - **Call for Nominations.** Nominations for the 2019-2020 leadership year are now open, and due by May 30. There are five distinctive open positions. More at www.aavsb.org/nominations .
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- **News Items**
 - International Equine Veterinarian Hall of Fame induction – Dr. Duncan Peters of Kentucky
 - Equine Soundness Professionals (ESP) – new organization
- **Other Questions for Discussion**
 - US Army Vet Tech Course – not AVMA Approved.
 - Pending inquiries

APPROVAL OF TRAVEL AND PER DIEM

REGULATION REVISIONS

NEXT MEETING

March 21, 2019 – 10:30 Committee Meetings (closed)

– **12:00 Lunch**

– **12:30 Board Meeting**

Office of the State Veterinarian

109 Corporate Drive, Frankfort, KY 40601

ADJOURNMENT