

**KENTUCKY BOARD OF VETERINARY EXAMINERS**

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kbve.ky.gov • vet@ky.gov**Education and Outreach (E&O) Committee Meeting Minutes**

April 27, 2026, 2:00 PM EDT

Meeting Location: Virtual via Zoom

E&O COMMITTEE MEETING

(V) = Video / (A) = Audio

Attendees:

- Jennifer K. Quammen, DVM, KBVE Board Member, E&O Committee Chair (V)
- Tim Gardner, DVM, KBVE Board Member, E&O Committee Member (A)
- Michelle M. Shane, KBVE Executive Director (V)

Absent Committee Members:

- Amy Staton, EdD, LVT KBVE Board Member, E&O Committee Member

Guest Attendees:

- n/a

PROCEEDINGS

Committee Chair Dr. Quammen called the meeting to order at 2:03 pm EDT.

Director Shane noted two (2) Board Member Committee Members were present.

Dr. Quammen asked about the draft Committee minutes from the meeting on April 1, 2026. Dir. Shane noted that due to network issues, the minutes were kept on paper and not yet transferred to an electronic format.

Dir. Shane noted that due to delays with Constant Contact legal department and obtaining the annual affidavit required by the Finance Cabinet for use of their software, was still outstanding. Outreach began March 3, 2026, and was supposed to take only 7-10 business days. In 2025, the affidavit was returned in their stated timeframe. At this time, the Constant Contact legal department is still processing the request. Consequently, the account has been frozen until such time as the affidavit is returned to KBVE, a check can be requested from Treasury, and the invoice can be mailed in with the check.

Members of the Committee reviewed and discussed the still pending April 2026 newsletter and topics for a combined April-May issuance.

- **Ideas for April 2026 survey**

Previously discussed no survey, but several jurisdictions are sending out information on the DSCSA / NOSA drug ordering issues, and KBVE Chair Dr. Park requested KBVE send out similar. Dr. Quammen refined questions which were approved by the Committee.

- **Ideas for inclusion in the April-May 2026 newsletter:**

- Did you know?
 - Euthanasia specialists role and scope
- Grievance Case Spotlight
 - TBD by Dir. Shane
- Legislative & Regulatory Activities
 - Session update – key bills that passed and Board Action items
 - Ongoing deferral of 201 KAR 16:767
- News You Can Use
 - Links to news from Dr. Quammen and Dr. Staton, continue to submit to office for possible inclusion.
 - DEA materials
 - NWS update
 - KDFWR materials
 - OneHealth
 - OSV
 - Producer associations, Farm Bureau?
 - KBVE EBI Courses
- Message from the Chair
 - Best practices regarding client consent and recordings, and recordings from clients
- Board Meeting Highlights
 - Items from the last KBVE meeting
 - See what the Board discussed in the Meeting Minutes – available at (website link)
- Board Financials – Your Dollars at Work
 - Financial highlights, Quarterly – what are board fees being used for?
- Board Statistics summary
 - Pull stats from the January 2026 Applications Committee reports to the Board regarding numbers of applications received, licenses issued by type, grievance cases, progress on facility registrations, etc.

Other possible topics in Newsletter inspired by discussions with other jurisdictions at the AAVSB Spring Meetings:

- Unlicensed practice notifications

Dir. Shane asked Members of the Committee to consider recommendations to the Board for additional educational opportunities, including:

- Guest speakers
- When to target meeting dates

Members of the Committee discussed topics for the upcoming E&O regional meetings, including:

- Facilities update
 - Stakeholder involvement and changes
 - Monthly pop-up clinics to continue at will of General Assembly
 - Intro idea of the limited-service license, per quest of PetIQ / VIP Petcare stakeholders
- Medical Records
 - Anesthetic monitoring
- Scope of practice for LVTs and how they can be better utilized.

Recommended Future Guest Speakers:

- June 2-3 or July would be best option
 - AVTE – Jen Serling (AZ) (preferred) or Trish Gohrman (FL), or maybe Anna Santos (GA) / and Todd Von Deak – technician utilization
- July or Sept meeting – NAVTA, Ken Yagi
 - Invite Kentucky LRC legislative staff

An education and outreach mailing was approved by the Board at their March 26 meeting and a first draft assigned to the E&O Committee. Members of the Committee discussed items for inclusion, and agreed that Dr. Quammen would pull together an initial draft.

- Medical Records / Surgical requirements in regulations
- Facility Registration Required
- LVT utilization
- Legislative updates –
 - LVT ability to administer rabies vaccines.
 - Xylazine update from AVMA?
- Come to an outreach meeting to learn more – outreach meetings schedule.

Investigate hosting one meeting as a Webinar instead, different format.

- **Other Topics for Discussion**
 - Pulling data from database on facilities to show areas of service and density.
 - Dr. Gardner attended a student outreach meeting at WKU, Bowling Green, with Dr. Deb Shoulders. Helping students understand their many options in and related to veterinary medicine.

2026 Committee meeting schedule:

- May 26 @ 3 pm EDT
- June 29 @ 2 pm EDT
- July 27 @ 2 pm EDT

- August 24 @ 2 pm EDT
- September 29 @ 2 pm EDT
- October 26 @ 2 pm EDT
- November 30 @ 2 pm EST

ADJOURNMENT

Chair Dr. Quammen adjourned the meeting at 3:03 pm.

These meeting minutes were approved by the Board on May 14, 2026.



Jennifer K. Quammen, DVM, KBVE Vice Chair and E&O Committee Chair

PRESIDING OFFICER: Jennifer K. Quammen, DVM, KBVE Vice Chair and E&O Committee Chair
Minutes Recorded by: Michelle M. Shane, KBVE Executive Director