



## KENTUCKY BOARD OF VETERINARY EXAMINERS

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### Applications Committee Meeting Minutes

February 18, 2025

Meeting Location: Zoom

#### APPLICATIONS COMMITTEE MEETING

##### Attendees:

- Stephanie Kennedy, DVM, KBVE Board Member, Applications Committee Chair (arrived at 4:48pm) (V)
- Tim Gardner, DVM, KBVE Board Member, Applications Committee Member (V)
- Jennifer Quammen, DVM, KBVE Board Member, Applications Committee Member (V)
- Amanda Briggs, KBVE Applications Specialist (V)
- Michelle Shane, KBVE Executive Director (A)

##### Absent Committee Members:

- n/a

##### Guest Attendees:

- n/a

##### Proceedings:

Committee Member Dr. Gardner called the meeting to order at 4:04 pm.

Ms. Shane departed shortly after the meeting started.

Members discussed the following Committee projects:

- State Jurisprudence Examination Formation for AAHP Permittees
  - Members of the Committee reviewed proposed questions and made changes as needed.
  - The Committee determined that the AAHP Exam should have 30 – 35 questions. Ms. Briggs will clean up and submit all questions to the Committee for winnowing.
- State Jurisprudence Examination Formation for Veterinarians
  - Version 1 - Reviewed questions and discussed those for which the answers were unclear or up for debate – question 43 needs a replacement, questions 26 and 48 need answer verified.

- Version 2 – Reviewed questions and discussed those for which the answers were unclear - questions 26 and 38 need answers verified.

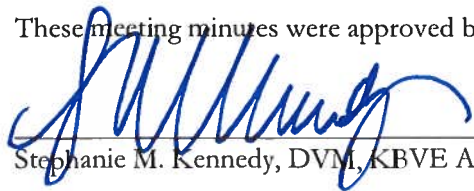
**A MOTION** was made by Dr. Quammen that version 2 of the state exam be approved by the Committee pending verification of answers to questions 26 and 38. The motion, seconded by Dr. Gardner, passed unanimously.

- Veterinary Facilities Application Review Sheet formation
  - The committee has no additional recommendations or changes to this form. Requests that KBVE staff begin using the form and the committee will make changes if needed.
- Other topics
  - Special Permit Application pending Committee second – Dr. Quammen or Dr. Gardner will review this application and respond to Ms. Briggs in writing to provide a second to Dr. Kennedy's approval.
  - Dr. Quammen asked for an update on the proposed schedule change to hold committee meetings on a separate day from full-board meetings. The Committee in general is negative to neutral on this proposal. Ms. Briggs or Ms. Shane will update the Board as soon as possible if schedule changes are needed.

## ADJOURNMENT

The Committee adjourned the meeting at 5:52 PM.

These meeting minutes were approved by the Applications Committee on March 20, 2025.



3/20/25

Stephanie M. Kennedy, DVM, KBVE Applications Committee Chair

PRESIDING OFFICERS: Stephanie Kennedy, DVM, KBVE Applications Committee Member

Minutes Recorded by: Amanda Briggs, KBVE Applications Specialist

Minutes Reviewed by: Michelle Shane, KBVE Executive Director