



KENTUCKY BOARD OF VETERINARY EXAMINERS

4047 Iron Works Parkway, Suite 104, Lexington, KY 40511

Office: 502-564-5433

kbve.ky.gov • vet@ky.gov

Grievance Form

Instructions: This form shall be completed by an individual or entity filing a grievance with the Kentucky Board of Veterinary Examiners (KBVE) for suspected violations of KRS Chapter 321 or 201 KAR chapter 16.

<u>OFFICIAL USE ONLY</u>

I. Contact Information

First Name	Last Name	Phone Number			
Email Address					
Mailing Address	Street	City	ST	Zip	County

II. Patient Information, if applicable

Name of Animal(s)	Animal Type (e.g., dog, cat, horse, etc.)	Animal Breed	Animal Age

III. Information on Individual(s) who Grievance is About

First Name	Last Name	License Number*	Phone Number, if known
Business Name			
Street Address	City	State	Zip

*License numbers may be looked up online at http://oop.ky.gov/lic_search.aspx.



IV. Person(s) able to Provide Additional Information

First Name	Last Name	Phone Number*	Type of Information

V. Summary of Grievance

Provide a narrative of your grievance. Be as specific as possible regarding names, dates, locations, and action(s) which you believe to be improper, unethical, or unprofessional. Write legibly. You may also indicate "See attached" below, and then attach typed or written pages to this form as necessary.

VI. Supporting Documentation

Please attach copies of any documents pertaining to your grievance. Documents may include copies of medical records, invoices, paid receipts, pictures, etc. Provide a brief list and description of each document below. **If you are unable to obtain medical records, please sign and attach the "Authorization for the Release of Medical Records" form located online at www.kybv.com/forms.html.**

By signing this Grievance Form, I hereby certify that the information is complete and true to the best of my knowledge.

Signature: _____ Date: _____

Print Name: _____



Electronic submissions preferred:
Vet@ky.gov

Send paper forms and supporting documents to:
Kentucky Board of Veterinary Examiners
4047 Iron Works Parkway, Suite 104
Lexington, KY 40511

