

- 1 BOARDS AND COMMISSIONS
- 2 Board of Veterinary Examiners
- 3 (Amended After Comments)
- 4 201 KAR 16:775. AAHP facilities -- Renewal notice -- Requirements for renewal and
- 5 reinstatement.
- 6 RELATES TO: KRS 321.175, 321.181(1)-(4), **321.189,** 321.203, 321.205, 321.235
- 7 STATUTORY AUTHORITY: KRS 321.175(2)(c), (5), 321.181(1)-(4), 321.203, 321.205,
- 8 321.235(1)(a)-(c), (2)(b)2., 321.236
- 9 NECESSITY, FUNCTION, AND CONFORMITY: KRS 321.235(1)(b) requires the board to
- 10 promulgate administrative regulations to implement and enforce KRS Chapter 321. KRS
- 11 321.235(2)(b)2. authorizes[provides] the board [authority] to promulgate administrative
- regulations to establish conditions for applications and permitting of allied animal health
- professional (AAHP) facilities. This administrative regulation establishes requirements for AAHP
- 14 facility registration renewal and reinstatement applications.
- 15 Section 1. Renewal Notices and Timeliness of Renewal Applications.
- 16 (1) The board shall, not later than August 31 [July 1] of each odd-numbered year, email or mail to
- each registered AAHP facility a biennial renewal notice.
- 18 (2) The renewal application shall be completed by the AAHP manager or registered responsible
- 19 party and returned to the board, including all required attachments and, if required by the board,
- 20 proof of course completion for the required continuing education.
- 21 (3) Timely receipt of renewal application.

- 1 (a) Renewals bearing a postmark, or, if an online renewal, a timestamp, of **not later than**
- 2 September 30 of every odd <u>numbered</u> year <u>beginning in 2027 and each odd numbered year</u>
- 3 <u>thereafter</u> [or earlier] shall be considered received on time.
- 4 (b) Renewals bearing a postmark, or, if an online renewal, a timestamp, on or after October 1 of
- 5 every odd **numbered** year shall be considered late and shall cause the registration status to be
- 6 changed to expired. There shall be no grace period for registered facility renewal.
- 7 (4) Renewal fee.
- 8 (a) The renewal fee shall be paid pursuant to 201 KAR 16:517; and
- 9 (b) The renewal fee shall be attached to the completed renewal form when it is returned to
- the board or paid online with the completion of the online renewal form. [Applicants for
- 11 renewal that miss the deadline will be required to complete a reinstatement application in
- 12 accordance with Section 4 of this administrative regulation.]
- 13 Section 2. Renewal Application.
- 14 (1) The renewal application shall be completed by the registered responsible party or AAHP
- manager and returned to the board, including all required attachments.
- 16 (2) A renewal application to the board for an AAHP facility registration shall include the following
- 17 components:
- 18 (a) A completed application on the Renewal Application for Registered AAHP Facilities form or
- online equivalent form, including all required attachments and fees pursuant to 201 KAR 16:517;
- 20 (b) Identification of any changes to the registered responsible party;
- 21 (c) Identification of the AAHP manager;
- 22 (d) A copy of the business registration from the Kentucky Secretary of State;
- 23 (e) Identification of the type of AAHP facility from one (1) or more in a list provided by the board;

- 1 (f) Identification of the species served by the facility from one (1) or more in a list provided by the
- 2 board;
- 3 (g) Identification of the patient services offered at the **AAHP**[veterinary] facility from one (1) or
- 4 more in a list provided by the board;
- 5 (h) A complete list of AAHP permittees working at the facility;
- 6 (i) A complete list of all mobile units affiliated with the AAHP facility;
- 7 (j) Disclosure of afterhours care arrangements;
- 8 (k) For fixed facilities, county of location and counties served;
- 9 (1) For mobile units, a list of the counties served by the mobile unit;
- 10 (m) Hours of facility operation; and
- 11 (n) A copy of any court documents, final orders, settlement agreements, or other
- 12 <u>information[documents]</u> requested by the board in support of the application.
- 13 (3) A change in fifty (50) percent or more of ownership or of the registered responsible parties
- shall be cause for the board to deny an AAHP facility renewal and require a new AAHP facility
- 15 application.
- 16 Section 3. Failure to Renew.
- 17 (1) Applicants for renewal that miss the AAHP facility registration renewal deadline shall
- 18 <u>immediately cease operations offering AAHP services.</u>
- 19 (2) If the registered responsible party desires to continue offering AAHP services on the
- 20 premises or from a mobile unit, they shall submit a complete reinstatement application in
- 21 accordance with Section 4 of this administrative regulation. [Renewal fee.
- 22 (1) The renewal fee shall be paid in accordance with 201 KAR 16:517; and

- 1 (2) The renewal fee shall be attached to the completed renewal form when it is returned to
- 2 the board or paid online with the completion of the online renewal form.]
- 3 Section 4. Reinstatement. A registered responsible party or AAHP manager may apply for
- 4 reinstatement of an expired AAHP facility registration if not more than five (5) years have elapsed
- 5 since the last date of registration expiration pursuant to KRS 321.203. Applications to the board
- 6 for reinstatement of a AAHP facility registration shall include the following components:
- 7 (1) A completed application on a Reinstatement Application for Registered AAHP Facilities form
- 8 or online equivalent form, including the following components and all required attachments and
- 9 fees pursuant to 201 KAR 16:517;
- 10 (2) Identification of any changes to the registered responsible party;
- 11 (3) Identification of the AAHP manager;
- 12 (4) A copy of the business registration from the Kentucky Secretary of State;
- 13 (5) Identification of the type of AAHP facility from one (1) or more in a list provided by the board;
- 14 (6) Identification of the type of AAHP facility from one (1) or more in a list provided by the board;
- 15 (7) Identification of the species served by the facility from one (1) or more in a list provided by
- the board;
- 17 (8) Identification of the patient services offered at the AAHP[veterinary] facility from one (1) or
- more in a list provided by the board;
- 19 (9) A complete list of AAHP permittees working at the facility;
- 20 (10) A complete list of all mobile units affiliated with the AAHP facility;
- 21 (11) Disclosure of afterhours care arrangements;
- 22 (12) For fixed facilities, county of location and counties served;
- 23 (13) For mobile units, a list of the counties served by the mobile unit;

- 1 (14) Hours of facility operation; and
- 2 (15) A copy of any court documents, final orders, settlement agreements, or other
- 3 <u>information[documents]</u> requested by the board in support of the application.
- 4 Section 5. Background Checks. Pursuant to KRS 321.189, the board may:
- 5 (1) Conduct a national or jurisdictional level background check on each AAHP manager applicant
- 6 for AAHP facility registration. The check shall be processed by a board approved background
- 7 check provider and may include a copy of the applicant's fingerprints captured at a board-approved
- 8 location;
- 9 (2) Reject background checks that do not have an official seal or watermark, or that are more than
- ninety (90) days old; and
- 11 (3) Impose additional requirements as a condition of registration or deny the AAHP facility
- application or the designated AAHP[veterinarian] manager following the board's review of
- findings from a background check.
- 14 Section 6. Incorporation by Reference.
- 15 (1) The following material is incorporated by reference:
- 16 (a) "Renewal Application for Registered AAHP Facilities", 2/2025[10/2024]; and
- 17 (b) "Reinstatement Application for Registered AAHP Facilities", <u>2/2025</u>[10/2024].
- 18 (2) This material may be inspected, copied, or obtained, subjected to applicable copyright law, at
- the Kentucky Board of Veterinary Examiners, 4047 Iron Works Parkway, Suite 104, Lexington,
- 20 Kentucky 40511, Monday through Friday, 8:30 a.m. to 4:30 p.m. This material may also be
- obtained at kbve.ky.gov.

p.p Michelle M. Shane, Executive Director on behalf of John C. Park, DVM, Board Chair Kentucky Board of Veterinary Examiners 2/13/2005 Date

APPROVED BY AGENCY: 4/25/2024, with updates 1/30/2025

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

Regulation Number: 201 KAR 016:775

Contact Person: Michelle M. Shane

Phone: 502-564-9905

Email: Michelle.Shane@ky.gov

(1) Provide a brief summary of:

(a) What this administrative regulation does:

This administrative regulation establishes requirements for allied animal health professional

(AAHP) facility registration renewal and reinstatement applications.

(b) The necessity of this administrative regulation:

This new administrative regulation is necessary to establish clear requirements for renewal and

reinstatement applications for AAHP facility registrations.

(c) How this administrative regulation conforms to the content of the authorizing statutes:

KRS 321.235(1)(b) requires the board to promulgate administrative regulations to implement KRS

Chapter 321. KRS 321.235(2)(b)2. provides the board authority to promulgate administrative

regulations to establish conditions for applications and permitting of AAHP facilities.

(d) How this administrative regulation currently assists or will assist in the effective administration

of the statutes:

This new administrative regulation will assist in effective administration by clearly expressing the

application requirements approved by the board for the renewal and reinstatement of AAHP

facility registrations.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation:

N/A. This is a new administrative regulation.

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- (b) The necessity of the amendment to this administrative regulation:
- N/A. This is a new administrative regulation.
- (c) How the amendment conforms to the content of the authorizing statutes:
- N/A. This is a new administrative regulation.
- (d) How the amendment will assist in the effective administration of the statutes:
- N/A. This is a new administrative regulation.
- (3) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation:
- An estimated ten (10) businesses in Kentucky offering AAHP services are estimated to be affected.
- (4) Provide an analysis of how the entities identified in question (3) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:
- (a) List the actions that each of the regulated entities identified in question (3) will have to take to comply with this administrative regulation or amendment:
- Applicants will be required to complete the appropriate application to apply to the board for renewal or reinstatement of an AAHP facility registration.
- (b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (3):
- No costs are associated with compliance, as this is a prerequisite for renewal and reinstatement applications.
- (c) As a result of compliance, what benefits will accrue to the entities identified in question (3): Administrative ease of clear communications of the fees associated with registration.
- (5) Provide an estimate of how much it will cost the administrative body to implement this

administrative regulation:

(a) Initially:

The KBVE expects costs for all board operations to be approximately \$759,700 annually in the near term.

(b) On a continuing basis:

The KBVE expects costs for all board operations to be approximately \$900,000 annually in future bienniums as new programming is brought online, per the mandates in the modernized Kentucky Veterinary Medicine Practice Act, KRS Chapter 321.

(6) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation:

KBVE does not receive any general funds. All funds for the agency come from licensing fees, service fees, and administrative fines.

(7) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment:

There is no anticipation of an increase in fees to implement this administrative regulation, as the KBVE is already running an administrative program to process applications and an inspection program to ensure compliance.

(8) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees:

This regulation does not establish or increase any fees, directly or indirectly.

(9) TIERING: Is tiering applied?

Tiering is not applied because this new administrative regulation applies to all entities seeking to renew or reinstate an AAHP facility registration.

FISCAL IMPACT STATEMENT

Regulation Number: 201 KAR 016:775

Contact Person: Michelle M. Shane

Phone: 502-564-9905

Email: Michelle.Shane@ky.gov

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the

action taken by the administrative regulation.

KRS 321.175(2)(c), (5), 321.181(1)-(4), 321.203, 321.205, 321.235(1)(a)-(c) and (2)(b)2., and

321.236.

(2) Identify the promulgating agency and any other affected state units, parts, or divisions:

The promulgating agency is the Kentucky Board of Veterinary Examiners. There are no other

affected state units, parts, or divisions.

(a) Estimate the following for the first year:

Expenditures: The KBVE expects costs for all board operations to be approximately \$759,700

annually in the near term. This includes the administration of the AAHP facility registration

program, database management, infrastructure, overhead, and contractors, including legal counsel

and investigators.

Revenues: There is no revenue generated by this filing.

Cost Savings: There will be no cost savings; this administrative regulation simply codifies the

requirements, making them easily accessible for regulated entities.

(b) How will expenditures, revenues, or cost savings differ in subsequent years?

Staff time and database management will be required for record keeping. Costs will be minimal.

(3) Identify affected local entities (for example: cities, counties, fire departments, school districts):

KBVE does not anticipate that any local entities will be impacted.

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(a) Estimate the following for the first year:

Expenditures: N/A

Revenues: N/A

Cost Savings: N/A

(b) How will expenditures, revenues, or cost savings differ in subsequent years?

N/A

(4) Identify additional regulated entities not listed in questions (2) or (3):

KBVE does not anticipate that any other regulated entities will be impacted.

(a) Estimate the following for the first year:

Expenditures: N/A

Revenues: N/A

Cost Savings: N/A

(b) How will expenditures, revenues, or cost savings differ in subsequent years?

N/A

(5) Provide a narrative to explain the:

(a) Fiscal impact of this administrative regulation:

This administrative regulation does not set fees and will not bring in revenue. Local entities will not be impacted by this regulation. This filing only impacts applicants for an AAHP facility

registration in Kentucky.

(b) Methodology and resources used to determine the fiscal impact:

A large spreadsheet was used to calculate all board revenues, expenditures, proposed fees, and

estimated quantities of applications based on historical numbers. Projections were calculated ten

(10) years out to F.Y. 2036.

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- (6) Explain:
- (a) Whether this administrative regulation will have an overall negative or adverse major economic impact to the entities identified in questions (2) (4). (\$500,000 or more, in aggregate)

  This new administrative regulation shall not have a "major economic impact", as defined in KRS 13A.010(13). This administrative regulation does not set fees and will not bring in revenue.
- (b) The methodology and resources used to reach this conclusion:

This amendment will not have a negative impact, as no fees are established or collected as a part of this administrative regulation.

#### SUMMARY OF MATERIAL INCORPORATED BY REFERENCE

- 1) The "Renewal Application for Registered AAHP Facilities" form, 10/2024, is the 5-page registration application form that entities seeking an AAHP facility registration are required to file to gain a registration to operate under KRS 321.203 and 321.236. KRS 321.235(1)(a)-(c) and (2)(b)2. require entities to complete a renewal application form prescribed by the agency.
- 2) The "Reinstatement Application for Registered AAHP Facilities" form, 10/2024, is the 5-page registration application form that entities seeking an AAHP facility registration are required to gain a registration to operate under KRS 321.203 and 321.236. KRS 321.235(1)(a)-(c) and (2)(b)2. require entities to complete a reinstatement application form prescribed by the agency.

## SUMMARY OF CHANGES TO MATERIAL INCORPORATED BY REFERENCE

- 1) The "Renewal Application for Registered AAHP Facilities" form, 2/2025, is the 5-page registration application form that entities seeking an AAHP facility registration are required to file to gain a registration to operate under KRS 321.203 and 321.236.
  - All pages were updated in the footer to show an edition date of 2/2025.
  - Page 1, citations under instructions, KRS 321.181(68), delete "Allied animal health professional manager" or".
  - Page 1, Section I Table, lighten shading in cells and correct font size so it is uniform.
  - Page 1, Section I Table, row with "Primary Facility Type", split into additional columns and add new information request, "If one (1) or more additional mobile units being registered with this facility, indicate quantity;"
  - Page 1, Section I Table, in the cell "Physical Premise Address", after "If", add the word "primary".
  - Page 1, Section I Table, "Attachement", correct spelling to "Attachment".
  - Page 1, Section I Table, on the row "Required Attachment" delete the word "Kentucky".
  - Page 2, Table headers, correct Roman Numeral numbering in tables so they are sequential, i.e., first table changed from Section III to Section II, and the second table changed from Section II to Section III.
  - Page 3, Table, change column heading in the middle of the page from "Name of Veterinary Technician(s), if applicable" to "Name of LVT(s), if applicable"
  - Page 4, Question 4, at the end of the line, change ":" to ". (Check all that apply)"
  - Page 4, Question 5, change the word "premises" to "premise", change the word "facility" to "installation for livestock".
  - Page 4, Question 6, after the word "place" add "with another registered veterinary facility".
  - Page 5, Questions 7 and 8, Tables, lighten shading in cells and correct font size so it is uniform.
  - Page 5, Section VI, under the "Renewal fee", change the fee from "\$375" to "\$200" in both places where it was listed, and change the "\$50" fee to "\$25" in both places

- where listed.
- Page 5, Section VI, under the "Renewal fee", delete the check box before "\$50".
- Page 5, Section VI, under the "Renewal fee", insert hyphens after the fee amount, and after the second \$200 listing, insert "one (1) to".
- Page 5, attestation statement, first paragraph after the words "and that", add text to
  "I am not omitting any information which might be of value to this Board or its
  determination of my qualifications, whether it is requested or not and I agree that
  any falsification, omission, or withholding of pertinent information or facts in
  regard to my application. If". Delete "should". Change "determine" to
  "determines".
- 2) The "Reinstatement Application for Registered AAHP Facilities" form, 2/2025, is the 5-page registration application form that entities seeking an AAHP facility registration are required to gain a registration to operate under KRS 321.203 and 321.236..
  - All pages were updated in the footer to show an edition date of 2/2025.
  - Page 1, citations under instructions, KRS 321.181(68), delete "Allied animal health professional manager' or".
  - Page 1, Section I Table, lighten shading in cells and correct font size so it is uniform.
  - Page 1, Section I Table, row with "Primary Facility Type", split into additional columns and add new information request, "If one (1) or more additional mobile units being registered with this facility, indicate quantity;"
  - Page 1, Section I Table, in the cell "Physical Premise Address", after "If", add the word "primary".
  - Page 1, Section I Table, "Attachement", correct spelling to "Attachment".
  - Page 1, Section I Table, on the row "Required Attachment" delete the word "Kentucky".
  - Page 2, Table headers, correct Roman Numeral numbering in tables so they are sequential, i.e., first table changed from Section III to Section II, and the second table changed from Section II to Section III.
  - Page 3, Table, change column heading in the middle of the page from "Name of Veterinary Technician(s), if applicable" to "Name of LVT(s), if applicable"
  - Page 4, Question 4, at the end of the line, change ":" to ". (Check all that apply)"
  - Page 4, Question 5, change the word "premises" to "premise", change the word "facility" to "installation for livestock".
  - Page 4, Question 6, after the word "place" add "with another registered veterinary facility".
  - Page 5, Questions 7 and 8, Tables, lighten shading in cells and correct font size so it is uniform.
  - Page 5, attestation statement, first paragraph after the words "and that", add text to "I am not omitting any information which might be of value to this Board or its determination of my qualifications, whether it is requested or not and I agree that

any falsification, omission, or withholding of pertinent information or facts in regard to my application. If". Delete "should". Change "determine" to "determines".

• Page 5, signature area, change font size to keep at 5 pages.

## STATEMENT OF CONSIDERATION

## **RELATING TO 201 KAR 016:775**

# BOARDS AND COMMISSIONS Kentucky Board of Veterinary Examiners (Amended After Comments)

- I. The public hearing on 201 KAR 016:775, scheduled for December 23, 2024, at 10:00 a.m. at the offices of the Kentucky Board of Veterinary Examiners (KBVE) was held per request; however, no one appeared at the hearing. Written comments were received during the public comment period, which closed December 31, 2024.
- II. The following people submitted written comments:

Name and Title Agency/Organization/Entity/Other

Rachel Wendt, DC Kentucky Association of Chiropractors
Agency Kentucky Board of Veterinary Examiners

III. The following people from the promulgating administrative body responded to the written comments:

## Name and Title

John C. Park, DVM, KBVE Chair

Gene Smith, DVM, KBVE Vice Chair

Dianne Dawes, DVM, KBVE Board Member

Tom Dorman, Citizen-at-large, KBVE Board Member

Tim Gardner, DVM, KBVE Board Member

Stephanie Kennedy, DVM, KBVE Board Member

Phil Prater, DVM, KBVE Board Member

Jennifer Quammen, DVM, KBVE Board Member

Amy Staton, EdD, LVT, KBVE Board Member

R. Steve Velasco, DVM, State Veterinarian, Proxy for KDA Commissioner Jonathan Shell

Michelle M. Shane, KBVE Executive Director

## Carmine G. Iaccarino, KBVE Legal Counsel

## IV. Summary of Comments and Responses

- (1) Subject Matter: Section 1(2) Requirement for continuing education –
- (a) Comment: Dr. Wendt The commentor states that there should not be any continuing education required for registered facilities. The commentor requests that the board strike the language "and, if required by the board, proof of course completion for the required continuing education".
- (b) Response: Members of the Board reserve the right to require continuing education (CE), as appropriate, for those credential types under their scope of authority. The requirement for CE is sometimes used as a remedial measure in licensee discipline, and therefore this language is appropriate. In response to these comments, the Board did not make any changes to the proposed administrative regulation.
  - (2) Subject Matter: Renewal requirements, deadlines, consequences
- (a) Comment: Agency Following review, the agency notes changes are necessary to in Sections 1 and 3 related to clarification on renewal requirements, deadlines, and actions following failure to renew.
- (b) Response: In response to this comment, the Board made edits to the regulation for clarity of intent and conformity with KRS Chapter 13A.
  - (3) Subject Matter: Conformity with KRS Chapter 13A
- (a) Comment: Agency Following legal review, the agency notes changes are necessary to conform with KRS Chapter 13A.
- (b) Response: In response to this comment, the Board made edits to the regulation for clarity of intent and conformity with KRS Chapter 13A.

## V. Summary of Statement of Consideration and Action Taken by Promulgating Administrative Body

The public hearing on 201 KAR 016:775 was held per request; however, no one appeared at the hearing. Written comments were received during the public comment period. The Kentucky Board of Veterinary Examiners responded to the comment as noted above and amends the administrative regulation as follows:

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Page 1
RELATES TO
Line 6
   After "321.181(1)-(4),", insert the following:
          321.189,
Page 1
NECESSITY, FUNCTION, AND CONFORMITY
Line 10
   After "implement", insert the following:
          and enforce
Page 1
NECESSITY, FUNCTION, AND CONFORMITY
Line 11
   At the beginning of the line, insert the following:
          authorizes
   Delete "provides".
   Delete "authority".
Page 1
Section 1(1)
Line 16
   After "later than", insert the following:
          August 31
   Delete "July 1".
Page 2
Section 1(3)(a)
Line 1
   After "timestamp, of", insert the following:
          not later than
   Delete "zzz".
Page 2
Section 1(3)(a)
Line 2
   After "odd", insert the following:
          numbered
   After "year", insert the following:
          beginning in 2027 and each odd numbered year thereafter
   Delete "or earlier".
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Section 1(3)(b)
Line 4
   After "odd", insert the following:
          numbered
Page 2
Section 1(4)
Line 6
   After "(4)", insert the following:
          Renewal fee.
          (a) The renewal fee shall be paid pursuant to 201 KAR 16:517; and
          (b) The renewal fee shall be attached to the completed renewal form when it is
          returned to the board or paid online with the completion of the online renewal
          form.
   Delete "Applicants for renewal that miss the deadline will be required to complete a
   reinstatement application in accordance with Section 4 of this administrative regulation.".
Page 2
Section 2(2)(a)
Line 14
   After "and fees", insert the following:
          pursuant to 201 KAR 16:517
Page 2
Section 2(2)(e)
Line 18
   After "one", insert the following:
          (1)
Page 2
Section 2(2)(f)
Line 19
   After "one", insert the following:
          (1)
Page 2
Section 2(2)(g)
Line 21
   After "at the", insert the following:
          AAHP
   Delete "veterinary".
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Page 2

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Page 3
Section 2(2)(n)
Line 6
   After "or other", insert the following:
           information
   Delete "documents".
Page 3
Section 3
Line 11
   After "Section 3", insert the following:
           Failure to Renew.
           (1) Applicants for renewal that miss the AAHP facility registration renewal
           deadline shall immediately cease operations offering AAHP services.
           (2) If the registered responsible party desires to continue offering AAHP services
           on the premises or from a mobile unit, they shall submit a complete
           reinstatement application in accordance with Section 4 of this administrative
           regulation.
   Delete "Renewal fee.
   (1) The renewal fee shall be paid in accordance with 201 KAR 16:517; and
   (2) The renewal fee shall be attached to the completed renewal form when it is returned to the
   board or paid online with the completion of the online renewal form.".
Page 4
Section 4(5)
Line 2
   After "one", insert the following:
           (1)
Page 4
Section 4(6)
Line 3
   After "one", insert the following:
           (1)
Page 4
Section 4(7)
Line 4
   After "one", insert the following:
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**(1)** 

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Page 4
Section 4(7)
Line 6
   After "at the", insert the following:
           AAHP
   Delete "veterinary".
Page 4
Section 4(15)
Line 14
   After "or other", insert the following:
           information
   Delete "documents".
Page 4
Section 5(3)
Line 1
   After "designated", insert the following:
           AAHP
   Delete "veterinarian".
Page 4
Section 6(1)(a)
Line 5
   After "Facilities",", insert the following:
           2/2025
   Delete "10/2024".
Page 4
Section 6(1)(b)
Line 6
   After "Facilities",", insert the following:
           2/2025
   Delete "10/2024".
```